

A Regular Meeting of the Board of Trustees of the Village of Oxford was held at 7:00 pm on September 26, 2017 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830.

**Present were:** Mayor Terry Stark, Trustee Dale Leach, Trustee John Todaro, Trustee Dustin Hendricks, Trustee Richard Marks, Police Chief Richard Nolan, WWTP Operator Kirk Noetzel, SPW Rick Paden, Fire Chief Hans Franklin, Interim EMS Chief Mark Forrest, Ron Martin, Cody Maricle, Clerk/Treasurer Shelly Marks.

Absent: None

Mayor Stark called the meeting to order at 7:01 p.m.

The Pledge of Allegiance to the American Flag was given.

Mayor Stark and the Trustees reviewed each of the invoices in the abstract for September, 2017.

The regular meeting was called to order at 7:31 p.m.

**PUBLIC CONCERNS:**

None

**ABSTRACT:**

Trustee Leach seconded by Trustee Hendricks made a motion to approve the Abstract (#004) as presented.

General Fund	\$ 37,712.09
Water Fund	\$ 7,446.17
Sewer Fund	\$ 65,164.43
<b>TOTAL</b>	<b>\$110,322.69</b>

**MEETING MINUTES:**

Trustee Hendricks moved and Trustee Todaro seconded a motion to approve the August 22nd and September 12, 2017 minutes. All approved.

**TREASURER REPORT:**

Trustee Todaro moved and Trustee Marks seconded a motion to approve the June Treasurer's Report. All approved.

**JUSTICE REPORT:**

Trustee Todaro moved and Trustee Leach seconded a motion to approve the August Justice report. All approved.

**FIRE DEPARTMENT:**

Chief Franklin reported that there are a couple of new members wishing to join the department-Joseph Stude, David Jennings, Aaron Johnson, and Jake McConnell. All three passed a criminal background check, Jake McConnell is a returning member. A couple of them expressed an interest in EMS training. Trustee Todaro moved and Trustee Leach seconded a motion to approve the above new applicants. All approved.

Truck 261 is having issues with a bearing again. They are not sure if it is the main crank shaft or what the issue is. The oil must be checked after every truck run or the oil will run dry. It is a growing issue and a guesstimate of \$25,000 - \$30,000 for a new engine.

The Coe House Storage building has black top in the basic building and there are small stress cracks that keep increasing in size. This building continues to degrade. They will have to address the hole in the back before winter or there will be a bigger issue. Chief Franklin says that the Coe house should be condemned. The fire station has issues as well that need addressing. There is a hole outside the station that they would like to have filled as a short-

term fix before the snow comes. This should help the situation once spring comes so things don't get worse. Mayor Stark told Chief Franklin to get together with Gene Rood and come back to The Board with an estimate to address these issues.

**EMS:**

Trevor has resigned as EMS Chief. Mark Forrest has graciously come forward to our rescue. Mark is working on an interim basis and has hit the ground running. EMS has responded to approximately 61% of their calls which is really a good figure. EMS isn't a required entity and he is glad that The Village offers this. We aren't billing through medicaid yet. Mark will speak to The Village Clerk to figure out when we can start getting this billed through medicaid. Mayor Stark and Mark will sit down and discuss MedEx Billing at some point soon.

Mark is looking to cut down the time it currently takes for an applicant that applies to become a member and when they are actually accepted as members. Chief Nolan said he can do a background check and that should reduce some time involved with the County level for the check which can be anywhere from two weeks to a month.

**WASTE WATER:**

WWTP Operator Noetzel reports that everything is going well. He took 9 1/2 ton of sludge to the dump. Trustee Leach asked about the ease in spreading sludge and the ease of it coming off the truck. Operator Noetzel tries to get this dried more and squeeze more out of it. The result would be less sludge being taken to the dump.

**POLICE DEPARTMENT:**

Chief Nolan went over his monthly report.

SRTS Program-the radar sign has been ordered for \$2,459 and data option to record the speed for \$400 plus \$40 for shipping. The Oxford School will be ordering this. Officer Samsel spent 25 hours organizing the bike rodeo to be held on October 7th. The cost was \$783 for 75 bicycle safety helmets. Total came to \$5,782.75 which is just shy of the monies we could spend for the SRTS program. Five hundred (500) flyers have been ordered and they will be distributed to students so they are aware of this rodeo. Trustee Marks mentioned getting the flyers to the school to have them put in the Friday Folders for students to take home.

Officer Samsel is considered fulltime at 30 hours per week through Civil Service. Chief Nolan had to interview six people to get to Cole and was given permission to hire him. He now must get a physical. A psychiatric test isn't required any more.

Adam Francis from Norwich will be coming to work at The Village starting Monday, October 2nd. The new officer worked in Norwich for four years as an officer.

The Employee Handbook needs updating according to Mayor Stark. The current waiting period for health insurance is six months. Mayor Stark would like to add Adam Francis to our health insurance as soon as he is off the insurance from Norwich. Motion by Trustee Leach and seconded by Trustee Marks to approve health care for Officer Francis and eliminate the six month wait period and no lapse of coverage from Norwich. All approved.

**PUBLIC WORKS:**

Mayor Stark asked SPW Paden if he can start including pumping figures with water usage for the Board with his monthly report. This is the result of our recent audit from the State Comptroller. We need to figure out where the water loss is coming from.

SPW Paden said the school was using a huge amount of water today. The water was shut off so the meter wasn't working any longer. The school purchased the meter themselves. This was okay the first year but something isn't quite right now. It is a hydrant meter and must be attached to the hydrant when it is being used for it to record the gallons.

Layne Christensen has completed the tri-annual Performance Evaluation on Well #1. The well is showing a decline in specific capacity. In the near future, we should be prepared to clean and

redevelop this well along with rebuilding the well pump. The DPW rotates the pumps so just one isn't being used continuously.

Matt Dilfer quit working at the Town of Oxford and will probably get a full-time position with the DOT. Thad Rice has applied for the opening at the village as well as some others. SPW Paden has been interviewing some applicants. However, Thad Rice is no longer interested in the job. We are now back to Adam Clark and Dustin Ross. Trustee Todaro moved and Trustee Marks seconded the motion to accept the recommendation of Dustin Ross to fill the vacancy at the DPW. All approved. If Dustin changes his mind, we would then offer the position to Adam Clark.

The school used to use the flats at the WWTP for practice. It was agreed that they would mow these flats in the spring and fall in return of their using them. Mayor Stark said they haven't used these flats lately but he could mention this to them.

Columbus Day weekend is the kick off for Park Street to get started.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

The Town of Oxford is discussing the 38-year old swimming pool, which is deteriorating. There is an estimated cost of \$200,000 to rejuvenate it. The electric itself would be between \$40,000 to \$55,000 and the center drain around \$90,000. There is a need for a community pool in Oxford. The Town will look at grants, foundation money, local service groups, interested resident support. "Are residents willing to support the pool financially"? Mayor Stark is asking if the village could help the town with finding grants to help with this project.

**TRUSTEE COMMENTS:**

None

Next meeting will be Tuesday, October 31, 2017.

Mayor Stark adjourned the meeting at 9:52 p.m.

Respectfully Submitted,

Shelly W. Marks  
Clerk-Treasurer