

A Regular Meeting of the Board of Trustees of the Village of Oxford was held at 7:00 pm on March 27, 2018 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830.

Present were: Trustee Dale Leach, Trustee John Todaro, Trustee Dustin Hendricks, Trustee Richard Marks, Police Chief Rich Nolan, WWTP Operator Kirk Noetzel, Fire Chief Hans Franklin, Judge Susan Frye, Dave Lawson from All American BMX and Clerk-Treasurer Shelly Marks. Via Skype was Mayor Terry Stark.

Absent: SPW Rick Paden and EMS Captain Mark Forrest.

The Village Trustees reviewed each of the invoices in the abstract for March 2018.

Mayor Stark called the Regular meeting to order at 7:30 p.m.

The Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

Dave Lawson of All American BMX stated that he has been trying to meet with the Town Planning Board to review things with them relating to Boname Park. Dave has not been told how far from the spring the track needs to be placed. Chief Franklin thinks that the spring is 75' off the hedgerow up the hill. The boundaries need to be marked out, so the BMX track and parking lot can be laid out. The parking lot may end up in the field due to the spring and there is not enough room if the parking lot is closest to the road. Dave would like to proceed to the next step of getting the track engineered. He also needs to know if he would get the permits from the Town or the Village. WWTP Operator Noetzel suggested we have SPW Paden take Deputy SPW Kelsey to Boname Park to stake out where the water line is as Deputy SPW Kelsey has some equipment (divining rod) that finds underground springs, wells, etc.

Judge Susan Frye is working on getting everything set up with the Village Justice Court. She has a list of requests that she addressed to Mayor Stark and the Board:

- 1) She has selected Martha Vidler to be her Village Court Clerk. She has checked surrounding courts in the Chenango County area and \$15.00 an hour is the average rate of pay for such duties. She wants to request this hourly amount for her court clerk.
- 2) A key to the Employee restroom is requested, as the Judge is a village employee.
- 3) Permission was requested to remove the racks in the old bank vault located in the Village Court office. If permission is granted, she would need help of personnel to remove such racks.

Mayor Stark told her to put these requests in writing and he would address them.

ABSTRACT:

Trustee Todaro moved and Trustee Hendricks seconded a motion to approve Abstract #010 as presented.

General Fund	\$68,903.31
Water Fund	\$ 3,165.55
Sewer Fund	\$ 5,443.98
Waste Water Cap	<u>\$ 880.50</u>
	\$78,393.34

APPROVAL OF MINUTES:

Trustee Hendricks moved and Trustee Leach seconded a motion to approve the February 27, 2018 Board Meeting Minutes. All Approved.

TREASURER'S REPORT:

Trustee Leach moved and Trustee Todaro seconded a motion to approve the February 2018 monthly reports. All approved.

JUSTICE REPORT:

Trustee Marks moved and Trustee Todaro seconded the motion to approve the February Justice Report. All approved.

Susan Frye was appointed Village Justice to serve through the end of June 2018 by the 6th Judicial District.

OFD REPORT:

Chief Franklin has an interview for a five day a week job coming up. We hope this works out. There are nine (9) days until elections at the fire department. There was a ladder inspection in February and the issues were nothing that the Fire Department caused. There is a structural issue and items need to be ordered. \$14,441 for the entire inspection of issues found.

Chief Franklin wants to put money back into the station. There has been some Interior work done to dress things up a little bit. An exit sign has been fixed due to it breaking every time they pull out tables.

The Senator's office was called, and they were told that there is no right-of-way as far as the bank above the river. We have permission to do anything that we need to do to fix this and this includes the Coe house. A gate was put out there so no one falls if they are out behind the building. Improvements on general outside items on curbs, etc. will cost some money but, they have enough skilled labor in house and they can get things done. They realize that money is an issue.

Chief Franklin went over what was purchased over the past three years since he became Fire Chief. He suggests that the next chief sit down and talk to the Board. He wants to see the ladder line increased, front ramp and floor needs repair. The last quote to fix the ramp with concrete was \$43,000.

Chief Franklin said it has been great working with the Mayor and Village Board and to please let him know if we need him for anything, he is more than willing to help.

WWTP:

WWTP Operator Noetzel said that Evon's Construction & Renovations did a great job with the employee bathroom and entryway.

He had 18.47 ton of sludge and 16,000 gallons of septage. Rentals-To-Go drops septage at Oxford now. Larry Moynihan works for the City of Norwich WWTP since Carl Iverson retired. Norwich isn't accepting septage any longer.

Proof of Worker's Comp and Liability Insurance was given to WWTP Operator Noetzel to renew the Sludge Hauling Permit. He took 194.65 ton of sludge to the landfill in 2017 and 172 ton in 2016.

Everything is working very well at the Plant.

Public Works Department:

SPW Paden was not here as he was dealing with a water leak on Greene Street.

POLICE DEPARTMENT:

Chief Nolan went over his monthly report for March.

Tracks has gone down again. It has been a total of 40 hours for the system going down a total of five times. Three IT guys don't know what the problem is. This program is how tickets are issued, written and motor vehicle accidents.

The School Resource Officer started out at 30 hours a week and now the school wants to increase this to 40 hours a week. A full-time SRO is paid \$23.00 an hour. The hours he would be assigned to the school are 7:30 a.m. to 3:30 p.m. The State may be able to help with a resource officer in the future. Mayor Stark is wondering what happens if the school does away

with the program. The Village can't have three full-time police officers. He could receive unemployment insurance if that happens for 26 weeks.

Chief Nolan went over the police uniform and the cost of each item. He also explained that when an officer is hired, they do come with \$5,070 of their own equipment and training at the Academy. The Village spends \$2,817 for uniform, etc.

Bullet proof vests are no longer available under a grant. The grant for police cars is also no longer available.

The new Village Justice is changing Court hours to 1:00 p.m. for Town Court and 3:00 p.m. for Village Court on Monday's. The Police haven't been informed of this regarding tickets written, court appearances, etc.

OLD BUSINESS:

Robert Birdsall said it is too late in the season to cut the trees at Boname Park according to Mayor Stark. They will work to get a contract in place for next January, February and March. There is plenty of time to develop the contract and get things signed.

Village Clerk is to call contractors to find out if they are interested in the bank building job for the steps. An RFP has been completed. Originally, Gene Rood said the drawings needed to be updated but then said they are fine as they are.

Budgets have been sent out for discussion for fiscal year 2018-2019. April 10th at 7:05 p.m. will be the public hearing date.

NEW BUSINESS:

The date and times of the Board Meeting went up for discussion to possibly change to earlier in the month and earlier in the evening. Trustee Leach said any changes in time or date won't work for him. Trustee Hendricks said that if the meeting is after 3:00, he is okay with anything. Trustee Todaro said he can't meet any earlier than we do now.

IT Technical support review from Pyramid Business Systems, Inc. - they have mentioned everything they feel that the Village needs with regard to our computers. Mayor Stark will send exhibits to The Board from the proposals that Pyramid sent to him.

Notice of Claims Process-the department heads and anyone that works for The Village that is informed of falls, slips, injuries, legal issues, etc. must report it to the Village Clerk. (All claims must be in writing.) She will then notify our insurance company and attorney of the issue.

Municipal Building Reserve - Trustee Hendricks moved and Trustee Todaro seconded a motion to approve the use of the building reserve for the \$5,400 bathroom renovation project. All Approved.

The charge to repair the back entryway floor was \$1,260 and will be paid from the building repairs fund.

Value bidding policy and local law. Determine how we are going to record points for years in business or a point system. The job doesn't have to go to the lowest bid but to someone that gives us a better offer. This can only be done for purchases over \$20,000 and under \$35,000. This must be in our policy, so we can do value-based bidding and can pick and choose. Mayor Stark suggests what our criteria would be for the basis of my value judgment. The Board will table this and discuss at a future meeting.

Trustee Todaro is not able to run again for Trustee as his primary residence is no longer in the Village. If anyone has any ideas or suggestions, let Mayor Stark know.

Trustee Hendricks ran some figures and came up with \$60,000 - \$70,000 for Midland Hill and he thinks \$120,000 is steep for this job. Yacano made a bid and Mayor Stark will send their estimate to the Board and for the asphalt, \$67.00/ton is the price.

There is an area in the road by Linn Christian's storage building at 52 South Washington Avenue that needs to be repaired. Perhaps we can include it with the planned 2018 paving of South Washington Avenue from Park Street to the Village limits.

ADJOURNMENT:

Trustee Leach made a motion to Adjourn at 9:50 p.m.

Next meeting will be Tuesday, April 10, 2018 for the Budget Hearing
Regular meeting will be Tuesday, April 24, 2018

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer