

A Special Meeting of the Board of Trustees of the Village of Oxford was held at 7:30 p.m. on March 8, 2016 at the Village Hall – 20 LaFayette Park, Oxford, NY 13830.

**Present were:** Mayor Terry Stark (via Skype), Trustee Dale Leach, Trustee Joseph Spence, Trustee John Todaro, Trustee John O'Connor (via Skype), Police Chief Rich Nolan, Brandon Lummis, WWTP Operators Kirk Noetzel and Bill Kelsey, WWTP Commission Members Greg Ross and Gene Rood and Clerk-Treasurer Shelly Marks.

**Absent:** Maggie Dorsey

Mayor Stark called the meeting to order at 7:30 p.m.

The Pledge of Allegiance to the American Flag was given.

**Public Concerns:** None

**WASTE WATER DEPARTMENT:** Mayor Stark suggests that we accept the low bids on the Electrical and Plumbing. The Mechanical is very high by \$50,000 over what we expected. Trustee Leach asked about the automated gates at two spots down at the WWTP. He suggested that maybe we just put one gate on to save money and keep the other as a manual gate. Trustee Todaro asked how the Commission feels about this bid. Greg feels we should accept the bids as they are. WWTP Operators Noetzel and Kelsey would like the Mechanical to go out to bid again. However, if Treffeisen was the only company that bid, why do we think others will bid a second time around. Other contractors already have their jobs scheduled for the summer. Maybe Matt Abatto from CHA can negotiate with the contractor to bring their price down. Trustee O'Connor and Trustee Todaro feel we should move ahead. Trustee Leach and Trustee Spence are also okay to go ahead.

Mayor Stark entertained a motion to accept the Electrical bid-2E from Nelcorp for \$106,950. Trustee O'Connor moved and Trustee Todaro seconded a motion to accept the bid from Nelcorp for \$106,950. All in favor, motion carried.

Trustee Leach moved and Trustee Spence seconded a motion to accept the bid from Avolio for \$20,475 for the plumbing-2P. All in favor, motion carried.

Trustee Todaro moved and Trustee Spence seconded a motion to accept the bid from Treffeisen for \$254,900 for the mechanical-2M. All in favor, motion carried.

No one is happy with this bid but they all feel that we need to move forward. It has gone on for way too long and we just have to get things moving forward with the project.

We will need to work with CHA to notify low bidders and to send rejection letters to those that didn't make the bid. Gene will notify Maggie regarding this outcome.

**Safe Routes to School:** The bids came in at \$100,000 less than they did last time. This says a lot for the Village. Mayor Stark doesn't feel we should accept any of the bids at this time. The Howard Brown Estate has \$25,000 for us. Trustee Leach feels we should do the base plus Columbia Street. If the

\$50,000 does come in, we can designate it to the Episcopal Church. Trustee Todaro says we should do the base project as that's where most kids walk. If there is any extra, the sidewalks on Columbia are bad and could use some repair. Trustee O'Connor feels the base bid plus Columbia Street. Trustee Spence said Columbia as it's a path to the school and the school kids do walk that way to/from school. It's the most walked street for school destinations. The Village will wait another week for the DOT to get things reviewed and in order from a paperwork standpoint. We can tell the DOT we have the extra \$17,000 available for this project. The Board is willing to commit the extra monies to make this happen.

A motion was made by Trustee Leach and seconded by Trustee O'Connor, that The Village accept the bid of Flemvale Construction, LLC of Guilford, NY to perform the base bid of \$138,590.93 plus alternate B at \$65,722.97. This motion is conditional upon approval by the State of New York DOT (Dave MacEwan). This will necessitate earmarking about \$19,000 from this year's surplus to be designated against this project.

**Albany Street Project:** Brendon Becker has talked to Mayor Stark regarding Albany Street. Should The Village reapply based on the limited reply we received on the income survey. It was well below the threshold for income. We would have to expand the survey data. We do have to hire some folks this spring or summer to do the survey. It would be a combination water/street project if we do reapply. Trustee Leach thinks we need to get this project moving as quickly as possible. We can't really put down a new street and then dig it up again. We need to figure out how to get this project going and started. If the other company can do a survey, it would work out better he thinks. It is hard to ask your neighbor how much money they make. Trustee Todaro is in favor of getting as many assets as possible for a good project and get the 3<sup>rd</sup> party to try and get the 65%. The residents on Albany Street need to get this taken care of as they have waited long enough to get the road repaired. Trustee O'Connor asked about getting the road done and if it can last for 10 or so years. It would cost \$150,000 for 10 years to work on Albany Street. Mayor Stark says to go ahead and if we get grant monies, we will deal with it then. This way, we won't be putting the residents on hold again. This project has been being worked on for a lot of years.

Mayor Stark will talk to Carol Russell regarding her driveway being blocked once the Scott Street Culvert project starts on April 1<sup>st</sup>. Jim Gross may have issues too. Trustee Spence will contact Gene Rood and discuss this with him. Mayor Stark will send a letter to the other property owners so they know what is going on.

**Police Grant:** The "Community Room" will be redone to match the rest of the Police headquarters. Twenty (20) people per year may be using the room. If the community needs to use the room, the volunteers will be moved to the police headquarters. \$3,094 is what is being asked for with \$5,000 being the maximum allowed. We won't put a couch or television in the room as that would make it too crowded. Trustee Todaro asked if there is a time frame. The Grant Application is due March 14<sup>th</sup>. They want to open the program on April 1<sup>st</sup>. The Contractors can start immediately to fix up the room. The grant is for one year and the recovery program can be stopped after that. Trustee O'Connor is ready to support the "Community Room" and it is all positive. Trustee Spence is in agreement also.

A motion was made to authorize Mayor Stark to sign an application to The Community Foundation for \$3,094 for a grant to turn the second floor room into a "Community Room" to be used jointly with The Village. Motion by Trustee Spence to accept the grant and seconded by Trustee Todaro. All in favor, carried.

**Trustee Comments:** Trustee Leach asked about the Howard Brown parcel of land behind the Middle School. He wonders if we should have some discussions with Shawn Bissetta, Superintendent. We will try to get this done on this year's budget. Trustee Leach will call Shawn Bissetta to discuss this property being transferred to the Village.

**Adjournment:** Trustee Stark made a motion to adjourn the meeting at 8:21 p.m.

Next regular board meeting will be on Tuesday, March 29, 2016.

Respectfully Submitted,

Shelly W. Marks  
Clerk-Treasurer