

A Special Meeting of the Board of Trustees was held on Tuesday, August 8, 2017 at 7:30 at the Village Hall.

**Present were:** Mayor Terry Stark, Trustee Dale Leach, Trustee Dustin Hendricks  
Police Chief Richard Nolan and Officer Cole Samsel

Absent: Trustee John Todaro, Trustee Richard Marks

Mayor Terry Stark called the meeting to order at 7:30 p.m.

### **POLICE DEPARTMENT:**

#### POLICE VEHICLE STORAGE - REVIEW

1. The current design and placement at site 1 at the Head start center crosses over two different parcel boundaries. We cannot build on that parcel as currently planned unless we combine the properties or redefine each boundary. This will create a delay regardless of which option is chosen. Gene Rood will be contacted to re-configure the design for placement on Site 2. (see Attached Exhibit 1)
2. The new recommended site 2 is totally on the Head Start Site. However, their lease does not expire until next spring and the Head Start Director though supportive of the site for a OPD garage wants to hear more about OPD site access, actual location of garage and how we will ensure they do not lose parking spaces.
3. We need to address the long-term plans for the K9 Unit. The Board needs to approve a plan that addresses the retirement of Bruno, current & future expenses of K9 vehicle, and K9 patrol coverage with Officer Bob Jones. Chief Nolan responded as follows:
  1. Officer Robert Jones plans to obtain and train a new dog to replace Bruno in 2-3 years. There would be no expense for the Village.
  2. A request for the purchase of any new K9 vehicle for the village would only occur if full-grant funding for the vehicle was awarded to the Village.
  3. Officer Jones K9 patrols would be funded by grants.
4. The annualized cost for a \$75,000 3 bay facility is more than the cost to lease on an annual basis. The Board needs to address this issue and decide about 2 or 3 bay garages. The cost for a 2-bay facility is also more than the cost to lease.

This decision was tabled by the Mayor as he wanted the full Board to participate in the discussion and two Board members were absent. The 19 Greene Street Lease needs to be renewed through Spring of 2018.

### **STORAGE LEASE – GOLDEN**

The Mayor indicated that Donald Golden did not sign the police vehicle storage lease renewal as he wants to increase the rental from \$270.00 a month for three vehicles. There was some confusion about what increase Mr. Golden was seeking but Chief Nolan indicated he thought it was around \$400 per month. Mr. Golden indicated to Mayor on August 8<sup>th</sup> that an increase was necessary as heating and water costs were much higher than expected. Chief Nolan indicated that the heat was kept at 55 degrees and it was his understanding that this was the temperature normally kept at the facility prior to OPD leasing the space. Mr. Golden attributed the increase in water costs to OPD washing vehicle more frequently than expected. However, consumption history listed below does not support this view. As well, there is also a tenant in the building and the water usage is combined as there is only one meter for the building.

			METERED CONSUMPTION SUMMARY				
			Jan-Mar	Apr-Jun	Jul-Sept	Oct-Dec	YEAR
Line	19 Greene Street	Acct # A1190	Qtr 1	Qtr 2	Qtr 3	Qtr 4	TOTAL
1	Consumption History	2010	33,000	29,000	21,000	27,000	110,000
2	Consumption History	2011	28,000	29,000	28,000	27,000	112,000
3	Consumption History	2012	34,000	27,000	18,000	15,000	94,000
4	Consumption History	2013	18,000	13,000	17,000	11,000	59,000
5	Consumption History	2014	10,000	9,000	11,000	12,000	42,000
6	Consumption History	2015	11,000	15,000	15,000	13,000	54,000
	Three year average		13,000	12,333	14,333	12,000	51,667
7	Consumption History	2016	13,000	14,000	10,000	9,000	46,000
8	Consumption History	2017	13,000	12,000			25,000
9							

### OPD Storage Lease period

Board felt a 50% increase in lease cost was not warranted. Mayor to speak with Mr. Golden to confirm actual lease amount requested.

### **SCHOOL RESOURCE OFFICER (SRO) – FY 2017-2018**

Mayor Stark indicated School District Superintendent Shawn Bissetta agrees with renewing the School Resource Officer (SRO) Contract. Mayor Stark reviewed the proposed FY 2017-2018 contract with Village Board. The most significant change is the school has requested an increase from 20 to 30 hours per week for SRO services. This will require the position be considered full-time versus part-time and consequently become eligible for all Village provided benefits. The school will continue to pay 100% of the expenses. Following more discussion, Trustee Leach moved and Trustee Hendricks seconded the following Resolution:

#### **A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE OXFORD ACADEMY & CENTRAL SCHOOL DISTRICT TO PROVIDE SCHOOL RESOURCE OFFICER**

WHEREAS, the School is desirous of obtaining the services of a thirty (30) hour School Resource Officer (SRO) to promote the goal of ensuring a caring, safe respectful, and orderly learning environment in its schools as well as to deter unacceptable behavior through positive interactions with students during school hours; and

WHEREAS, the Village, through its Police Department, is desirous of providing law enforcement and related services to the School District at its Schools; and

WHEREAS, the School and the Village recognize the potential outstanding benefits of the School Resource Officer Program to the citizens of the Oxford Central School District; and

WHEREAS, it is in the best interests of the School, the Village, and the citizens of the Oxford Central School District to establish this program; and

WHEREAS, the School District has agreed to reimburse the Village for 100% of the expense for the SRO program during the school year and

WHEREAS, the Village will only authorize and continue the full-time position if reimbursed 100% for the expense for the SRO Officer by the school.

NOW, THEREFORE BE IT RESOLVED by the Village of Oxford Board of Trustees that the Mayor is authorized to execute the necessary agreements with the Oxford Academy & Central School District.

*All present Voted Aye and the resolution was passed*

The Mayor will forward SRO contract to school for review and approval. Assuming the School approves the contract, The Village Board will need to authorize one 30 hours per week Patrol Officer position which will be dedicated to SRO services for the school. Following more discussion, Trustee Leach moved and Trustee Hendricks seconded the following Resolution:

**A RESOLUTION AUTHORIZING THE VILLAGE TO ADD ONE FULL-TIME POSITION FOR PROVIDING A SCHOOL RESOURCE OFFICER TO THE OXFORD CENTRAL SCHOOL DISTRICT**

WHEREAS, the School is desirous of obtaining the services of a 30 hour a week School Resource Officer (SRO) to promote the goal of ensuring a caring, safe respectful, and orderly learning environment in its schools as well as to deter unacceptable behavior through positive interactions with students during school hours; and

WHEREAS, the Village, through its Police Department, is desirous of providing law enforcement and related services to the School District at its Schools; and

WHEREAS, the School and the Village recognize the potential outstanding benefits of the School Resource Officer Program to the citizens of the Oxford Central School District; and

WHEREAS, it is in the best interests of the School, the Village, and the citizens of the Oxford Central School District to establish this program; and

WHEREAS, the School District has agreed to reimburse the Village for 100% of the expense for the SRO program during the school year, and

WHEREAS, The Village will only authorize and continue the full-time position if reimbursed for 100% of the expense for the SRO Officer by the School.

NOW, THEREFORE BE IT RESOLVED by the Village of Oxford Board of Trustees that one additional full-time Police Officer position be authorized and that the Village Clerk is authorized to execute the necessary documents and submit to Chenango County Personnel Department.

*All present Voted Aye and the resolution was passed*

TRUSTEE COMMENTS           None

Mayor Stark adjourned the meeting at 8:40 PM

Next meeting August 22, 2017

Respectfully submitted,



Terry M. Stark  
Mayor  
Acting Recorder of minutes