

A Regular Meeting of the Board of Trustees was held on June 27, 2017 at 7:30 at the Village Hall.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Joe Spence, Trustee John Todaro, Police Chief Rich Nolan, WWTP Operator Kirk Noetzel, SPW Rick Paden, incoming Board Members Dustin Hendricks and Richard Marks and Clerk-Treasurer Shelly Marks.

Absent: Trustee John O'Connor, Fire Chief Hans Franklin, EMS Chief Trevor Natoli.

Mayor Stark called the meeting to order at 7:32 p.m.

The Pledge of Allegiance to the American Flag was given.

Mayor Stark thanked Trustee O'Connor and Trustee Spence for their years of service and welcomed new Board Members Dustin Hendricks and Richard Marks.

ABSTRACT:

Trustee Leach moved and Trustee Spence seconded a motion to approve Abstract #001 as presented. All voted Aye and motion was carried.

General Fund	\$ 34,946.12
Water Fund	\$ 4,710.29
Sewer Fund	\$ 8,303.91
Waste Water Capital	<u>\$ 6,503.72</u>
TOTAL	\$ 54,464.04

MEETING MINUTES:

Trustee Spence moved and Trustee Todaro seconded a motion to approve the May 30, 2017 regular meeting minutes. All voted Aye and motion was carried.

TREASURER REPORT:

The May treasurer report is not yet complete.

JUSTICE REPORT:

Trustee Leach moved and Trustee Todaro seconded a motion to approve the Justice Report for May. All voted Aye and motion was carried. Judge Kline is only being paid 2 ½ sessions per month. She has been appointed through December 2017 by the Sixth Judicial Court to be the acting Village and Town Justice.

EMS:

No report. Trustee Todaro moved and Trustee Spence seconded a motion to approve a new member from Norwich, Kevin Gray, to join the Oxford Emergency Squad.

POLICE:

Chief Nolan went over his monthly report. He explained the procedures for arresting an individual and the time and paperwork needed to follow up that arrest.

Chief Nolan asked The Board about hiring Josh Lynch to replace Brandon Lummis who left last summer for college. Josh's wages will be covered through the work-based learning program at the High School until the middle of August and Chief wants to have him work upstairs in the Police Department helping with paperwork and grant work. Trustee Leach moved and Trustee Spence seconded a motion to hire Josh for 12 hours a week at \$11.00 an hour effective August 25th.

The Oxford School is willing to hire Officer Samsel as the SRO for 30 hours a week. They said he is doing a good job for them. The School Board will need to have approval by their board then we will have to follow civil service lists.

Mayor Stark mentioned that the new police facility is coming along.

DPW:

SPW Paden thanked Trustee Spence for all his support over the years and said that he would be missed. Trustee Spence suggested that incoming Trustees Hendricks and Marks take a tour of the DPW to see where everything is in the village so they know how things run.

The DPW is working on cleaning up Bradley Hill after complaints of water coming down a driveway, crossing County Road 32 and going into basements. There are 220 feet of Bradley Hill being rebuilt and repaved this construction season. The cost is to be approximately \$20,000 - \$22,000. Alice Street to the Village line has a bad section that Mayor Stark wants to have tackled.

Mayor Stark asked SPW Paden what he suggests should be done first. SPW Paden isn't sure which project is the one that should be done. Fix South Washington or Park Street? Both have traffic issues with school buses. Maybe we can do half of Park Street. Trustee Leach moved and Trustee Spence seconded a motion to spend \$22,000 to pave South Washington to the school entrance to Park Street and Bradley Hill.

Mayor Stark talked to Jared Bartle about his drainage issues. He has rainwater runoff flooding his yard. Mayor Stark asked what the fix would be. SPW Paden looked and water is being carried to the back of his property. Mayor Stark said we won't go on private property to do work as we need to be released from all liability and that doesn't typically happen. If Jared Bartle signed a lease saying we are released from liability then we could do the work. The Board feels Jared should have his ditches cleaned out. Trustee Leach feels we should say we can't go on private property. The drainage works as well as it ever did as far as SPW Paden is aware.

NEW BUSINESS:

DPW summer/fall PT vs. FT position. There is more work to do in the summer with mowing, leaf bag removal, etc. Word travels fast and Mayor Stark is getting calls about people wanting their old job back with the DPW. Trustee Spence thinks it's smart to go to a fourth person and hire some part timers for summer work possibly as the work load doesn't go away. Trustee Leach would support another full-time person due to the recent audit and needing to find the water loss. Trustee Todaro wants to know if we really need a part timer or maybe just a full timer for all year. Mayor Stark will put some recommendations together and get it out to the Board Members to discuss at the July Board Meeting. SPW Paden just wants to get the right people whether part or full time.

Sandra Phetteplace had a water leak in her water conditioner. She is asking to have the sewer portion of her bill reduced if possible. Trustee Leach moved and Trustee Todaro seconded the motion to give Mrs. Phetteplace relief of \$194.75

Deborah Norris also wrote a letter about her leak in the house she owns on Grant Street that her son lives in. It was difficult to tell what is going on with the leak, what was fixed and when. We need more information from her.

Mayor Stark came up with a water relief procedure and wants to have everyone review the policy and go over it at the July meeting.

WWTP:

WWTP Operator is asking about receiving septage while he is on vacation. Apparently, people are being turned away if Kirk isn't at the plant. Mayor Stark asked if operators were not wanting to accept bulk sludge. At one time, the WW Commission wasn't sure about accepting sludge until the plant was updated. Trustee Leach would like not to accept sludge if WWTP Operator Noetzel isn't at the plant. He knows what should be done while he is there. Mayor Stark wants Kirk to go to the WWTP Commission about employee issues not the Village Board. Does the Commission want to accept the bulk sludge at the plant? Kirk said the companies always call him before they bring a load of sludge to dump. Trustee Spence thinks that maybe we need to establish specific days and hours and have a meeting with the Commission to go over "issues".

There are a few interested individuals in the 2011 Ford Ranger truck. We may just put an ad in the newspaper to see if we can sell it.

WWTP Operator Noetzel inquired about the salaries of employees for the village, what is paid when doing weekend and holiday work at The Plant, etc. It was discussed that he should talk to the WW Commission for clarification of salaries for various employees that do things at the WWTP.

OLD BUSINESS:

A Union Negotiator was assigned to The Village and an agreement was met. It is still undecided as to whether we would use one again or not.

Our Audit was completed with suggestions on auditing the bills for the month. Each member of the Board should look at every bill on the abstract every month.

TRUSTEE COMMENTS:

None

Meeting adjourned at 10:14 p.m.

Next meeting July 25, 2017

Respectfully submitted,

Shelly W. Marks

Village Clerk-Treasurer