

A Regular Meeting of the Board of Trustees of the Village of Oxford was held at 7:00 p.m. on November 28, 2017 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee John Todaro, Trustee Dustin Hendricks, Trustee Richard Marks, Police Chief Richard Nolan, WWTP Operator Kirk Noetzel, SPW Rick Paden, Fire Chief Hans Franklin, Interim EMS Chief Mark Forrest, Josh Lynch, and Clerk-Treasurer Shelly Marks.

Absent: None

Mayor Stark and the Trustees reviewed each of the invoices in the abstract for November 2017.

Dave Lawson and Bill Ballin were present regarding the BMX Track at Boname Park (All American BMX). The Board reviewed their presentation and then asked questions about the pros and cons of such a track. Everything that is done will have to be approved by The Village regarding the track. Monday and Thursday are the normal days that the track will be used. Birthday parties are sometimes held on a Saturday at the track with their permission. Mayor Stark would like to have a public information night to get people informed.

The Regular meeting was called to order at 8:13 pm.

The Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

None

ABSTRACT:

Trustee Leach seconded by Trustee Marks made a motion to approve the Abstract (#006) as presented with an addition of \$276 charged to the fire department for cleaning services.

General Fund	\$46,404.42
Water Fund	\$ 8,512.58
Sewer Fund	<u>\$ 7,146.36</u>
TOTAL	\$62,063.36

MEETING MINUTES:

Trustee Todaro moved and Trustee Hendricks seconded a motion to approve the October 31st and November 14, 2017 minutes. All approved.

TREASURER REPORT:

Trustee Hendricks moved and Trustee Marks seconded a motion to approve the October Treasurer's Report. All approved.

JUSTICE REPORT:

Trustee Todaro moved and Trustee Leach seconded a motion to approve the October Justice report. All approved.

FIRE DEPARTMENT:

Chief Franklin has a new member that joined the OFD, Vada Mack. Truck 261 is having issues with dumping oil (3/4 to a full gallon at a time). Total rebuild is under \$10,000. This is a 15-year old truck. Nothing else should have to be replaced on the engine. Chief Franklin is working on getting a lower price on the rebuild due to being told different things being wrong to begin with.

There may be an end to a grant that the fire department has received pagers, radios, etc. on in the past. Chief Franklin has sent letters to Claudia Tenney and Charles Schumer. Mayor Stark asked to be sent the same link so he can send off notes as well.

Trustee Hendricks moved and Trustee Todaro seconded a motion to approve the new member, Vada Mack. All approved.

EMS:

Mark Forrest has given a report on the number of EMS calls that Oxford has responded to. MedEx only bills on the calls that Oxford responds to. The only way to be sure this new billing program is going to work is to make sure the fund is self-sufficient. They aren't sure at this point which type of individuals would be hired (drivers, ALS) to report full-time.

WASTE WATER:

WWTP Operator Noetzel reports that everything is running smoothly since we had the upgrade. Septage hauler loads were down in September and October. These are up a little bit this month. WWTP Operator Noetzel is going to try and find out why the NYS Veteran's Home has a decrease in their usage. He will let Mayor Stark know what he finds out.

PUBLIC WORKS:

SPW Paden went over his monthly report. The winter/holiday banners around the Village have been put up. Several of the banner mounts are loose and need new clamps to properly secure them. Some of the American Flag holders need to have new lag bolts installed as well. These have been up for several years. It will take a whole day to make the needed repairs.

It has been since the early 80's since well #1 has been cleaned and rehabilitated. We should plan on spending the \$20,000 for the cleaning and rehabilitation proposed by Layne Christensen Company soon.

It has been five (5) years since SPW Paden has completed an internal inspection of Howe's Reservoir. Test Well for Well #1 has an antiquated cap that no longer meets the health department standards.

We are scheduled to receive approximately \$12,500 from FEMA for the spring 2017 snow storm. He would like to see this used for equipment replacement of the 2003 Henderson Stainless Steel Spreader and the 2004 Ford F-350 Dump/Plow truck.

Preliminary work for next season is Midland Hill and South Washington Avenue. Crack sealing should be done as well. The Intersection of County Road 18 could use something more than stone and oil also.

POLICE DEPARTMENT:

Chief Nolan went over his monthly case load.

The highest rate of speed near the Middle School was recorded at Fort Hill Park. The average speed was 23.8 mph. Chief wants to put a speed trailer in just after the fire department and before the driveway of the library.

Chief Nolan also asked about getting a credit card for the Village. The Board asked me to look into this through NBT Bank and to also check on a debit card. I should also check with The Village of Greene about the details of their credit card.

Chief asked about security cameras at Boname Park. Mayor Stark said he is interested in getting these installed, but it would have to wait until spring.

There has been a recall on the 2014 Ford. This has been completed at no charge. Another recall was received today on the door panels possibly falling.

The 2015 had the watch Guard fail. Costs are \$6,000 for a new one or Chief would be able to get a refurbished one for \$3,000. He will get some quotes together for the next Board Meeting. On November 9th there was a complaint about the music at Quick Way. Chief Nolan went into the office and turned the music down. The Corporate Office may get upset over this so Chief wanted us to be aware in case it is brought up.

OLD BUSINESS:

Bank Building Project Roof/Painting Payoff. The Note Payment is due by December 8th. Mayor Stark suggests we just pay this off to avoid attorney fees, etc. Trustee Leach made a motion seconded by Trustee Marks to increase the budget to \$80,000 out of unallocated fund balance to pay off the BAN and note. All approved.

Warren Auto water leak credit-their usage was 240,000 gallons for the third quarter and an average bill is 12,500 gallons. This was reviewed in July. The Board needs to adopt a water leak policy. They need to figure out the percentages the Board wants to adopt (first problem 50%, second 40%, third 20%) for this water/sewer leak policy. This would be for both sewer and water charges. Motion by Trustee Leach and seconded by Trustee Todaro to approve two policies for water leak adjustment for sewer and those with just water policies. All approved, carried.

Justice legal fees-The Village agreed to pay up to \$4,500 for John Weidman's legal fees. Motion by Trustee Marks and seconded by Trustee Leach to pay the \$558 to complete The Village's commitment for the preliminary investigation.

RESTORE NEW YORK Grant-we need a public hearing for this. There is at least one property on Greene Street that an individual is asking to have demolished to rebuild on the site. We can possibly get another homeowner interested in his property on Greene Street. There is a \$500 application fee to even apply for this grant. Motion by Trustee Todaro and seconded by Trustee Marks to authorize applying for the grant with a cost of \$500. This is to be split between the Village and the property owners. All approved, carried.

Paid Family Leave-need to get more information on this plan. We can discuss this with David Craine at NBT Mang. We need to send an E-Mail by December 1st of our decision to join or not to join at this time. Mayor Stark recommends not joining until we have more info. Motion by Trustee Hendricks and seconded by Trustee Marks to "opt out" until further information is available. All approved, carried.

TRUSTEE COMMENTS:

Trustee Marks asked about three items-Village Hall front steps, status of the police garage and employee restrooms. He asked if these items could be put on the agenda next month.

Mayor Stark will talk to Gene Rood regarding the police garage specs. He can also work on the Village steps. He can't deal with the bathroom at this time as there are other things more pressing on his plate. Trustee Marks can take ownership of the bathroom and get three estimates on the job. He is to use an operating expense of \$10,000 to get quotes for the two bathrooms and possibly the entry way.

NEW BUSINESS:

None

Next meeting will be Tuesday, December 12th - Insurance Review 6:00; 7:00 Restore NY public hearing and 7:00 BMX

Next regular Board Meeting will be Wednesday, December 27th.
Meeting adjourned the meeting at 10:43 pm

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer