

A Regular Meeting of the Board of Trustees of the Village of Oxford was held at 7:30 pm on April 26, 2016 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830.

**Present were:** Mayor Terry Stark, Trustee Joe Spence, Trustee John Todaro, Fire Chief Hans Franklin, Trevor Natoli, WWTP Operator Kirk Noetzel, Gene Rood and Clerk/Treasurer Shelly Marks. Via Skype was Trustee John O'Connor

**Absent:** Trustee Dale Leach, Police Chief Rich Nolan, SPW Rick Paden

Mayor Stark called the meeting to order at 7:30 pm.

The Pledge of Allegiance to the American Flag was given.

**Public Concerns:**

Noel Cruz is interested in purchasing 4 State Street by the end of the week. He is asking if The Village would consider not adding the past due water/sewer bills to the taxes. He wants to pay off the water/sewer and back taxes. He is planning on living at this location with part of the house being a rental unit. The owner doesn't care about the property and has moved to another state. He's asking if we can turn the water on to enable him to work on this residence to get it to a better state. Mayor Stark told Mr. Cruz that if he can come in and show that the house is in his name, he can see what can be done about the \$2,500 balance per his request.

**Abstract:**

General Fund	\$26,423.85
Water Fund	\$ 1,650.60
Sewer Fund	\$ 7,320.92
Water IMPR	\$ 560.00
Waste Water Cap	<u>\$373,788.93</u>
<b>Total</b>	<b>\$409,744.30</b>

Trustee Spence moved and Trustee Todaro seconded a motion to approve the abstract. All approved, carried.

**Approval of Minutes:**

Trustee Todaro moved and Trustee Spence seconded a motion to approve the March 29, 2016 Regular Board Meeting and the April 12, 2016 Special Board Meeting. All Approved.

**Treasurer Report:**

None

**FIRE DEPARTMENT:**

**Officers for the year 2016-2017:**

Chief: Hans Franklin  
1st Assistant Chief: Kevin Bartle  
2nd Assistant Chief: Kurt Spencer  
1st Captain: Chad Brown  
2nd Captain: Shane Ingraham  
3rd Captain: Chad Stein  
4th Captain: Allen Ross  
1st Lieutenant: Dan Stein  
2nd Lieutenant: Ken Ross

Six (6) people took the Aerial Operator's course in Greene this month and they are on track to being certified to operate the new aerial truck once it has been lettered and the final repairs are. Brindlee Mountain is standing by their word and arranging all the repairs be made through Harrob.

New tires are needed for the truck at a price of \$7,100 for new tires. The Fire Department would have to pay the invoice then submit it to Brindlee for reimbursement.

Fire Prevention Trailer-when the committee opened up the trailer for the season to prepare for summer, they noticed the generator was missing from the front of the trailer. No one touched it the past two years but it came up missing last night. Chief Franklin has issued a report with the Chenango County Sheriff and also reported the theft to our insurance company. A grant for \$50,000 was used to purchase this generator.

**EMS:**

Trevor Natoli is working on getting the EMS Billing taken care of. He won't give us another date since the prior dates have gone by.

**ENGINEER REPORT:**

Gene Rood met with Matt Burrell from Burrell's Excavating yesterday. The steel plates on Scott Street have to be gone by Monday when he starts at 8:00 A.M. with the Scott Street Culvert Project. Gene says we should knock on doors notifying residents that the project is underway. Scott Street will be closed except for local traffic. The police will barricade the streets to block out traffic coming other ways. Mrs. Carol Russell will have her driveway cut in 6 feet for the project.

Albany Street Project-Mill and Paving needed. Mayor Stark is putting through a bid report and has asked Gene to look this contract over with him to get the wording, etc. correct. Total project is about ½ mile (from corner of Main Street and Albany to top of Albany at the Village/Town line).

**Waste Water Department:**

WWTP Operator Noetzel reported that things are going well. Bill Kelsey did a very good job the two weeks Kirk was on vacation. The press is going to be destroyed so Bill was in at 4 AM to get the digester as low as possible. There is no sludge at the plant right now. Kirk was very pleased that he didn't come back to a mess. The contractors are doing a good job and things are very neat. Clarifiers are all done right now. Digester will be completed and then Vacri is done. Treffeisen had 4 guys there, Scott Seiler is the electrician and doing a good job, 3 guys from Vacri, Eric from CHA, Bill Kelsey has been there from noon on and also Kirk Noetzel. 13 vehicles were in the driveway along with the police vehicles.

Misuse of the WWTP Public Restrooms has been discussed. The place is trashed. Terry wants to talk to the commission regarding the issues they have been having with the Public Restrooms.

Treffeisen is earning every penny that they bid. Everything has been taken out of the building i.e. copper lines, etc. Their bid wasn't so far out of line when Kirk sees all that is being done by them.

**Police Department:**

None

**Public Works Department:**

SPW Paden had some dental issues and wasn't in attendance. Matt Diamond passed his CDL license. The tractor is being worked on.

Trustee O'Connor moved and Trustee Spence seconded a motion to approve the DCMO BOCES Print Shop Contract. All Approved.

**Old Business:**

SRTS: Mayor Stark wants to get the letters and releases out to residents this week. Those are due by June 30<sup>th</sup> according to Trustee John O'Connor.

### **New Business:**

Ice Cream Vendor-was going to come to Oxford once a week and was going to send a letter asking if we can just let her pay \$25 for the entire summer. Mayor Stark is willing to wait until we have something in writing before anything is done. The Board needs something in writing regarding what she wants to do.

The Oxford Farmers' Market volunteers have made some requests:

1) They are looking to have The Village purchase street pole banners and place them on Route 12 to announce the Farmers' Market.

Mayor Stark comments that these banners are \$100 each and he recommends that we purchase the banners and intermingle four (4) of them along Route 12. PON (Promote Oxford Now) is more than willing to take down four (4) of the current banners we have up and put four (4) of the ones advertising the Farmers Market.

2) They request that the Village fix the divots on the lawn portion of the park for safety of all park users.

Mayor Stark says that this is something that the DPW should be doing now anyway as people can trip and/or twist their ankles.

3) They have identified an individual that is a sophomore at the Oxford High School and a member of the Oxford Chapter of FFA to serve as their inaugural Oxford Farmers' Market Intern. They are requesting the Village's help with this.

Mayor Stark indicated that the current OACS Work Experience Program is planning to be continued this summer and it is expected that funding will be extended as well. The Village's payroll cost of about \$10.00 an hour would be reimbursed through the school program.

4) Based on customer and vendor feedback, they are requesting that the Village consider installing a permanent speaker system along with pictures of the farmers in the field to show the patrons at the park so they know where the produce comes from.

Mayor Stark has been asked by several groups to install an adequate speaker system on the bandstand and around the park. We could establish this in honor of Lou Ford who was the Sound Master for a number of community organizations.

Trustee Spence moved and Trustee Todaro seconded a motion to support the Farmers Market group up to \$2,000 on projects as presented. All approved, carried.

Mayor Stark wants to start a weekly meeting with the DPW and WWTP and have it continue weekly to ensure that things keep moving.

### **Trustee Comments:**

Trustee Todaro mentioned all the debris on the streets. He's seen a peanut butter jar, paper, etc. all over the place. Some garbage hauler was fined in the past for this but their recyclable truck isn't securing the items. Mayor Stark said we can put out a sign with a fine notice. He will check the code on littering and put up signs on South Washington and a couple of other places. Maybe something similar to the Adopt a Highway Program can be put into play in the Village. Trustee O'Connor mentioned a community service program. We could check with Judge Weidman on any troubled kids he may have dealt with. Also, the school may have students that have been suspended, etc. we could incorporate into helping with the program.

Trustee O'Connor will get quotes from three (3) places to paint the front of Village Hall.

### **Adjournment**

Mayor Stark made a motion to Adjourned at 9:02 p.m.

Next meeting will be Tuesday, May 31, 2016.

Respectfully Submitted,

Shelly W. Marks  
Clerk-Treasurer