

A Special Meeting of the Board of Trustees of the Village of Oxford was held on July 14, 2020 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. Board meeting started at 7:30 P.M.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Dustin Hendricks, Trustee Carly Hendricks, and Trustee Richard Marks, **Absent:** Clerk-Treasurer Shelly Marks.

Mayor Stark called the special meeting to order at 7:30 p.m.
The Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

Public access was limited due to social distancing requirements of CoVID-19.

GREENE STREET FEMA DRAINAGE PROJECT

Lamont Engineering has recommended that the FEMA Greene Street Drainage project be awarded to Burrell’s Excavating as low bidder and a Notice of Award be sent as soon as possible. It has now been thirty days since bids were opened and we have forty-five days for the review of all bids submitted (See attached Lamont Engineers letter).

Following discussion, the following resolution was offered by Trustee Marks, who moved for its adoption, seconded by Trustee D. Hendricks.

A RESOLUTION AWARDING
VILLAGE OF OXFORD
GREENE ST. DRAINAGE PROJECT
CONTRACT NO. 1 – GREENE STREET DRAINAGE

WHEREAS The Board of Trustees of the Village of Oxford (“Village”) has issued solicitations for sealed bids for the construction of the Greene Street Drainage Project – Contract 1 (“Project”) as set forth in the bid documents prepared by Lamont Engineers P.C.; and

WHEREAS, Lamont Engineers P.C. has reviewed the submitted bids for Contract No. 1 and has identified Burrell’s Excavating, Inc., of Norwich, New York as the lowest responsive and responsible bidder and has recommended that the Village award Contract No. 1 in the amount of eighty-eight thousand and 00/100 Dollars (\$88,000); and

WHEREAS, the Village may issue the Notice of Award for Contract No. 1, attached hereto as Exhibit A, upon review and approval of the low bid and Engineer’s recommendation.

NOW, THEREFORE BE IT RESOLVED, that the Village does hereby award Contract No. 1 – Greene Street Drainage to Burrell’s Excavating, Inc., in the amount of eighty-eight thousand and 00/100 Dollars (\$88,000), and be it further

RESOLVED, that the Village Board authorizes and directs the Mayor to execute the related contract documents necessary to implement the intent of the foregoing resolutions in a form acceptable to Lamont Engineers P.C. and the Counsel for the Village as appropriate.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

Terry M. Stark	Aye
Dale B. Leach	Aye
Carly J. Hendricks	Aye
Dustin F. Hendricks	Aye
Richard A. Marks	Aye

The resolution was thereupon declared adopted.

LED STREET LIGHT CONVERSION

Mayor provided a sample contract & LED Illumination options from NYSEG for review. Mayor indicated that the next steps in the process following the Board Resolution passed at the June 30th Board meeting to convert to LED street lighting was to enter into a contract with NYSEG. We must now choose which options we want included in the contract and notify NYSEG of our decision to implement either Option A or Option B and either 3000 Kelvin or 4000 Kelvin color temperature. The Agreement will then be customized by NYSEG for the Village of Oxford into an executable document.

Option A is the easiest and most hassle-free choice for the municipality as NYSEG will automatically convert the existing non-LED fixture with the recommended LED fixture equivalent (see SCHEDULE A, Non-LED Fixture vs. LED Fixture Lumen Equivalent in **Agreement**).

Option B is the opportunity for the municipality to manually select an LED fixture lumen level to replace an existing non-LED fixture. (see Schedule B in **Agreement** for more detail).

Color temperature is a choice between a yellowish tint (Kelvin 3000) or a white natural look (Kelvin 4000)

The Mayor outlined and recommended the Village choose:

1. **Option A** - as it is the easiest as we simply allow NYSEG to replace current lights with the equivalent Lumen LED fixtures, this is represented on Schedule A. Option B was not recommended as it would require the Village to select its own Lumen levels and the village does not have the adequate expertise to assess proper levels with any degree of confidence.
2. **Color Temperature Kelvin 3000** . The 3000 is the yellowish tint and the 4000 is the more clinical white look. The attached illumination file showed the differences between the yellowish 3000 which appeared to be a more esthetically pleasing to the eye than the white more clinical look. The amount of light (illumination) is the same for both, it is just a matter of preference.

Following the discussion, Trustee Leach moved and Trustee C. Hendricks seconded a motion to select Option A and Color temperature Kelvin 3000. Motion was put to a vote and all voted Aye. Motion was approved.

Mayor will notify NYSEG to include these decisions in the contract. Once contract is signed NYSEG will bill the Village for the unexpired life cost (\$6,796.42) of the current street lighting. This is the total cost for the Village to participate in the LED streetlight program. It is expected the village will recoup this cost in less than one year due to the much lower electric cost of LED lighting.

TRUSTEE COMMENTS:

None

ADJOURNMENT:

Mayor Stark made a motion to adjourn the meeting at 7:51 pm

Next meeting will be Tuesday, July 28, 2020 at 7:00 P.M. Audit Committee
7:30 P.M. Regular Board Meeting

Respectfully Submitted,



Terry M. Stark
Recorder - Minutes