

A Regular Meeting of the Board of Trustees was held on Monday, October 24, 2016 at 7:30 at the Village Hall.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Joe Spence, Trustee John Todaro, SPW Rick Paden, WWTP Operator Kirk Noetzel, Trevor Natoli, Clerk-Treasurer Shelly Marks

Absent: Police Chief Rich Nolan, Fire Chief Hans Franklin, Trustee John O'Connor

Mayor Stark called the meeting to order at 7:30 p.m.

The Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

None

ABSTRACT:

Trustee Leach mentioned the possibility of preparing a list of the best price for certain items and where to buy those supplies from in order to keep consistent with the pricing. Trustee Todaro moved and Trustee Spence seconded a motion to approve Abstract #005 as presented. All approved.

General Fund	\$163,484.50
Water Fund	\$ 14,954.80
Sewer Fund	\$ 6,094.83
Waste Water Capital	\$ 93,490.00
SRTS - Capital	<u>\$ 9,461.50</u>
TOTAL	\$287,485.63

MEETING MINUTES:

Trustee Leach moved and Trustee Todaro seconded a motion to approve the September 27, 2016 Regular meeting minutes and the October 11, 2016 Special meeting minutes. All voted Aye and motion was carried.

TREASURER REPORT:

Trustee Leach moved and Trustee Todaro seconded a motion to approve the June 2016 Treasurer's Report. All voted Aye and motion was carried.

A list of unpaid Village taxes will be E-Mailed to Mayor Stark as soon as they are complete. Trustee Leach moved and Trustee Spence seconded a motion for the Village Clerk to send unpaid taxes to the County. All voted Aye and motion was carried.

JUSTICE REPORT:

Trustee Todaro moved and Trustee Leach seconded a motion to approve the Justice Report for September. All voted Aye and motion was carried.

ENGINEER REPORT:

NONE

OFD REPORT:

EMS REPORT:

Trevor reported that they are getting rigs out the door but are having issues with getting drivers, we do have providers though. We only missed five (5) out of 50 calls. The EMS still has to send in a \$554 application fee for processing for Medicaid/Medicare. It will then be a couple of months for that to get processed. We can soft bill people at this point and we can back bill people that feel they will be covered by Medicaid. Trustee Spence made a motion seconded by Trustee Leach to let the EMS begin billing for emergency medical calls beginning November 1st, 2016. All approved, carried.

Trustee Leach moved and Trustee Spence seconded a motion to approve the \$554 application fee be paid for the Medicare application out of the Village general fund (Account # to be determined by the Mayor).

EMS has been trying out a new program. The program sends a message for emergency calls to the fire station, a smart phone, home phone, etc. Responders would then know instantly who will be responding to a call. They can also see who is on call, who is available, etc. The cost of this program is \$860 for the year and includes everything. The Emergency Squad does approximately 600 calls a year. Trevor asked if the EMS & OFD could each pay half of this bill. This discussion won't have to come back to the Board if the monies come out of each departments budget. Trevor will speak to Chief Franklin regarding this.

WWTP: Mayor Stark thanked WWTP Operator Noetzel for taking them on the tour of the Plant. Mayor Stark apologized for being an hour late. The Plant had their inspection last week and did very well. WWTP Operator Noetzel has been working with Microbac on some billing issues. They haven't been paid since March. He finally got someone to help with the problem. We're saving a little bit of money and we have been given some credit. The billings were all over the place and not consistent; things are getting back on track. There are only two months outstanding and the other old bills are included in this abstract.

The truck and trailer have been ordered. Mayor Stark told WWTP Operator Noetzel to talk to Bill Kelsey about the sewer jet (they have a 30-year-old one from Greene that they use now) and get it ordered if that is what is suggested. It is about \$40,000 to purchase a new one. Mayor Stark will send an e-mail to the Commission.

DPW: Trustee Spence said he used to receive weekly calls about Albany Street but he hasn't heard anything since the paving has been completed. The Street is very smooth and nice. Everyone is pleased. The Village paid a little more to have the asphalt made in Norwich at \$51 a ton. SPW Paden has provided a quote for the shoulder repair work on North Washington Avenue from Yacano. Trustee Leach moved and Trustee Spence seconded a motion to complete estimated excavation and asphalt work on North Washington Avenue. All approved, carried.

SPW Paden also mentioned the mechanical room at the reservoir. He wants to know if it can be broken down to The Village. Mayor Stark said no we can't. Lamont Engineers next step is to do the engineering report. Village Board should approve another water project.

There is some work from Yacano that hasn't been billed yet. There is money available from CHIPS and we borrowed \$100,000 from NBT Bank. The speed trailer can keep

OLD BUSINESS: Halloween is October 31st from 5:00 – 8:00 every year. Trustee Spence moved and Trustee Todaro seconded a motion to set the official trick or treating hours on October 31st from 5:00 – 8:00. All approved, carried.

Trustee Leach moved and Trustee Spence seconded a motion to proclaim November as recycle month in the Village of Oxford. All approved, carried.

NEW BUSINESS: Dr. Scheidelman (3 Greene Street) had a water leak. All the water went into a crawl space and nothing in the sewer. Trustee Leach moved and Trustee Todaro seconded a motion to credit his account for \$159.13 which is 50% of the excess water he used. Mayor Stark wrote him a letter regarding this credit to be issued.

Bill Jackson is having his sidewalk replaced. A tree that fell has damaged his sidewalk and he is looking to get some help from The Village. Mayor Stark will send him a letter.

Mayor Stark received a letter from Joe McBride regarding the Court Room at Village Hall. Mr. McBride mentioned the people waiting in the hall, on the ramp and outside to have their cases heard. He is requesting that we find a larger facility to hold Court. We could possibly apply for a grant through the Office of Court Administration to get a bigger place to hold court in the future. This is a Town and Village issue. Mayor Stark will respond to Joe McBride that we are working on his request.

Mayor Stark is working with Mark Muller from Oxford Academy for a student project program. He wants to resurrect some student projects that we had done a few years ago. Mr. Muller wants to use a modeling project for some students. These projects could be worked on year after year by different students enrolled in the project. We could bring students back that worked on the project while they were still in high school and have them be mentors to the new students.

Mayor Stark has called WWTP Operator Noetzel several times during the past year to fix things with the building. He would like to make him the Building Superintendent and give him \$125 a quarter (\$500 a year). Trustee Leach made a motion seconded by Trustee Spence to pay him \$125 a quarter to be effective July, 2016. All in favor, carried.

TRUSTEE COMMENTS: Trustee Todaro mentioned the issues with the trash on North Washington Avenue. Tuesday and Wednesday evenings seem to be when this trash is being left. Trustee Todaro has been put in charge of trying to resolve this issue. We could possibly put up a sign about a fine for loitering and/or a camera. He is to speak to Police Chief Nolan about this.

Meeting adjourned at 9:25 p.m.

Next meeting November 29, 2016

Respectfully submitted,

Shelly W. Marks

Clerk-Treasurer