

A Regular Meeting of the Board of Trustees of the Village of Oxford was held at 7:30 pm on February 23, 2016 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830.

**Present were:** Mayor Terry Stark (via Skype), Trustee Dale Leach, Trustee Joe Spence, Trustee John Todaro, Fire Chief Hans Franklin, Police Chief Rich Nolan, WWTP Operator Kirk Noetzel, Brandon Lummis and Clerk-Treasurer Shelly Marks.

**Absent:** SPW Rick Paden

Trustee Joe Spence called the meeting to order at 7:30 pm.

The Pledge of Allegiance to the American Flag was given.

**Public Concerns:**

None

**Abstract:**

Trustee Leach seconded by Trustee Todaro made a motion to approve Abstract #009 as presented.

General Fund	\$ 74,287.94
Water Fund	\$ 2,950.44
Sewer Fund	\$ 4,369.73
Water Improvement	\$ 366.50
WWTP Capital Project	<u>\$ 37,221.51</u>
TOTAL	\$119,196.12

**MEETING MINUTES:**

Trustee Todaro moved and Trustee Spence seconded a motion to approve the January 26, 2016 Regular Board Meeting minutes. All Approved.

**JUSTICE REPORT:**

Justice Weidman was in Albany and will summarize the outcome of his Judicial Review Hearing and let the Board and Mayor know.

Trustee Leach moved and Trustee Spence seconded a motion to approve the Justice Report. All Approved.

**ENGINEER REPORT:**

None

**OFD REPORT:**

Chief Franklin mentioned that Truck 265, the 2015 Brush Truck, is now in service. Wednesday night at 7:00, The Board is invited to come look over this new vehicle. The members of the fire department are training with it now. There are some minor glitches which occurred while the truck sat while waiting to be worked on.

There will be a final inspection on March 15<sup>th</sup> on the aerial truck. It can be brought home if all monies have been paid to the Brindlee Mountain Fire Apparatus Company.

**EMS:**

Trustee Leach suggests we use NBT Bank as the bank for the EMS Billing to be deposited rather than using a new bank that The Village isn't familiar with. We are now shooting for an April 1<sup>st</sup> billing start date for the EMS.

**Waste Water Department:**

WWTP Operator Noetzel reported that the bids for the Mechanical, Electrical and Plumbing are due on Thursday, February 25<sup>th</sup>. The secondary sludge pumps were delivered today. Vacri Construction will be coming back to work on Monday, February 29<sup>th</sup>. Clarifiers will be delivered soon. Things are moving along. Bill Kelsey has been working on getting a quote together for a new truck. The WWTP Commission wants to have their own way of hauling sludge so there

would have to be no shared services. They are looking at a dump trailer made in Coventry and \$6,800 was the price quote. They will have to get the SPDES permit to work with the trailer. No additional insurance would be needed for another truck as the insurance for the truck hauling could be used for the trailer. It will be about \$37,000 for the replacement of the truck but this is not an actual quote, just the ballpark. Trustee Spence mentioned he liked the spreader being under the chute like it is at Howe's farm. It's there and the waste is being collected immediately. It's more removable and makes more sense than having it pile up.

#### **Police Department:**

Chief Nolan presented his February report.

The K-9 vehicle has a crack and is being fixed. The Grant is \$5,000 and the repairs won't exceed that grant amount for any fixes that need to be done. The Southern Tier is giving the Police Department \$500 also. They are requesting a press release with a picture. All invoices pertaining to the K-9 vehicle should be charged to Grant Proceeds.

Community Room-The police is getting a \$5,000 grant toward fixing up a room on the second floor of The Village Hall. Truth Pharms is helping to get this room ready for use when it is needed. The room still belongs to the Village and is available when it is needed. Mayor Stark wants to know what Truth Pharms is expecting when we get the \$5,000 for the room. When the room is being used, a Police Officer must be present and the room will only be available when they are working. There will be volunteers/Angels to assist in this. The room will need to be painted, new carpeting and electric. Furniture and chairs are being donated from Truth Pharms to be used in this room.

Chief Nolan discussed security for the front doors (all three). He got some estimates from a company in Binghamton. A commercial key pad could be installed and a private code would have to be input to open the door. The secondary door on The Village side would have a release lock on the metal door and Shelly/Paula will have to hit a button to let that person in the office. There were three separate quotes received for the front doors (Village, Police & Town). Mayor Stark wants something written down as to what is being proposed, the cost associated, why there is an issue. He wants to understand what we are trying to achieve - Better Security. He can't just go ahead and make these changes before the public is notified.

#### **Public Works Department:**

SPW Paden was absent but mentioned in his Monthly Man Hour Report that the mower deck on the John Deere 2720 had an "issue" late last season. He worked on the unit several times but was not able to fix it as one of the spindle housings is out of alignment. He feels that at least the deck should be replaced but received a quote to trade in what we have and purchase all new for \$14,000.00.

Trustee Leach asked about the DPW needing a mower deck. They just purchased a \$160,000 dump truck. Mayor Stark feels that the DPW should be in pretty good shape. The quote SPW Paden received was almost \$10,000 toward a trade in and new equipment for \$14,000. The Mayor feels that we should only make this purchase if the DPW really needs it and that it is the right thing to do. We could try to pay for it out of the budget and not borrow any money. Is it in the best interest of the Village to do this now? Trustee Leach is in favor of getting everything new. Trustee Leach made a motion to buy the equipment and plant the idea with SPW Paden that he talk to the salesman that he wants the lights on the front and back added at no charge if they are even needed. Trustee Todaro seconded the motion and Trustee Spence agrees to the motion. All in favor, carried. Mayor Stark voted yes also. Purchases over \$20,000 have to be put out to bid. SPW Paden should try to get the bid under \$20,000 to avoid having to put it out to bid. Mayor Stark will talk to Attorney James Gregory and get back to SPW Paden by Friday.

#### **Old Business:**

Safe Routes to School (SRTS) bids are due on February 29<sup>th</sup> for the rebid of the project.

**New Business:**

SPW Paden needs to confirm that Sally Nuzzolese is in compliance with her mailbox. If so, Mayor Stark will write a letter to her and send her \$20.00. This is the amount that we send when there are plowed down mailboxes.

Trustee Spence will call Attorney James Gregory to find out about Tammy Palmatier and her past due water bill. We then can post notices on all the tenants doors regarding the water shut off. The Police Department can post these notices. We'll write a letter to the owner telling her that we're shutting off the water if the past due balance is not paid by March 31st. Tenants will be notified as well once we receive confirmation from Attorney Gregory. Trustee Leach isn't opposed to having her back water bill relevied on her taxes and neither is Trustee Todaro. Trustee Spence is okay with relevy on taxes as well if Attorney Gregory says this is okay.

**Trustee Comments:**

None

**Adjournment**

Trustee Spence made a motion to Adjourned at 9:15 p.m.

Next regular board meeting will be Tuesday, March 29, 2016. There will be a special meeting on Tuesday, March 8, 2016.

Respectfully Submitted,

Shelly W. Marks  
Clerk-Treasurer