

A Special Meeting of the Board of Trustees of the Village of Oxford was held at 7:30 pm on February 18, 2020 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Dustin Hendricks, Trustee Carly Hendricks. **Absent:** Trustee Richard Marks

Mayor Stark called the special meeting to order at 7:30 p.m. The Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS: None

OLD BUSINESS

RE: School District Property- Village Well #3

The Village of Oxford offered to:

1. Purchase 2.9 acres of school property located at the rear of the Middle School property (Tax Map 182.2-1-2.2) at a purchase price of six thousand dollars (\$6,000.00).
2. Make payment to the School district via a quarterly Water credit to school water accounts B530 and/or B540, B1430 and B1440 beginning date of closing.
3. Pay closing fees in exchange for a quick claim deed.

Mayor Stark explained that the February 4th response letter from District Superintendent John Hillis indicates the District is willing to transfer property in exchange for two years of free water service. The Mayor recommended this should not be open ended and must be based upon the same calculations as past practice which is to set a dollar amount and provide a water credit to specific School accounts. The Board discussed the attached summary of the past several years of school Water billings. Utilizing a two-year average based upon the last four years would amount to about \$9,000. This does not include the water cannon or the Spring – water slide event. As these items are sporadic and not well documented relative to usage, they should not be part of any usage credit.

Following discussion, Trustee Leach moved and Trustee Dustin Hendricks seconded a motion to:

1. Authorize Mayor to offer the school via a Purchase Offer Contract \$8,000 for the property to be paid via a Quarterly water credit to school water accounts B530, B540, B1430 and B1440. Commencing the quarterly Billing following closing on the property.
2. Village pay cost of closing to include the process to complete a quick Claim Deed.

There being no further discussion, the question was called and all voted Aye. Motion was carried.

As Village and school attorney James Gregory must recuse his firm from representing either party in this transaction, Trustee Leach offered to contact local attorney Norine Palmer to discuss her firm's interest in completing the closing process for both parties to the agreement. Mayor indicated that upon acceptance of the offer by the School district, closing should occur within 90 days.

NEW BUSINESS:

SCHOOL RESOURCE OFFICER:

Oxford School district notified the Village via letter received by Village on February 10th, 2020 that the School Board, at its February 3rd meeting, voted **not** to renew the School Resource Officer (SRO) contract with the Village for the FY 2020-2021. As this position was originally authorized by the Village and funded by the District via the contract solely to accommodate the District's request for the SRO, the Village does not have the resources to continue the position. The SRO officer was verbally notified by Police Chief Richard Nolan of the decision and that the current contract and funding for the position will expire June 30th 2020. The Village can only provide continued hours on a part-time basis as existed prior to the SRO position being established. Mayor Stark will follow-up with a written notice to the SRO Officer by February 21st.

UNPAID LEAVE POLICY

The Mayor discussed the proposed Unpaid Leave of Absence Policy (attached)

Review and Discussion of proposed unpaid Leave policy (attached)

Following discussion, Trustee Dale Leach moved and Trustee Carly Hendricks seconded a motion to approve the unpaid leave policy to be effective February 25th. All voted Aye and motion was approved.

PART-TIME POLICE OFFICER

It has been a challenge for the Oxford Police Department (OPD) to hire and schedule part-time police officers who work less than two (2) but no more than twenty (20) hours per week and mostly only on weekends or holidays. Police Chief Richard Nolan has recommended that the Mayor appoint current part-time administrative employee Joshua Lynch to the position of Part-time Police Officer. Mr. Lynch has been employed on a part-time basis in an administrative position with the Village since October 2016.

Trustee Dustin Hendricks moved and Trustee Dale Leach seconded a motion to authorize the Mayor to appoint Joshua Lynch as a part-time Police Officer for the Village of Oxford pending confirmation from Chenango County Civil Service Personnel Office that Joshua Lynch meets all the position criteria for a part-time police officer. All voted Aye and motion was approved.

TRUSTEE COMMENTS:

None

ADJOURNMENT:

Mayor Stark made a motion to Adjourn at 8:20 p.m.

Next regular meeting will be Tuesday, February 25, 2020: Audit Committee 7:00 PM
 Regular Meeting 7:30 PM

Respectfully Submitted,

Terry M. Stark
Acting Recording Secretary