

A Regular Meeting of the Board of Trustees of the Village of Oxford was held at 7:30 pm on April 25, 2017 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830.

Present were: Trustee Joseph Spence, Trustee John Todaro, Police Chief Rich Nolan, WWTP Operator Kirk Noetzel, and Clerk/Treasurer Shelly Marks. Via Skype were Mayor Terry Stark and Trustee John O'Connor.

Absent: Trustee Dale Leach, SPW Rick Paden, Fire Chief Hans Franklin and EMS Captain Trevor Natoli.

The Pledge of Allegiance to the American Flag was given.

Mayor Stark called the meeting to order at 7:30 pm.

PUBLIC CONCERNS:

Rick McConnell expressed his concern about a letter he received regarding the excessive water usage at his home at 22 Greene Street. He contacted his tenant and mentioned that he greatly appreciated receiving the letter from the Village. He went to the house and went into the basement but could not hear any water running. He found a valve leaking in three spots with a huge amount of water being lost. He had no idea this leak was present. He shut off the value but knew he wouldn't be able to repair this. He called John Tracey who went at 9:00 the next morning and had the leak fixed within 15 minutes. The total water/sewer bill is \$2,382.20. Trustee Spence said what The Board typically does is provide relief of 50% of the sewer bill if certain criteria are met. Mayor Stark says we could forgive approx. \$432. It's a pretty large bill so this amount won't help much toward the total bill.

Rick is concerned as it is tax time and any balance not paid will be relieved on the Village taxes. These taxes are Rick's responsibility even though the rest of the utilities are his tenants' responsibility. He is asking for as much assistance as we can give him with this huge invoice. If his tenant will pay the arrears amount based on the 48,000 gallons, then we could give the \$432 credit. Mayor Stark will put together a letter to send to Rick McConnell. The bill would still end up being over \$1,900.

ABSTRACT:

Trustee Todaro seconded by Trustee O'Connor made a motion to approve Abstract #011 as presented.

General Fund	\$38,520.20
Water Fund	\$ 8,967.68
Sewer Fund	\$10,166.74
Waste Water Cap	<u>\$ 1,248.97</u>
TOTAL	\$58,903.59

APPROVAL OF MINUTES:

Trustee O'Connor moved and Trustee Todaro seconded a motion to approve the March 28, 2017 Board Meeting Minutes. All Approved.

TREASURER'S REPORT:

Trustee Todaro moved and Trustee O'Connor seconded a motion to approve the January and February 2017 monthly reports. All approved.

OFD REPORT:

Chief Franklin had to work and E-Mailed his monthly report. The warranty repairs on truck 261 have been completed. Chief Franklin is waiting for the invoice, the estimate was \$1,300 but may be less.

There are going to be a few internal repairs made at the station. There is a drain in the ladies' bathroom they will be addressing in the next couple of weeks as the floor around the drain is

beginning to break up. This should be a minor repair. They will also be reassessing the foundation of the station on Saturday morning (April 29th) to inspect for movement and measure the cracks that were marked last summer. Chief Franklin has invited the Board to come over for coffee at 9:30.

WWTP:

WWTP Operator Noetzel reported that everything is going well at The Plant. The sewer jet is at the plant along with the truck and trailer. The electrical panel box has been installed. A couple of things need to be “tweaked” but he believes this is the end of the project. The sewer jet has been paid for and can now be sold to Stan Barrows for the same amount of money.

WWTP Operator Noetzel will be going to Niagara Falls the last week in May for the annual water convention.

The Board will declare the old 2011 WWTP truck with 19,000 miles as surplus. A letter can then be put together for an ad in the paper to sell to an individual. Bids must be submitted to The Village of Oxford. We could also list this truck with Auctions International.

POLICE DEPARTMENT

Chief Nolan went over his monthly report. They are currently working on getting a \$2,500 Grant.

Gene Rood gave Chief Nolan details on the new police garage. Gene reported to Trustee O’Connor that he will work with Chief Nolan, Trustee Todaro and Trustee Spence on this project. There will be a site plan and this can go out to bid with a detailed scope of work at the end of May.

There is a pole at the location of the new police garage that the Village owns and we will need to get NYSEG to move this pole out of the way. We will have to find out if this is an electric or telephone pole. The Board will contact Rick Paden to let us know what it is.

PUBLIC WORKS DEPARTMENT:

Trustee Todaro read the notes that SPW Paden sent in his absence: DPW has completed the meter reading for this quarter. Spring clean-up is underway and most of the parks have been raked. Mowing has started for the season. Street sweeping is going well. The banners on Route 12 have been changed and SPW Paden has new American Flags which will be put up the last week of May.

The DPW will soon begin hosing the sidewalks in the business district and will, hopefully, have time to get the stripping done by Memorial Day. The Annual Drinking Water Quality Report is at the BOCES Print Shop and will be mailed out on time.

Mayor Stark will send a letter to Catherine Fisher regarding having her water meter tested.

Bida Nursing Home is still leaking water. Mayor Stark will get in touch with Bill Lyons at the Nursing Home. If this isn’t repaired, Mayor Stark will notify Bill that we will be shutting off the sprinkler system. The State will then shut off the Nursing Home for not having the sprinkler system in operating order.

OLD BUSINESS:

Trustee Todaro brought up the railroad tracks at Merchant Street that were damaged during the last snow storm. Mayor Stark said as long as the Village isn’t negligent when the damage occurred, it is not our issue to fix. Mayor Stark will deal with this issue later this week.

NEW BUSINESS:

None

ADJOURNMENT:

Trustee Spence made a motion to Adjourn at 8:36 p.m.

Next meeting will be Tuesday, May 30, 2017.

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer