

A Regular Meeting of the Board of Trustees of the Village of Oxford was held at 7:30 pm on February 27, 2018 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830.

**Present were:** Trustee Dale Leach, Trustee John Todaro, Trustee Dustin Hendricks, Police Chief Rich Nolan, WWTP Operator Kirk Noetzel, Zoning Officer Roger Barrows, Village Engineer Gene Rood and Clerk-Treasurer Shelly Marks. Via Skype were Mayor Terry Stark.

**Absent:** Trustee Richard Marks, SPW Rick Paden, Fire Chief Hans Franklin and EMS Captain Mark Forrest.

The Village Trustees reviewed each of the invoices in the abstract for February 2018.

Mayor Stark called the Regular meeting to order at 7:28 p.m.

The Pledge of Allegiance to the American Flag was given.

**PUBLIC CONCERNS:**

Thomas Ventra has purchased 15 State Street at the Chenango County Auction. He wanted to know why he must pay for sewer when he isn't using it in the empty house. He doesn't mind paying for the water even though he has filled the basement twice with water as there are plumbing issues. The quarterly water/sewer billing has a minimum usage of 4,000 gallons. Mayor Stark said that The Village has the capital charge at the sewer plant and we still have expenses whether a resident uses their water or not. We can't allow people to not pay due to non-usage unless the water is turned off. "Benefited property" is the proper terminology.

**ABSTRACT:**

Trustee Hendricks moved and Trustee Todaro seconded a motion to approve Abstract #009 as presented. All approved, carried.

General Fund	\$56,480.86
Water Fund	\$ 7,647.26
Sewer Fund	\$ 9,308.05
Water Project	\$ 372.00
SRTS	<u>\$ 3,782.75</u>
	\$77,590.92

**APPROVAL OF MINUTES:**

Trustee Leach moved and Trustee Hendricks seconded a motion to approve the January 30, 2018 Board Meeting Minutes. All approved, carried.

**TREASURER'S REPORT:**

Trustee Todaro moved and Trustee Leach seconded a motion to approve the December 2017 and the January 2018 monthly reports. All approved, carried.

**JUSTICE REPORT:**

Trustee Leach moved and Trustee Todaro seconded the motion to approve the January Justice Report. All approved, carried.

Justice Joan Kline handed in her notice of retirement. Her last day of work will be March 22, 2018. She will then be on vacation until April 8<sup>th</sup>. She will come in to do her March paperwork and that will be her last official duty as Village Justice.

The Village Clerk will notify the Sixth Judicial District of her retirement and they will have to appoint someone to us until the elections in June. There is a magistrates training session in April as far as we have heard.

**OFD REPORT:**

Chief Franklin was not in attendance.

**EMS REPORT:**

Interim EMS Captain Mark Forrest was not in attendance.

**WWTP:**

WWTP Operator Kirk Noetzel reported 12,400 gallons of septage for February and most of that was today. Rentals To Go asked if they could dump in Oxford. According to Carter Brightman, Norwich is no longer accepting septage as they are going from a Grade 3 Plant to a Grade 2 Plant as they can't get anyone with a number 3 license.

WWTP Operator Noetzel is going on vacation next week on Thursday for two weeks. Bill Kelsey will fill in while he is gone. The last time WWTP Operator Noetzel was away, Bill didn't accept any septage. Mayor Stark will talk to Bill regarding this. There must be someone at the plant at all times. Bill will be there from 12:00 – 2:30 daily in Kirk's absence. As long as the plant is "manned", Trustee Leach doesn't have an issue and we need to notify the companies to coordinate their drops according to when Bill is there. The Board is in agreement with this.

14.81 ton of sludge went to the landfill this month. WWTP Operator Noetzel would like to have Bill at the WW Plant once a week during the summer so he can get caught up on a couple of things that take two people. Mayor Stark will give WWTP Operator Noetzel a call regarding this.

Mayor Stark has been asked about the capacity of our sewer plant twice in the past month. The plant is designed for 200,000 gallons a day and we have never even come close to that.

**BANK BUILDING STEPS:**

Gene Rood was in to report that he talked to George Wiley about the front steps of the old bank building. There is a 4 ½" increase in the drop off from the front door and steps duplicated as they are. They won't know what is under the steps until they dig it up. The police will have to have access to the front entrance 24 hours a day but everyone else can and will have to use the back door. Next step is to write up a bid package. There will also be a 1" slop from entry way to sidewalk.

**POLICE DEPARTMENT:**

Chief Nolan went over his monthly report. The tracks system for writing tickets (which is then downloaded to Albany) is down. Albany is very angry about the problems and the server going down. Chief sat in the police cars for 3-4 hours to get things downloaded and he was able to recover the past year worth of tickets for a total of 36.5 hours spent. Officer Francis, Officer Samsel and Josh Lynch were all helpful to Chief Nolan in getting this back up and running. The computer has information from 1988 stored on it. Pyramid Business Systems of Endicott reports that they will charge \$85 an hour during a call. They were asked to prepare an assessment of all our computers and let us know what our needs as a Village are/should be. We aren't going to sign anything with Pyramid until we get the proposal from them on our needs assessment.

Chief Nolan reported that their work so far has been excellent, and they know all the SJS, Tracks, Mobil and work with other departments in the Binghamton area. Mayor Stark said Chief Nolan can sign the waiver letting Pyramid log on from a remote location to fix the police departments computers.

Pyramid said that a couple of his computers will need to be replaced due to lack of memory. Pyramid can get this on a state bid for us to get computers at a lower price.

There has been a recall of the 2014 Ford intercept, the coil springs are bad on one side. This just has to be dropped off as this will be a free fix.

Uniforms need to be ordered for some of the officers. The Board said that a picture would be helpful so they know what is needed to outfit an officer.

Trustee Leach brought up the drug issues that were being worked on. Chief Nolan said that we are still working on these issues but it takes a little time to get a new officer up to speed with what is going on.

Trustee Todaro asked about the SRO officer after the issues that just happened in Florida with the school shooting. Chief Nolan said that they want an SRO in every school building. The school is hoping to increase Officer Samsel's hours from 6 to 8 hours a day. There will be training in April on the AR15's that the department just received.

Mayor Stark wants to get a commitment from the Oxford School that they will continue to use a School Resource Officer in the future. The school will pay for the 30 hours plus paid time off. March 6<sup>th</sup> Chief Nolan has an appointment to meet with Shawn Bissetta and Joe Gugino at the school to discuss these issues. Chief Nolan will then report to Mayor Stark regarding this meeting.

**PUBLIC WORKS DEPARTMENT:**

Redevelopment of Well #1 needs to be done. SPW Paden hasn't gotten quotes for this project that we are aware of.

**OLD BUSINESS:**

A Village owned credit card is in the process of being applied for.

Trustee Todaro asked about the BMX Park and, if they dissolve, what would happen to any building that they erect. Do they take the building down or, what will be done with it?

Zoning Officer Barrows reported that the gentleman from the BMX Park will be coming to the planning board in March as the meeting in February was cancelled and only three people went to the make-up meeting.

Trustee Leach said that once a landowner has been advised of a snowfall and told the snow and/or ice must be removed within 24 hours, we should not have to consistently remind them of this. In the future, if a sidewalk isn't cleared, the Village will just hire someone to remove the snow and ice and bill the property owner.

**NEW BUSINESS:**

A narrative of the 2018-19 budget is being worked on so it can be input in the computer and a copy can be distributed to the Board.

**ADJOURNMENT:**

Trustee Leach made a motion to Adjourn at 8:50 p.m.

Next meeting will be Tuesday, March 27, 2018.

Respectfully Submitted,

Shelly W. Marks  
Clerk-Treasurer