

A Regular Meeting of the Board of Trustees of the Village of Oxford was held on April 28, 2020 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. Audit Committee met at 7:00 P.M. and Regular Board meeting started at 7:30 P.M.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Dustin Hendricks, Trustee Richard Marks, Trustee Carly Hendricks, and Clerk-Treasurer Shelly Marks.

Absent: DPW Superintendent Rick Paden, WWTP Operator Kirk Noetzel, Fire Chief Ron Martin, EMS Captain Mark Forrest, Zoning Officer/Dog Warden Roger Barrows

The Village Trustees (Audit Committee) reviewed each of the invoices in the abstract for April 2020.

Mayor Stark called the Regular meeting to order at 7:24 p.m.

The Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

Public access was limited due to social distancing requirements of CoVID-19. Only Board Members gathered for the monthly meeting. There were no department heads or vendors.

ABSTRACT:

Trustee D. Hendricks seconded by Trustee Marks made a motion to approve Abstract #011 as presented.

General Fund	\$41,535.18
Water Fund	\$20,987.05
Sewer Fund	\$ 6,141.87
Water Project	<u>\$ 8,532.10</u>
	\$77,196.20

APPROVAL OF MINUTES:

Trustee Leach moved and Trustee C. Hendricks seconded a motion to approve the March 31st and April 14th Meeting Minutes. All voted aye and motion was approved.

TREASURER'S REPORT:

Trustee Marks moved and Trustee Leach seconded the motion to approve the March Treasurer's Report. All voted aye and motion was approved.

JUSTICE REPORT:

There was no March Justice Report from Judge Frye.

OFD REPORT:

A written summary was submitted from Chief Martin.

David Craine, Vice President/Account Executive for NBT Insurance (Village Insurance Agent) notified the Village on April 9th of a pending change in the VESO Trust group life insurance policy covering the OFD members. The current company, Security Mutual Insurance is selling the VESO program to its sister company Renaissance Insurance in June. The change will result in reduced rates and the coverage will be the same. A new Group application has to be completed by the Village as soon as possible. Trustee Leach moved and Trustee Marks seconded a motion to allow Mayor Stark to sign the group application for the OFD life insurance. All voted aye and the motion was carried.

WWTP:

We did not receive a report from WWTP Operator Kirk Noetzel.

PUBLIC WORKS DEPARTMENT:

A written summary was submitted by SPW Paden.

POLICE DEPARTMENT:

A written summary was submitted by OIC Adam Francis.

OLD BUSINESS:

The Board discussed water relief for individuals that had excessive water usage. These will be handled on an individual basis based on the issue for the excessive water usage.

NEW BUSINESS:

Mayor Stark is developing FY 20201 Budget contingency that will address potential shortfall in revenues including unpaid taxes, sales tax loss, fines/forfeitures loss. And water/sewer reductions in consumption. This will be presented at the May Board Meeting.

Mayor Stark informed the Board that the current cable franchise agreement expires in June and a renewal agreement will be negotiated during the summer. A new agreement proposal will be submitted to the Board by June 1st for review and discussion.

Mayor Stark asked the Board to review the updated Farmer's Market Plan and prepare to discuss and make a decision for approval at the May meeting.

NYSEG had contacted the Village regarding a recommended LED street light conversion program. Mayor Stark will discuss with a NYSEG representative and present details to the Board at the May Board Meeting for discussion.

The current collective Bargaining agreement with Teamsters Local 317 Union Contract expires at the end of May 2020. Mayor Stark will be the negotiator with Teamsters Local 317. Hourly pay rates for Village employee union members will remain current pending Board approval of a new agreement.

TRUSTEE COMMENTS:

The Board discussed returning employees to their regular full-time days effective May 15th based on Governor's Executive Order regarding Regional reopening plans. Mayor Stark to provide details as soon as possible.

Trustee Marks mentioned that SPW Paden and WWTP Operator Noetzel have indicated plans to retire in 2022. He recommended that the Village begin steps to ensure all necessary licenses for water and sewer operations are acquired or maintained by remaining staff. Mayor Stark will discuss with Department Heads, respective committees and recommend transition and training plan to the Board in May.

ADJOURNMENT:

Mayor Stark made a motion to adjourn the meeting at 9:09 P.M.

Next meeting will be Tuesday, May 26, 2020 at 7:00 P.M. Audit Committee
7:30 P.M. Regular Board Meeting

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer