

A Regular Meeting of the Board of Trustees was held on Tuesday, January 31, 2017 at 7:30 at the Village Hall.

Present were: Trustee Dale Leach, Trustee Joe Spence, WWTP Operator Kirk Noetzel, Clerk-Treasurer Shelly Marks and via skype was Mayor Terry Stark

Absent: Trustee John Todaro, Trustee John O'Connor, Police Chief Rich Nolan, SPW Rick Paden, Fire Chief Hans Franklin

Deputy Mayor Spence called the meeting to order at 7:34 p.m.

The Pledge of Allegiance to the American Flag was given.

**PUBLIC CONCERNS:**

None

**ABSTRACT:**

Trustee Leach moved and Mayor Stark seconded a motion to approve Abstract #008 as presented. All voted Aye and motion was carried.

General Fund	\$ 39,177.88
Water Fund	\$ 4,322.49
Sewer Fund	\$ 5,151.76
Water Improvement	\$ 156.00
SRTS – Capital	\$ 439.39
Waste Water Capital	<u>\$ 37,640.70</u>
TOTAL	\$ 86,888.22

**MEETING MINUTES:**

Mayor Stark moved and Trustee Spence seconded a motion to approve the December 27, 2016 Regular meeting minutes. All voted Aye and motion was carried.

**TREASURER REPORT:**

None

**JUSTICE REPORT:**

Trustee Leach moved and Mayor Stark seconded a motion to approve the Justice Report for December. All voted Aye and motion was carried.

**ENGINEER REPORT:**

None

### **WWTP:**

WWTP Operator Noetzel reported that the lights on the new truck and trailer are being worked on and we can take possession once that is finished.

WWTP Operator Noetzel has been on vacation for two weeks. While he was gone, Bill Kelsey oversaw the plant. During that time, Bill was called out of town for a family emergency. Bill Kelsey contacted Mayor Stark regarding this and he was given the okay to have Bob Nowalk fill in during Bill's absence.

WWTP Operator Noetzel has been scrubbing tanks in preparation of the monthly samples he needs to do tomorrow.

As Building Superintendent, Kirk Noetzel had a couple of "Bank Building" items he wanted to discuss with The Board. He would like Norwich Glass to come in to caulk the windows and make sure they are secure. When he washed the windows last year, water leaked inside the building and made a mess. Also, the stone on the front steps needs replacing. He would like to call Barnes in Norwich or Jim Tefft as they do a lot of stone work. Mayor Stark said for him to talk to Gene Rood. Flemvale has been contacted and they were supposed to give us an estimate for six months now. Gene Rood should send them another E-Mail. Mayor Stark said it was fine to talk to Barnes or Jim Tefft for an estimate. This quote should be to replace the steps and flat landing in the front of the building. This is to be replaced in bluestone if possible to keep with the building theme. Mayor Stark told WWTP Operator Noetzel to get an estimate from someone to quote the windows. The windows and doors need painting and Kirk would like to get an estimate. Sherwin Williams colors were chosen in the past to match the village and bank. The back door is rusted and needs replacing. Kirk will also get a quote for that.

### **OLD BUSINESS:**

February 15<sup>th</sup> there will be a phone conversation with Roberta Dunker, Terry and the mediator for the Union Impasse. Mayor Stark will get something to the Board on this.

### **NEW BUSINESS:**

The Town is currently paying \$675 monthly to lease their facility. Mayor Stark has written up a new lease. He wants a three (3) year lease and raise it to \$750 a month with an increase on an annual basis based on inflation. Mayor Stark will send out the lease tomorrow morning to Board Members. Trustee Leach moved and Trustee Spence seconded a motion to authorize The Mayor to put together a lease for the Town for \$750, contingent upon approval by the Board. All voted Aye and motion was carried.

Chief Franklin is trying to get the Old 267 to start so it can be turned in for scrap metal. He will get pictures of 262 tomorrow and get paperwork written up for auction tomorrow.

Trustee Spence is going to get in touch with SPW Rick Paden regarding the garage for the Police Department.

Mayor Stark had a meeting with Frontier last week. The Village currently pays approximately \$93/month per phone. He was told we should be paying no more than \$45/month. A new plan is being worked on and Mayor Stark hopes to hear from Frontier in the next week or so.

Mayor Stark talked to someone at Latham regarding the new time and attendance system they have. The new system is done by computer and with phone, voice or fingerprint recognition. He has to get this system in place so every department is using the same system to keep track of hours.

OSC Audit-they will contact the Board of Trustees and will have conversations with them. They are excluded from the entrance interview. The Village hasn't had an audit since 1986. Mayor Stark mentioned having the Board go through each of the reserve funds and authorize them.

Goliath's Donuts has a solicitation permit and they want to sell donuts on LaFayette park on Saturday (at the Farmer's Market) and Sunday. The Board agreed that no permit is needed since the other vendors at the Farmer's Market don't have a solicitation permit. This has been approved for sale of donuts on the park.

**TRUSTEE COMMENTS:**

None

Meeting adjourned at 8:13 p.m.

Next meeting February 28, 2017

Respectfully submitted,

Shelly W. Marks

Village Clerk-Treasurer