

A Re-Organizational Meeting of the Board of Trustees of the Village of Oxford was held at 7:30 pm on July 14, 2015 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830.

Present were: Mayor Terry Stark, Trustee John O'Connor, Trustee John Todaro, Trustee Dale Leach, Fire Chief Hans Franklin, Kevin Bartle, Gene Rood and Clerk/Treasurer Shelly Marks.

Absent: Trustee Joe Spence

Mayor Terry Stark called the meeting to order at 7:33 pm.

The Pledge of Allegiance to the American Flag was given.

FIRE DEPARTMENT:

Chief Franklin talked about the rating they received on the ISO Report. There are some items that will be changed once they are addressed. The hydrant flow on Mechanic & Water Street was discussed. One of the reasons their score went down is due to the ladder truck not being in service. If/when it goes back in service, our rating should go back up.

Grant 1199A for Bunk Gear had a couple of glitches. There were two different Employee ID #'s along with two different addresses. This has been corrected and Chief Franklin is pretty sure they should have the money coming for the bunk gear they need.

SCOTT STREET:

Gene Rood discussed how to resolve the Scott Street "issue". Precast concrete may be the only option to correct this issue. He spoke about going down to Binghamton Pre-Cast in person and discussing this with them. The Board has already declared Scott Street an emergency so this should eliminate the need to get three (3) proposals. We need to prepare an existing site plan, review the options and select the best one. Gene can do this for us. Motion by Trustee O'Connor and seconded by Trustee Leach to retain the services of Gene Rood as proposed for \$5,000 on the design of the Scott Street Repair Job. The Creek can actually be shut off Mayor Stark was told. All in favor, carried.

BANK BUILDING: The North window is open on the building and needs to be boarded up to keep the pigeon population down.

REORGANIZATION:

Trustee O'Connor moved and Trustee Todaro seconded a motion to authorize claims for public utility services, postage and freight and express charges to be paid in advance of the audit.

Trustee Leach moved and Trustee O'Connor seconded a motion to approve reimbursement to Village officers and employees who use their personal automobiles while performing their official Village duties at a rate of \$.50 per mile.

Attendance at conferences: Shelly Marks and Paula Crippen will be attending a fall training school for Fiscal Officers and Municipal Clerks along with Municipal Accounting School Basic Training.

Richard Paden, Kirk Noetzel and Bill Kelsey, Jr. will be attending the New York State Conference of Mayors Public Works. They will be using their Village Vehicles for transportation.

Trustee Leach moved and Trustee Todaro seconded a motion to approve these training conferences. All voted aye and motion was carried.

Trustee Todaro moved and Trustee Leach seconded a motion to approve NBT as the Village of Oxford's depository. All voted aye and motion was carried.

Trustee O'Connor moved and Trustee Todaro seconded a motion to approve the Procurement Policy as it is. (\$20,000 for purchases and \$30,000 for the Department of Public Works). All voted aye and motion was carried.

Trustee Leach moved and Trustee O'Connor seconded a motion to approve The Evening Sun as the official newspaper. All voted aye and motion was carried.

Trustee Todaro moved and Trustee O'Connor seconded a motion to set the next Reorganizational meeting as July 12, 2016. This is due to the fact that the first Monday of the month following the election in June of 2016 is the 4th of July. All voted aye and motion was carried.

Motion by Trustee Leach and seconded by Trustee Todaro to approve all Mayoral appointments as recommended and presented in the attached Village of Oxford 2015 – 2016 Committees, Appointments and Contacts. All voted Aye, and the motion was carried.

WASTE WATER DEPARTMENT:

Vacri Construction is the low bidder for the WWTP Project for a total of \$1,006,000. Greg Ross has worked with them at the NYS Veteran's Home. Karen Clark (CHA) is suggesting we go with them as they have all their paperwork in place. Motion by Trustee O'Connor and seconded by Trustee Leach to award the bid to Vacri Construction Corporation as stipulated in the award letter dated July 15, 2015.

OLD BUSINESS:

SRTS Project-we need to go back to the DOT and request a scope of work change from Mark Bower and to rebid this project. Another package will have to be put together that totals \$239,000. The cost for the church will go down if we use stamped concrete. This will cost \$40,000 and the Episcopal Church will add in \$25,000 toward the project. Motion by Trustee O'Connor and seconded by Trustee Todaro to approve a request for a scope change on the SRTS as outlined in the letter to the Board dated July 14, 2015.

Motion by Trustee Leach and seconded by Trustee O'Connor to approve prorated vacation for Paula Crippen, Deputy Clerk-Treasurer once she hits her one year anniversary in September. All in favor, carried.

If a resident has a complaint of a water leak, (and the water doesn't go through the system), we have, in the past, given that resident credit for one-half (1/2) for the sewer portion for that particular quarter. Mayor Stark would like to change that policy to take the average usage for the past few quarters and just give half (1/2) of the excess as credit (i.e. $\$5.50 \times 3,000/2$).

TRUSTEE COMMENTS:

None

The next regular meeting will be held on Tuesday, July 28, 2015 at 7:30 pm at the Village Hall.

Mayor Stark adjourned the meeting at 9:09 p.m.

Respectfully Submitted,

Shelly W. Marks
Clerk/Treasurer