

A Regular Meeting of the Board of Trustees of the Village of Oxford was held at 7:30 pm on September 22, 2015 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Joe Spence, Trustee John Todaro, SPW Rick Paden, WWTP Operator Kirk Noetzel, Mindy Natoli, Trevor Natoli and Clerk/Treasurer Shelly Marks.

Absent: Trustee John O'Connor, Police Chief Richard Nolan, Fire Chief Hans Franklin

Mayor Stark called the meeting to order at 7:30 pm.

The Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

Frank Markovich expressed his concern regarding the wild animal survey that was sent out to residents on Albany, Pleasant and Fairview Street (Approximately 20 surveys were returned). He wrote a letter to the Mayor and Board of Trustees. His letter stated that we live in a Village which is surrounded by trees and animals live in the woods. He does have a bird feeder and the squirrels are just there eating whatever they can find. Squirrels were in the Village before Frank moved to Albany Street and they will be there after he is gone. The birds will leave if the bird food is eliminated. However, squirrels will stay and find other food sources. The Mayor will summarize the surveys, write a review to the Board and get it back to the Village residents.

ABSTRACT:

Trustee Leach seconded by Trustee Todaro made a motion to approve the Abstract (#004) as presented.

General Fund	\$ 90,940.48
Water Fund	\$ 15,701.65
Sewer Fund	\$ 61,877.10
Bank Building Fund	\$114,747.72
TOTAL	\$283,266.95

MEETING MINUTES:

Trustee Spence moved and Trustee Todaro seconded a motion to approve the September 1, 2015 special board meeting minutes. All approved.

FIRE DEPARTMENT:

Chief Franklin wrote a report regarding the status of on-going issues as he was unable to attend the meeting tonight –

The new truck (#265) is progressing nicely. They plan on getting it delivered the end of October, if not sooner. The committee is having a walk-through inspection to okay the build at this point.

The underground propane tank at the fire station has been inspected and tested by Blueox and it has been recommended that they discontinue using it. Chief Franklin has been unable to find any natural gas conversion kits for the hose dryer at this point. Their plan is to have a smaller propane tank placed behind the fire station for the cook stove and hose dryer. A brand new electric hose dryer is approximately \$15,000 (gas hose dryers are no longer being made).

A new compressor is in and should be operational this weekend. Chief Franklin thanks the Board for their help with this purchase.

There is still no news on the ladder truck. FEMA has already awarded ¾ of their monies, however.

The Department is pursuing a used truck and they are trying to stay within their capital budget. There are some minor challenges regarding the height. Chief Franklin has been looking into

some solutions. Greg Ross will be contacting the Village Engineer, Gene Rood to discuss options with raising the fire station overhead doors.

New bunk gear has been sized for those individuals that were chosen to receive the new gear. There is a 6-8 week lead time for this gear. The grant they received will replace ½ of the gear bought in 2003, which is no longer fit for use. His goal is to have a replacement schedule set up so they aren't "stuck" replacing a large number of gear all at once in the future. Eventually, Chief Franklin plans on replacing all of the gear that was purchased in 2003.

EMS:

Mindy Natoli reported that the State was in two weeks ago for the narcotics license inspection, which went well. There was one paper missing which Mindy will get to Mayor Stark for his signature. They should have their narcotics license in 6-8 weeks.

Two students (one is a senior in high school and the other just graduated) took the state test. They should find out their results in 4-6 weeks.

Mindy and Trevor reviewed the RFP's and picked out three (3) that they are interested in. Their picks in order are: MedEx, Multi Med, and Logical Billing Solutions. MedEx charges about 7 1/2% , MultiMed about 10%, and Logical Billing Solutions charges 5.5%. Mindy said MedEx gave her the most information and will help us obtain necessary numbers that we need for billing. They will also train at no additional cost. The EMS can use their current software program with MedEx also. Sherburne, Norwich and New Berlin are all using Multi Med. MedEx charges \$98,000/yearly, Multi Med \$72,000/yearly and Logical Billing would charge \$13,000/yearly. Trustee Spence made a motion to accept the RFP from MedEx seconded by Trustee Leach to approve the EMS recommendation of MedEx for billing services. All approved.

WASTE WATER:

Karen Clark sent an E-Mail that the pumps were ordered. We haven't heard from her but the pumps were an emergency and the pumps still aren't here.

WWTP Operator Noetzel reported that 101 of 80 storm drains were completed (a couple were done for the school). The drains at the Middle School wouldn't have made it though another season.

DPW:

SPW Paden reported that the DPW is back in business and they are catching up on their work load. Matt Diamond (temporary employee) is working out very well. He is polite and a good worker.

The sander is only ½ hour away from being ready to sand the streets.

SPW Paden received a quote from Palmer's Truck & Accessories, LLC for a new 9'6" Snow Plow to be installed on their 2004 Ford F-350. If they trade in their used plow, the cost will be \$4,000. Mayor Stark recommends that if there is money in the equipment budget, to go ahead. Motion by Trustee Leach and seconded by Trustee Spence to purchase a snowplow for up to \$4,800.00. Motion Carried.

Overview of the DPW is that things are going well. SPW Paden ordered new tires for the dump truck as he didn't think they would be getting a new vehicle.

PESH showed up the other day at the DPW. They are Hot on the topic of confined space in the Village of Oxford. Empire Safety and Consulting was hired. They now want to come back this week to review some issues. Need to get DPW in compliance with response time.

SPW Paden called Mark Hodge at the School District regarding his water reading. Mark said he forgot and will call us tomorrow. They have been running water over the practice fields and game field.

Greene Street FEMA Project-Frank Golden's property to Tompkins and across the storm drain. The scope of the work has changed several times.

OLD BUSINESS:

In mid-October, there will be a meeting for Catalyst projects relative to the space between The Village Offices (Old Bank Building), Laundromat and Navy island Block (Dollar General area). If no one else has other places that need working on, we will focus on these areas.

NEW BUSINESS:

OACS work based learning program (new hire). A female student is interested in taking pictures in the Village and getting them put in a book and organizing them. Mayor Stark is recommending that we hire her (we will be reimbursed from the RC Smith Foundation). Motion by Trustee Todaro and seconded by Trustee Leach to hire a student from the OACS work based learning Program. Aimee Greenman will work up to 300 hours at \$8.00 or \$9.00 per hour (depending on min wage). The Village will be reimbursed by the Oxford School District for hours worked for salary and benefits. Other students may be hired based on their interest in other areas.

The Parking Lot Lease we had with Oxford Motors has expired. We are currently getting \$1,500 a year for the rent. Mayor Stark is asking for The Boards' Approval on their thoughts regarding a rental amount. Trustee Spence says we should charge \$1,500 from July 1st through next May. Motion by Trustee Spence and seconded by Trustee Leach to offer a contract for \$1,800 for the lease parking lot July - May 2016. All carried.

Meeting adjourned the meeting at 9:16 p.m.

Next meeting October 27, 2015

Respectfully Submitted,

Shelly W. Marks
Clerk/Treasurer