

A Regular Meeting of the Board of Trustees of the Village of Oxford was held at 7:30 pm on January 26, 2016 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830.

Present were: Trustee Dale Leach, Trustee Joe Spence, Trustee John Todaro, Fire Chief Hans Franklin, Mindy Natoli, SPW Rick Paden, WWTP Operator Kirk Noetzel, Police Chief Rich Nolan, Brandon Lummis, Gene Rood, Trevor Natoli and Clerk/Treasurer Shelly Marks. Via Skype were Mayor Terry Stark and Trustee John O'Connor

Trustee Spence called the meeting to order at 7:31 pm.

The Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

None

ABSTRACT:

Trustee Leach seconded by Trustee O'Connor made a motion to approve Abstract #008 as presented.

General Fund	\$ 36,883.86
Water Fund	\$ 3,557.31
Sewer Fund	\$ 8,157.64
<u>WWTP Capital Project</u>	<u>\$189,811.19</u>
TOTAL	\$238,410.00

MEETING MINUTES:

Trustee Todaro moved and Trustee Leach seconded a motion to approve the December 29, 2015 regular meeting and the January 12, 2016 Special Meeting minutes. All approved.

JUSTICE REPORT:

Trustee Todaro moved and Trustee Leach seconded a motion to approve the December monthly report.

There was a Judicial Review of the Court. They listened to transcripts resulting from one complaint that was received. There may now be two complaints against the Court. Judge Weidman has to go to Albany to answer charges for an administrator complaint. It may end up costing approximately \$1,000 - \$1,500 to help Judge Weidman out with this. The Board feels that we should continue to support The Judge as he is doing a great job.

ENGINEER REPORT:

Matt Burrell of Burrell's Excavating did sign the paperwork for the Notice of Award. It was also signed by a professional engineer. Gene Rood says that we can go ahead with the contract.

FIRE DEPARTMENT:

There was a motion by Trustee O'Connor and seconded by Trustee Todaro to approve the Resolution for \$60,000 for the Aerial Platform Truck that they are purchasing. All voted aye and this can be published in the paper now.

Chief Franklin was told that the truck will be ready in mid-March. Everything is ready to go as far as the time-line.

Jaden Chesebro has requested to be a member of the fire department. He has passed all his background checks. He is 18 years old now and is ready to move from Explorers to the Department.

Working on a new training program-in house to keep peoples skills up to date. This will be documented so ISO can be notified of this training to bring our rating up.

Mass gathering permit is needed for anything over 5,000 people. Need active shooter protocol to have this permit (will speak to Chief Nolan about this).

EMS:

There is a new student from the EMT class that is currently an LPN at the NYS Veterans' Home. He just started yesterday and will test in Mid-May. EMS billing looks good-critical assumption. Mindy is still hoping to start this EMS billing by March 1st.

The \$15.00 an hour minimum wage was discussed. There is some concern regarding the number of calls that we currently respond to. We don't go on many calls now.

Mindy came up with fees based on the information she received from the Greene and Norwich squads. Those fees she is proposing are as follows:

BLS Non-Emergency	\$ 450.00
BLS Emergency	\$ 725.00
ALS I Non-Emergency	\$ 790.00
ALS I Emergency	\$ 900.00
ALS II	\$ 975.00
ALS Intercept	\$ 300.00
Specialty Care	\$ 1,000.00
Mileage	\$ 20.00
Treated, No Transport	\$ 300.00

Trustee O'Connor made a motion seconded by Trustee Leach to approve the new rates. All in favor, approved. Carried.

POLICE DEPARTMENT:

Chief Nolan reports they purchased a K-9 vehicle from The City of Norwich for \$1,000. There is a \$5,000 grant coming (insurance, repairs, etc). Mike Lummis will be making stickers stating this is a K-9 vehicle. The Southern Tier will also be donating \$500. The K-9 vehicle won't leave the Village. Officer Jones will transport Bruno in his own vehicle and will then use the donated vehicle while he is on duty.

Six to eight (6 - 8) K-9 dogs will go through the Oxford School at the end of February at no charge to the Village. Each dog will have his own handler for this exercise.

The room on the second floor off the balcony (Community Room) will be "fixed" and used for domestic violence issues, addictions, etc. It will also be used as a Community Room. There is a \$5,000 grant to be used to fix up this room completely including carpeting, lights, painting, etc. The whole room can be fixed for free if the Board approves. Chief Nolan got some quotes for the room-Giltner's was \$672.00 for a rug, Ted Halsteter was \$995 for the electric, Tim Ross was \$500 for painting, Chad Brown was \$500 for tiles for a grant total of \$2,667.

Truth Pharm will have volunteers/angels available when a person turns themselves in due to addiction issues. Hospitals will be called to get them the help they need. Chief Nolan will get details regarding this \$5,000 grant for the "Community" Room. Phase I is being worked on now.

There will be a Nar Cam training at 5:30 on January 28th at the Oxford High School. State certified people will be training any individual over age 18 that attends. The High School is all set for this training. Overdose kits will be given out to everyone that is at the training.

DPW:

A couple of complaints were received regarding damage to mailboxes from the snow plow. Trustee Todaro seconded by Trustee Leach approved that Trustee O'Connor call the US Post office regarding their rules. It was determined that Melvin McGrath from 9 Fairview Street is not in compliance. Therefore, there will be no \$20 sent to Melvin McGrath.

Motion made by Trustee Spence and seconded by Trustee Leach to authorized SPD Paden to sign off on the DOT Shared Services Contract. All in favor, approved.

Charles Izard of 12 Chenango Street wrote a letter stating that they had a water leak due to a leak in the expansion tank of their furnace for an undetermined amount of time during the fourth quarter billing period. This was fixed in November and they included a bill from Central Plumbing & Heating for \$198.74. Mayor Stark asked that we compile their history for the last three quarters of water/sewer usage.

Tammy Palmetier owns an apartment building at 60 North Canal Street and wants every tenant to be responsible for their own water/sewer bill. Per Tammy's request, SPW Paden ordered new meters totaling \$1,200. Tammy is in arrears on her water/sewer bill. Nothing happens per Mayor Stark until we get our money for the water bills that are due. Per Mayor Stark, send shut off notices. Ask Chief Nolan if there are children in the apartments (under 18). Call DSS and tell them we want to shut off the water and recommend tenants call DSS.

There was a \$90 invoice from Professional Tire for the repair of a tire that had a nail in it. WWTP borrowed the truck to haul sludge. SPW Paden said the bill is not DPW's responsibility as WWTP returned the truck with the nail in it. Per Trustee O'Connor, let it go. It's only \$90 and not worth the hassle.

SPW Paden presented a quote of \$1,650 from The Over Head Door Company. He says the last door on the building doesn't have an electric opener on it. Mayor Stark said if SPW Paden has money in his budget, go ahead and get it. All approved.

WWTP:

WWTP Operator Noetzel talked about what was going on at the Plant regarding the secondary sludge pump. The bid for Mechanical, Electrical and Plumbing will be advertised in The Evening Sun next week.

WWTP Operator Noetzel stated that regarding the nail in the tire of the truck they borrowed, when the nail was pulled out of the tire the air still stayed in the tire. Also, they were never notified by SPW Paden that there was an issue with the tire. Trustee O'Connor stated that this was Duly Noted. He said that the WWTP won't be "stuck" for the \$90 either. Trustee Spence said he will see what we can come up with for the hauling of sludge in the future. The WWTP Commission wants them to start looking for a bigger vehicle.

OLD BUSINESS:

The Safe Routes to School (SRTS) ad will be in the paper on January 27th. The bids will be due in a month. We need to figure out how much money the Episcopal Church will be contributing (donating) toward that project. The project was reduced to base bids on acceptable figures. The construction project will be \$253,000.

Mayor Stark has been doing 2% salary increases but may not be able to increase that. May have to increase revenue. He will come up with a preliminary budget in the next few weeks. He asked the Board to think about what they want to have done. Tax levy is about zilch so may have to look at increasing revenue.

Mayor Stark would like to get rid of having to pay property taxes on Boname Park and the "Bank Building". Possibly stop charging for rental of Boname Park (for non-Village residents) if we can get rid of the taxes that we have to pay.

Joe made a motion to Adjourned at 9:28 p.m.

Next meeting will be Tuesday, February 23, 2016.

Respectfully Submitted,

Shelly W. Marks
Clerk/Treasurer