

A Regular Meeting of the Board of Trustees of the Village of Oxford was held at 7:00 pm on January 30, 2018 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830.

Present were: Trustee Dale Leach, Trustee John Todaro, Trustee Dustin Hendricks, Trustee Richard Marks, Police Chief Rich Nolan, SPW Rick Paden, WWTP Operator Kirk Noetzel, Fire Chief Hans Franklin, Dave Lawson, Robert Birdsall and Clerk/Treasurer Shelly Marks. Via Skype was Mayor Terry Stark.

Absent: EMS Captain Mark Forrest.

The Village Trustees reviewed each of the invoices in the abstract for January 2018.

Mayor Stark called the Regular meeting to order at 7:30 p.m.

The Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

Robert Birdsall gave The Board a proposal to purchase the locust trees across from Boname Park. He uses the wood to make fence posts. He does not use a tractor just man power. There are two spots, one is straight up the hill where the trees have already fallen. The other area is across from Ed and Donna Sommers house. As soon as the weather changes (April) he will start painting so would like to start this project soon. Farmers want fences made from locust because they last a lot longer than treated lumber. Mayor Stark says if the Board is in favor of this and if there is not a legal issue, he would like to call NYCOM and James Gregory. SPW Paden thinks that if Mr. Birdsall relieves the Village of all liability, he is fine with this. We don't want any lawsuits against SPW Paden personally or The Village. Mayor Stark hopes to have an answer Thursday or Friday. Mr. Birdsall has a million-dollar insurance policy as does his helper. If we derive income from the park, The Village would be put back on the tax rolls for the park.

ABSTRACT:

Trustee Marks seconded by Trustee Todaro made a motion to approve Abstract #008 as presented.

General Fund	\$71,793.05
Water Fund	\$11,597.84
Sewer Fund	\$14,340.56
Water Project	<u>\$ 354.00</u>
	\$98,085.45

APPROVAL OF MINUTES:

Trustee Hendricks moved and Trustee Marks seconded a motion to approve the December 27, 2017 Board Meeting Minutes. All Approved, carried.

TREASURER'S REPORT:

Trustee Marks moved and Trustee Todaro seconded a motion to approve the November 2017 monthly reports. All approved, carried.

JUSTICE REPORT:

Trustee Leach moved and Trustee Todaro seconded the motion to approve the December Justice Report. All approved, carried.

OFD REPORT:

Chief Franklin reported the acceptance of three new members. They are all enrolled in the Firefighter I course, and all are very active. Trustee Marks moved and Trustee Hendricks seconded a motion to approve the three new applicants.

There are boiler problems at the station. John Tracey says this is a gas flow issue and it is being worked on.

March 31st will be the OSHA training.

There was an incident in front of the fire station this morning where three students were walking near the bridge when one of the students crossed the road and walked in front of a car. He was fine but there with some damage to the vehicle. The students weren't using the crosswalk and it was the students error.

Chief Franklin said that this will be his last year as chief, so he can focus on home. They are hoping to be moving out of the village within the next couple of years. In April, there will be a new chief. He is available for questions, comments, etc. Mayor Stark thanked Chief Franklin for all his years of service to the Village. He appreciates everything he has done and hates to see him go.

WWTP:

WWTP Operator Noetzel went over the seal that he had made for the WWTP vehicle. Mayor Stark does not have an issue with having this put on his truck. WWTP Operator Noetzel would like to have this done and find out what the public thinks. Trustee Leach moved and Trustee Todaro seconded a motion to authorize WWTP Operator Noetzel to go ahead with the lettering of the Waste Water truck. It will be decided by April 1st if we want this put on the other Village vehicles. All in favor, carried.

WWTP Operator Noetzel delivered 26.64 ton of sludge to the landfill in five trips and 11,300 gallons of septage was received.

WWTP Operator Noetzel discussed his timesheet based on the E-Mail Mayor Stark sent about using a time clock to "clock in" for the time worked. He showed his clocked in time and how the time clock works.

PUBLIC WORKS DEPARTMENT:

SPW Paden talked about due diligence for the street and water departments. He is personally liable if anything goes wrong. He has been getting numerous calls asking why the streets aren't plowed and where is he. He expected more people to be at the meeting to complain about this. He also can't control the water system.

SPW Paden went over his monthly report. He talked about the snow removal pamphlet. He wasn't happy his name was on the pamphlet and said he didn't approve of this. Mayor Stark said we would remove his name from this pamphlet.

SPW Paden recommends that we go ahead with the rehabilitation of well #1. Trustee Leach moved and Trustee Hendricks seconded the motion to approve the recommendation of the Superintendent to clean and rehabilitate the well at a cost not to exceed \$20,000. All approved, carried.

SPW Paden will contact Stephen Crook of Layne Christensen Company to find out when they can provide this service. If this work isn't an emergency, Mayor Stark states that we must get three estimates for the project. We will put an ad in the paper to find out if there is any interest. Mayor Stark asked SPW Paden to put the information together.

Tom Kennedy of 6 Merchant Street is requesting that a no parking from here to corner sign be moved to the right at the end of his driveway on the Mechanic Street side. SPW Paden asked if we can designate this a loading zone spot for the wheelchair loading issue. Mayor Stark believes this was already done when Tom Kennedy lived at this location in the past.

POLICE DEPARTMENT:

Chief Nolan went over his monthly report for January. He mentioned that on Martin Luther King Day the Village Court was closed this year but has been open in past years. There were many complaints from people that notices were mailed Thursday that Court was closed but letters weren't received until Tuesday due to Monday being a holiday.

Chief Nolan has found time clocks from Lathem that are facial recognition (same as the thumb print). We could trade in our old time clocks and get credit for them if we go with the same company.

OLD BUSINESS:

Dave Lawson was here representing the BMX Park. Mayor Stark is working on a lease and various other issues that have been brought forward from individuals. Next step is for the Village to issue a letter of intent. There may be other residents that get their water from the water lines. It doesn't sound like they will be excavating near the water source for the BMX Track. Bob Birdsall reported that Gloria Heggie taps into the spring that Sommers use for water. There are two or three residents linked to that spring. Licensing agreement needs to be reviewed by the Board so Mayor Stark can get this worked on.

Bathroom renovation bids were opened. \$7,000 from C&M Construction and \$5,400 from Evon Construction. We never heard back from Hunter Construction though they expressed an interest and information was E-Mailed to them. There is a disclaimer from Evon Construction regarding finding unforeseen issues once the work starts. He is looking for a change order it seems based on this. He must be informed that he can't change the quote. The renovations will be done for \$5,400 or we go with C&M. Mayor Stark says to call regarding the disclaimer by Evon. If he will cross this disclaimer out and initial it, we can go with him or we just go with C&M. Motion by Trustee Leach seconded by Trustee Hendricks to accept the lowest guaranteed bid without any changes and not to exceed \$7,000. All in favor, carried.

LED streetlights – NYSEG has told Mayor Stark that to do a complete change out (not the lights on LaFayette Park), it would be \$8,900 to change to LED street lights. Mayor Stark will continue to pursue this especially since the cost is lower than we expected.

NEW BUSINESS:

Payroll procedures-Mayor Stark searched and found that a cell phone can be used to clock in and out of work. There is no hardware needed and there can be up to 50 employees. This would be \$38 a month. We will continue to work on these procedures and look for other options.

Mayor Stark would like to stick with Orrick for Bond Counsel for the water project since we have worked with them in the past. The quotes we received are similar. EFC needs information from us-bond and engineering contract. Motion by Trustee Leach seconded by Trustee Todaro to authorize Mayor Stark to sign the contract with Orrick to be our Bond Council for the capital water project. All in favor, carried.

Motion by Trustee Hendricks seconded by Trustee Marks to sign the contract with Lamont Engineers to be our Engineers for the \$2.5 million capital water project. \$397,000 is the total contract from Lamont. All in favor, carried.

October minutes-Motion by Trustee Todaro seconded by Trustee Hendricks to change the homeowner's name to resident in the October 2017 Minutes. All in favor, carried.

Credit card for the Village-The Board asked that I get in touch with John Deierlein of NBT Bank to ask some questions and find out if we can request a \$5,000 credit limit.

ADJOURNMENT:

Trustee Leach made a motion to Adjourn the meeting at 10:13 p.m.

Next meeting will be Tuesday, February 27, 2018.

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer