

A Regular Meeting of the Board of Trustees of the Village of Oxford was held at 7:00 pm on May 29, 2018 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830.

**Present were:** Mayor Terry Stark, Trustee John Todaro, Trustee Dustin Hendricks, Trustee Richard Marks, Police Chief Rich Nolan, WWTP Operator Kirk Noetzel, Fire Chief Ron Martin and Clerk-Treasurer Shelly Marks.

**Absent:** Trustee Dale Leach, SPW Rick Paden, EMS Captain Mark Forrest

The Village Trustees reviewed each of the invoices in the abstract for May 2018.

Mayor Stark called the Regular meeting to order at 7:38 p.m.

The Pledge of Allegiance to the American Flag was given.

**PUBLIC CONCERNS:**

None

**ABSTRACT:**

Trustee Todaro moved and Trustee Marks seconded a motion to approve Abstract #012 as presented.

General Fund	\$64,827.51
Water Fund	\$ 4,780.06
Sewer Fund	\$ 8,853.01
Water Project	<u>\$ 2,748.58</u>
	\$81,209.16

**APPROVAL OF MINUTES:**

Trustee Hendricks moved and Trustee Todaro seconded a motion to approve the April 24<sup>th</sup>, 2018 Board Meeting Minutes. All Approved.

**TREASURER'S REPORT:**

Trustee Hendricks moved and Trustee Marks seconded a motion to approve the April 2018 monthly report. All approved.

**JUSTICE REPORT:**

Trustee Todaro moved and Trustee Hendricks seconded the motion to approve the April Justice Report from Judge Frye. All approved.

**OFD REPORT:**

Chief Martin received applicants from five (5) new members: Daryl Prindle, William Gallagher, Tina Gallagher, Jacob Shoemaker, Robert Meek. Chief Martin also talked about the Explorers going through age 21. There is a new program restricted for junior fire fighters and NYS allows individuals to be a fireman at the age of 16. Currently, ages 14 and 15 can only be Explorers. They are restricted on what can be done on the scene, however. This allows the department to open state classes and 16-year olds can take the classes. Chief Martin would like to allow the 16-year olds to take the classes sooner and pass the course and train. There is a pilot program in Sherburne happening now. Chief wants to talk to Shawn Bissetta regarding this pilot program. There are other towns/villages in the area that have this program. There is no added cost with our insurance company for the restricted program of Jr Firefighters. Chief Martin would like to get this program into the school district and would like the Board to approve him to pursue this. The training is at no charge as it is paid for by the County. It takes about two years for a new member to be up to date with all training. Board members want Chief Martin to go ahead and move forward but to also get the program in writing so that the process of this program is understood. Trustee Marks moved and Trustee Todaro seconded the motion to move forward with this program.

Chief Martin went over the report from McNeil regarding the fire department and their written policies. Some of their findings have already had a policy written by Chief Martin after the recommendations were received from the new insurance company.

The fire department has four active committees that they haven't had in several years. Each committee oversees a separate item.

There will be a river kayaking event on Father's Day sponsored by the Oxford Lions Club. The fire department will have a couple of teams available during this event.

**WWTP:**

WWTP Operator Noetzel must report for Chenango County Jury Duty on June 13<sup>th</sup> at 9:00 a.m. A new flag was put up at the WWTP for Memorial Day.

WWTP Operator Noetzel took in 50,400 gallons of septage this month for a total of \$2,520. He took 32 ton of sludge to the landfill. There was an issue with the Route 12 pump station last weekend. He thought he had it fixed but wasn't sure. He checked the panel again on Tuesday and found out it had run 24 hours but didn't pump anything. Stan Barrows did an exchange with him and fixed this problem. Blake Equipment found a breaker in the back of the box had a bad leg. It is now fixed.

**POLICE DEPARTMENT:**

Police put caution tape around the property at 27 Greene Street and the owner is supposed to put a 6' fence around the property. Chief Nolan went over his monthly report. He has been unable to find a grant to pay for a body camera. The cost for one will be \$6,000. Chief Nolan would like to get this WatchGuard camera as soon as he is able. Trustee Hendricks made a motion seconded by Trustee Todaro to allow Chief Nolan to order the camera.

**DPW:**

The Board asked about the cones at the end of Albany Street and the catch basins. Mayor Stark said that this should be a discussion when SPW Paden is present. All these cones will be gone by the end of summer he was told.

There is a dead tree on Jared Bartle's property on Taylor Street. Cooks Tree Service said the tree needs to be removed. Mayor Stark will send Jared a letter to have this removed as it is a dangerous tree.

**OLD BUSINESS:**

Dave Lawson of All American BMX has things in his ballpark now. If he signs the licensing agreement, he will be all set. He put the flags out as to where the track is going to be built if he can get his funding.

Chris Muller from Time Warner/Spectrum was to have a meeting with Mayor Stark but he was told that Chris is no longer with the company. They will get back to Mayor Stark to set up another appointment.

**NEW BUSINESS:**

There needs to be something in writing regarding having animals in the workplace. NYCOM said to make this a local law or policy. There are to be no animals in the work place except emotional support animals. Trustee Hendricks moved and Trustee Marks seconded a motion to approve having a policy on animals in the workplace. All in favor, carried.

A water/sewer bill must be more than 60 days old to be relieved on taxes. This can't be the current bill that is owed. Trustee Todaro made a motion seconded by Trustee Marks to approve the amount to be relieved on taxes for unpaid water/sewer and lawn maintenance.

Delinquent bill collection policy-Trustee Hendricks moved and Trustee Todaro seconded a motion to approve the delinquent bill collection policy. All approved, carried.

Headstart lease renewal-Mayor Stark has a meeting Wednesday, May 30, 2018 to go over the lease.

LaFayette Park sound system-the fountain is turned off a couple hours during the Thursday concerts due to the noise.

Flemvale Construction, LLC is scheduled to start the repair/replacement of the front steps at the Village Hall the last week of May 2018.

**ADJOURNMENT:**

Mayor Stark made a motion to Adjourn at 9:26 p.m.

Next meeting will be Wednesday, June 13th at the Fire Department regarding the Police Garage Facility.

Next regular meeting will be Tuesday, June 26, 2018.

Respectfully Submitted,

Shelly W. Marks  
Clerk-Treasurer