

A Regular Meeting of the Board of Trustees of the Village of Oxford was held at 7:30 pm on January 27, 2015 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830.

Present were: Deputy Mayor John O'Connor, Trustee Dale Leach, Trustee Joe Spence, Trustee John Todaro, Police Chief Richard Nolan, Brandon Lummis, WWTP Operator Kirk Noetzel, Gene Rood, Trevor Natoli, Fire Chief Mike Cobb, Clerk/Treasurer Shelly Marks, and Deputy Clerk/Treasurer Paula Crippen

Absent: Mayor Terry Stark, SPW Rick Paden

Deputy Mayor John O'Connor called the meeting to order at 7:30 pm.

The Pledge of Allegiance to the American Flag was given.

Chief Nolan presented Jesse Gates with the 2014 Citizen Hero Award. Police Officer Cole Samsel was presented the Medal of Merit.

ABSTRACT:

Trustee Spence moved and Trustee Todaro seconded a motion to approve the Abstract (#008) as presented.

General Fund	\$16,472.81
Water Fund	\$ 3,240.42
Sewer Fund	\$ 4,755.06
<u>WWTP Capital Project</u>	<u>\$80,380.00</u>
TOTAL	\$104,848.29

MEETING MINUTES:

Resolutions added/modified to end of December meeting minutes. Trustee Leach moved and Trustee Spence seconded a motion to approve the December 30, 2014 minutes. All approved.

BANK BUILDING PROJECT: Gene Rood reported Payne's Cranes is taking over Dexheimers and will be doing the needed truss work. Gene doesn't know of anyone else in this area that can do this type of work. He is comfortable with Dexheimers because he has worked with them in the past. He presented drawings of truss work to be done. Would like to have this work done while Driscoll is still doing re-pointing/roofing work. Late March or April they will begin working again. Deputy Mayor O'Connor said Mayor Stark would like to table until Feb. meeting. Trustee Spence suggested we tell Dexheimers we will formalize soon and to put us on their schedule. Gene will contact Greg at Dexheimers.

WASTE WATER: WW commission put together a wish list of federal surplus items they need if/when these items become available. Kirk asked for \$2000 to use for these items. Per Deputy Mayor O'Connor, Mayor Stark said as long as WWTP has money in the budget no formal approval is needed.

Deputy Mayor O'Connor spoke with Karen Clark at CHA and it looks like we will be able to go forward with the WWTP project this summer. Should go out to bid soon and hope to award the bid in April.

Kirk reports he and Bill have not helped DPW since Dec. 10 with snow removal.

FIRE DEPT.: Chief Mike Cobb reported the river gage is still on line and working.

Grant application is submitted with letters of support written to our congress members. Grant writer: Mike Tenkate.

Mike reported VESO sent a check for \$10,000 for family of fireman/police officer who passed away last April. Might want to consider this accidental life insurance policy for our police officers. It is relatively inexpensive. Chief Nolan asked Chief Cobb to send VESO information to him for consideration.

Dept. training - started recording in January 2015. HazComm/OSHA training - Matt from GE presented 8-hour OSHA refresher class.

ISO inspection was January 15. Our ISO rating is 4 (Syracuse is best at 1).

David Emerson and Bob Marshman would like to build a structure somewhere in the village for the old hook and ladder truck currently located at Menard's. Chief Cobb said it would probably be two years before they could complete this.

Trustee Leach asked Chief Cobb who gets the 2% money? It goes in the benevolent fund.

EMERGENCY SQUAD: Trevor Natoli reported the squad has a new EMT. Also, they will have to get a new attorney for Emergency Services billing transition. The attorney they have been working with is not returning their calls, which is too bad because he had a good plan and there are not many in the state who do Fire/EMS work. Deputy Mayor O'Connor will remind Mayor Stark to write letter to this attorney.

Narcotics vaults are on order. Safes all set to install in fire station and ambulance. Once plan is approved by state (after initial investigation) they will be ready to use.

VILLAGE JUSTICE: none

POLICE DEPARTMENT: Chief Nolan reviewed his monthly case load for January.

Police Dept. move to 2nd floor - Chief Nolan reviewed quotes he has for painting and electrical work. Golden Artist Colors may donate some supplies. Deputy Mayor O'Connor has talked to insurance representative David Craine and believes we're ready to move forward with the work. Need new door hardware installed; cost \$550. Could replace doors for \$2000 but want to hold off on that because of historical value of doors. Glass can be replaced to alleviate safety concerns. \$10,615 is total for all initial work. Deputy Mayor O'Connor has document from Steve Fox (Code Enforcement) regarding coordination with him. The move is OK as long as we maintain office downstairs for handicapped access. Mayor Stark is on board. Miller Movers will move files, file cabinets, and other office items upstairs for \$360. Frontier will install phone/Ethernet for \$200. Trustee Todaro moved and Trustee Leach seconded a motion to approve making renovations to the 2nd floor, not to exceed \$12,000. All approved.

Chief Nolan reported he is hoping to get more funds from the Government Safety Traffic Board this year.

DPW: Replacement of 1985 Ford L-8000 truck - per Deputy Mayor O'Connor, no formal approval is needed tonight. Trustee Leach wondered if a truck with a smaller engine would make it up Butler, Midland Hill, and Albany Streets? Trustee Spence suggested that Mayor Stark put a new truck in the budget. WWTP Operator Kirk Noetzel asked if DPW needs a new truck if it isn't being used. Current truck is only used in winter to move snow, not used for anything else. WWTP Operator Noetzel asked that if new truck is purchased that it also be used to haul sludge. Chief Nolan has information on federal surplus for SPW Paden so he can look for vehicles. He will explain the program to him.

OLD BUSINESS: none.

NEW BUSINESS: Water/Sewer charges forgiveness – There was discussion whether requests need to come before the Board. Decision is that yes, must be approved by Board but that the understanding will be that the person has to pay the full water charge and half the sewer

charge. There are currently two written requests for charges to be written off. Trustee Leach moved and Trustee Spence seconded a motion to approve half off the sewer charges for both. All approved.

It has been over a year and the Veteran's Home still does not have a water meter. Mayor Stark to send letter regarding this to Vet's Home.

TRUSTEE COMMENTS: none.

EXECUTIVE SESSION was called at 8:59 p.m. Board out of Executive Session at 9:40 p.m.

Next meeting: February 24, 2015

Deputy Mayor John O'Connor adjourned the meeting at 9:50 p.m.

Respectfully Submitted,
Paula Crippen
Deputy Clerk/Treasurer