

A Re-Organizational Meeting of the Board of Trustees was held on Tuesday, July 26, 2016 at 7:30 at the Village Hall.

**Present were:** Mayor Terry Stark, Trustee Dale Leach, Trustee Joe Spence, Trustee John Todaro, Police Chief Rich Nolan, Brandon Lummis, Gene Rood, Clerk-Treasurer Shelly Marks.

Absent: SPW Rick Paden, WWTP Operator Kirk Noetzel, Fire Chief Hans Franklin, and Trustee John O'Connor.

Mayor Terry Stark called the meeting to order at 7:30 p.m.

The Pledge of Allegiance to the American Flag was given.

**Public Concerns:** A letter was received from the home owners at 27 South Washington Ave. This is regarding a noise issue at 25 South Washington Ave. Their neighbor works on his own vehicles along with vehicles of people that request his services during evening hours. Mayor Stark has spoken to Mr. Cruz and was told that he only works on cars for his family. Mayor Stark says he can write a letter and issue a citation if this automotive work continues for anyone other than immediate family that lives in his home.

**ABSTRACT:**

Trustee Leach moved and Trustee Todaro seconded a motion to approve Abstract #002 as presented.

|                     |                     |
|---------------------|---------------------|
| General Fund        | \$ 41,970.98        |
| Water Fund          | \$ 2,827.23         |
| Sewer Fund          | \$ 5,587.50         |
| Water Improvement   | \$ 639.00           |
| SRTS – Capital      | \$ 92,217.73        |
| Waste Water Capital | <u>\$190,490.07</u> |
| TOTAL               | <u>\$333,732.51</u> |

**MEETING MINUTES:**

Trustee Spence moved and Trustee Todaro seconded a motion to approve the June 28, 2016 minutes.

**TREASURER REPORT:**

Trustee Spence made a motion for a resolution authorizing for a \$100,000 BAN for the milling and paving of Albany Street. This was seconded by Trustee Todaro. Trustee Spence, Trustee Todaro and Trustee Leach all voted aye Motion carried. Trustee O'Connor was not present.

**JUSTICE REPORT:**

None

**ENGINEER REPORT:**

Gene Rood report that the back drain pipe on the third floor is separated and, therefore, is causing the roof to leak. SPW Paden and Gene checked the situation and there are three places that are leaking. Mayor Stark asked Gene to contact Driscoll and then contact James Gregory to write them a letter. Gene said this is something that we can fix if necessary but he feels that Driscoll should have to do it since they were the ones that replaced the roof. Gene Rood reported that he called Driscoll several times in the past two days regarding the leak we've had in the Court Room. Mayor Stark wants the DPW to repair this to get it done. Driscoll has to finish the flashing and the windows and haven't been paid their full amount as of yet.

Burrell's Excavating sent in the last pay request so their final bill can be completed for the Scott Street Culvert project.

Flemvale has also sent in their first pay request. The guys should be finished by this Friday with the SRTS. They are ahead of their schedule. The Board approved the payment of this invoice for \$89,994.98.

**FIRE DEPARTMENT:**

Chief Franklin was absent

**PUBLIC WORKS:**

There are eleven (11) collars for the sewer drains that need to be repaired/replaced on Albany Street before Yacano can start their work on the milling and paving of Albany Street.

There is a sidewalk and drainage issue by Anderson on Columbia Street.

There have been complaints about the electrical box at Boname Park. The panel isn't broken but just looks it since this is the way that the electric box opens. There has been some thought about having The Little Boys Shop come up with something different for that panel.

**WASTE WATER DEPARTMENT:**

WWTP Operator Kirk Noetzel was not present.

**POLICE DEPARTMENT:**

Chief Nolan went over his monthly report. We also received an agreement between the Village of Oxford Police Department and Oxford Academy & Central School District. They want to assign Cole Samsel for three (3) days a week at the school as a School Resource Officer (SRO). Cole is currently a member of the retirement system.

Trustee O'Connor received some pricing and information regarding the garage project. He has forwarded this to Trustee Spence but he hasn't had a chance to look things over. They had an issue with the Coe House and up by the well house by Blueox. Trustee O'Connor and Trustee Spence are working on garage project possibilities but at a slow speed at the moment.

**REORGANIZATION:**

A motion was made to authorize claims for public utility services, postage and freight and express charges to be paid in advance of the audit.

A motion to approve reimbursement to Village officers and employees who use their personal automobiles while performing their official Village duties at a rate of \$.50 per mile.

Attendance at conferences: Shelly Marks and Paula Crippen will be attending a fall training school for Fiscal Officers and Municipal Clerks.

Richard Paden, Kirk Noetzel and Bill Kelsey, Jr. will be attending the New York State Conference of Mayors Public Works. They will be using their Village Vehicles for transportation.

A motion to approve these training conferences. All voted aye and motion was carried.

A motion to approve NBT as the Village of Oxford's depository. All voted aye and motion was carried.

A motion to approve the Procurement Policy as it is. (\$20,000 for purchases and \$30,000 for the Department of Public Works). All voted aye and motion was carried.

A motion to approve The Evening Sun as the official newspaper. All voted aye and motion was carried.

A motion to set the next Reorganizational meeting as July 11, 2017. This is due to the fact that the first Tuesday of the month following the election in June of 2017 is the 4<sup>th</sup> of July. All voted aye and motion was carried.

A motion to approve all Mayoral appointments as recommended and presented in the attached Village of Oxford 2016 – 2017 Committees, Appointments and Contacts. All voted Aye, and the motion was carried.

Trustee Todaro moved and Trustee Leach seconded a motion to approve the Board Resolutions above including the BOCES Printing Contract for July 1, 2016 – June 30, 2017. All approved.

### **NEW BUSINESS:**

Oxford Magros-Joe & Vinny's wrote a letter asking for some relief on the large water/sewer bill they received due to several leaks they weren't aware of. The Board agreed to give credit for one-half of the sewer portion above 30,000 gallons on the bill due to the leaks that they had.

Office 365 is an updated program for Excel, Microsoft, etc. It's now a subscription service. For \$99 we can get five (5) licenses and be updated yearly. Trustee Leach made a motion seconded by Trustee Spence to approve the purchase of Office 365.

There has been a project proposed by The Lions Club to add playground equipment at Boname park and get half (½) of the money funded for the project. The discounted price would be \$26,000. Masons, Lions, Rotary, to donate \$2,500. The Town and Village could all make a donation of \$2,500 if the other organizations contribute money. Lions Club would install this equipment also. None of those organizations are tax exempt so 8% would be added to the purchased equipment price. Trustee Todaro is in favor, Trustee Spence agrees as this is a "good cause", Trustee Leach is okay as well. Mayor Stark will let David Emerson know that The Board is in agreement.

Mayor Stark adjourned the meeting at 9:03 PM

Next meeting August 30, 2016

Respectfully submitted,

Shelly W. Marks

Clerk-Treasurer