

A Regular Meeting of the Board of Trustees of the Village of Oxford was held at 7:00 pm on September 24, 2019 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Dustin Hendricks, Trustee Richard Marks, Trustee Carly Hendricks, SPW Rick Paden, WWTP Operator Kirk Noetzel, Fire Chief Ron Martin, Zoning Officer/Dog Warden Roger Barrows and Clerk-Treasurer Shelly Marks.

Absent: EMS Captain Mark Forrest

The Village Trustees reviewed each of the invoices in the abstract for September 2019.

Mayor Stark called the Regular meeting to order at 7:28 p.m.

The Pledge of Allegiance to the American Flag was given.

Mayor Stark presented and read a plaque to SPW Rick Paden to commemorate his 40th anniversary working for the Village which was on August 27th, 2019.

PUBLIC CONCERNS:

Fred Lanfear and Sally Nuzzolese came to talk about an issue on Mechanic Street. Mr. Lanfear was talking about the property at 7 Mechanic Street (house just past Sally Nuzzolese). Fred said the situation is bizarre and bordering on a health issue as there is trash piled up and inside a little shed. The lawn hasn't been mowed in a couple of years. The owner had done work inside the house but things haven't happened lately. There are children at the house and the family situation has gone bad due to a health concern. There were dog issues with barking and the dogs not being taken care of but the animals have since been turned over to authorities last Saturday. The issues now are the outside of the house (garbage, scaffolding, things not kept up). Mayor Stark will follow up on this and get the garbage and the mess cleaned up.

Sally Nuzzolese mentioned what a beautiful little village this is and we need to keep things picked up to attract people that would like to buy a house and move into this village.

ABSTRACT:

Trustee Marks seconded by Trustee D. Hendricks made a motion to approve Abstract #004 as presented. All voted aye, motion carried.

General Fund	\$ 81,440.15
Water Fund	\$ 3,581.22
Sewer Fund	<u>\$ 6,355.63</u>
	\$ 91,377.00

APPROVAL OF MINUTES:

Trustee C. Hendricks moved and Trustee Leach seconded a motion to approve the August 27th monthly meeting minutes. All voted aye, motion carried.

TREASURER'S REPORT:

Trustee D. Hendricks moved and Trustee Marks seconded a motion to approve the June 2019 Treasurer's Report. All voted aye, motion carried.

JUSTICE REPORT:

Trustee Leach moved and Trustee C. Hendricks seconded the motion to approve the August Justice Report from Judge Frye. All voted aye, motion carried.

OFD REPORT:

Chief Martin asked the Board to approve a couple of members who wish to join the fire department.

There was an early morning accident on Route 12 just inside our district. This was a unique situation with three hazards in one. There was a large fire on the north end that was well involved, with sever crushing to a van with entrapment. Norwich was requested for mutual aid

with extrication. Once things were under control, Norwich was assisted with the fire. There was a HAZMAT issue with the tractor trailer as well. This accident went from 4:00 am until noon the next day. There was oil that spilled all over. Norwich has a claim for 4 links of hose and Oxford has several links of hose along with some of their tools. There were a lot of tools required for the extrication. One coat and five pairs of pants were sent into our insurance company. Total is almost \$14,378 just for Oxford. Norwich's claim was only \$500 for hose.

Station 261 is back in service thanks to a couple of volunteers that worked on getting this up and running. This truck has been "down" for 4,512 hours since we've owned it.

Chief Martin went over all the classes that have been scheduled for the members of the station. October 5th they are having a spaghetti dinner 4:00 pm – 6:00 pm.

Jim Dean wants to use the station for another EMT class.

A letter needs to be written to find out if we can store Truck 267 at the NYS DOT and SPW Paden said that the fire station trucks can go over to the DPW garage during BINGO.

A part in the washing machine is broken and Chief Martin is asking if we can fill out some paperwork so we can have them come to the station to fix this.

Trustee Leach moved and Trustee Marks seconded a motion to approve the two applicants to the station. All voted aye, motion carried.

There will be a public forum Monday night about the long-term status of the Fire Station. There will be a meeting Tuesday meeting with the supervisors to go over the fire contract.

Mayor Stark said he and the Board really appreciate all Chief Martin does.

WWTP:

WWTP Operator Noetzel reported 22,000 gallons of septage was received. Rentals-To-Go has paid their bill and now has a credit. When their bill is down to \$1,000, we will let them know so they can come by and bring us more money.

The new pump at the WWTP didn't work and Scott Seiler stopped by as his company is the one that installed it. The pump is up and running again.

No sludge has been taken to the landfill again this month as we have had a nice and dry summer.

Trustee Leach wondered if there was another grease problem as he saw WWTP Operator Noetzel at Hoppie's. A concerned citizen went to the Plant and asked about the clean out as the Oxford Tavern had a problem. The blockage was at Route 12 and the sewer jet took care of this. Bill Kelsey came to help Kirk with this blockage.

Bill Kelsey will be covering for WWTP Operator Noetzel while he is on vacation for 2 ½ weeks (10/17 – 11/4).

PUBLIC WORKS DEPARTMENT:

SPW Paden thanked everyone for his award. This hasn't been a job for him but a career. He has been fortunate to work with everyone on the Board the past forty years.

SPW Paden went over his monthly report. They are currently working on County Road 18 and the top layer goes on tomorrow. They are moving right along with their paving.

There is a resident on Co Road 18 that told SPW Paden that he needs a new driveway pipe. The pipe is out of the "ordinary" 20' length. The current pipe is 40' in length. He is asking if the Board wants the Village to take care of this for him for the tune of \$500-\$600.

Mechanic Street facility – John Tracey went to the facility and DPW took water down to have the radiant heat system tested. There are four loops in the main bay with a concrete floor and one loop has ruptured. The loop has been cut and capped and the system has been started again. Another loop was cut and capped off. The police garage is now down to two loops in the floor. The water heater is on and up and running. If these two loops aren't enough to keep the building up to the temperature the police need for their cars and equipment, we could put a wall heater in the building.

POLICE DEPARTMENT:

Chief Nolan went over his monthly report.

Mayor Stark had a call from a couple at Lake Gerry. They are looking to have the speed reduced at the Lake and possibly the speed trailer could be on loan to them for a couple of weeks to check out the speed. Mayor Stark will talk to the couple and have them get in touch with Chief Nolan as to what we may be able to do. The Board is okay with having the speed trailer put at the lake.

OLD BUSINESS:

Mayor Stark received revised plans for a doorway for \$1,595 to block off the hallway going to the court. The Judge agrees with this but she wants other items to be done.

Trustee D. Hendricks moved and Trustee C. Hendricks seconded a motion to approve partitioning the hall off as presented by Roger Barrows contingent on an assessment by Ray Baldwin. Roger will contact Ray Baldwin regarding the air flow/circulation issues. All voted aye, motion carried.

NEW BUSINESS:

Mayor Stark needs authorization to apply for a Tree Grant. Trustee Leach moved and Trustee Marks seconded a motion for the resolution authorizing the Village of Oxford to apply for funds from the New York State Department of Environmental Conservation Tree Planting and Maintenance Programs. All voted Aye.

RESOLUTION AUTHORIZING THE VILLAGE OF OXFORD TO APPLY FOR FUNDS FROM THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION TREE PLANTING AND MAINTENANCE PROGRAMS

On a motion by Trustee Dale Leach and seconded by Trustee Richard Marks, the following resolution was adopted. 4 Ayes, 0 Nays.

WHEREAS, the Village of Oxford is interested in obtaining a grant from the New York State Department of Environmental Conservation as outlined in the 2019 Urban Forestry and Community Forestry Grants Program (Round 15) – Tree Planting and Tree Maintenance Programs for the purpose of funding planting and maintenance projects; and

WHEREAS, the project will be located in the Village of Oxford at sites located within the territorial jurisdiction of this Board; and

WHEREAS, as a requirement of these programs, said municipality must obtain the “approval/endorsement of the governing body of the municipality in which the project will be located”, and

WHEREAS, the Village of Oxford attests to the validity and veracity of the statements and representations contained in the grant application.

THEREFORE, BE IT RESOLVED, the Village of Oxford will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement;

BE IT FURTHER RESOLVED that the Village Board affirms that all trees planted, maintained, or removed as described in the Tree Board Planting and Maintenance Program are within the Village Rights of Way and thus owned by the Village,

BE IT FURTHER RESOLVED that the Grant amount requested shall not exceed \$50,000 and the Village will match up to 25% of the amount requested as may be required, and upon approval of said request to enter and execute a project agreement with the New York State Department of Environmental Conservation.

BE IT FURTHER RESOLVED, the Village of Oxford will budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers the Village Mayor to act on its behalf to:

- Sign and submit the 2019 Urban and Community Forest Grant Application;
- If Award approved, sign a grant agreement between the Village of Oxford and the New York State Department of Environmental Conservation.
- Submit interim and/or final reports to the New York State Department of Environmental Conservation to satisfy grant agreement;
- Submit grant reimbursement requests to the New York State Department of Environmental Conservation.
- Sign and submit all other required documentation.

TRUSTEE COMMENTS:

Trustee Leach mentioned the property behind the Middle School. Mayor Stark and Trustee Stark will go to the November meeting. Trustee Leach talked to John Hillis regarding this property.

ADJOURNMENT:

Mayor Stark made a motion to Adjourn at 9:50 p.m.

Next regular meeting will be Tuesday, October 29th at 7:30.

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer