

A Regular Meeting of the Board of Trustees of the Village of Oxford was held on September 29, 2020 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. Audit Committee met at 7:00 P.M. and Regular Board meeting started at 7:30 P.M.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Dustin Hendricks, Trustee Richard Marks, Trustee Richard Rice, Fire Chief Ron Martin, and Clerk-Treasurer Shelly Marks

Absent: DPW Superintendent Rick Paden, WWTP Operator Kirk Noetzel, EMS Captain Mark Forrest, Zoning Officer/Dog Warden Roger Barrows

The Village Trustees (Audit Committee) reviewed each of the invoices in the abstract for September 2020.

Mayor Stark called the Regular meeting to order at 7:32 p.m.

The Pledge of Allegiance to the American Flag was given.

Mayor Stark welcomed Trustee Richard Rice to the Board. Due to Covid-19, there was a delay in when the elections were held.

Mayor Stark updated the Village of Oxford's 2020-2021 Committees, Appointments & Contacts sheet along with the 2020-2021 Meeting Dates.

PUBLIC CONCERNS:

None

ABSTRACT:

Trustee Marks seconded by Trustee Leach made a motion to approve Abstract #004 as presented. All voted aye and motion was carried.

General Fund	\$29,219.54
Water Fund	\$ 5,130.15
Sewer Fund	\$ 6,521.86
Water Project	<u>\$ -</u>
	\$40,871.55

APPROVAL OF MINUTES:

Trustee Hendricks moved and Trustee Leach seconded a motion to approve the August 25th Meeting Minutes. All voted aye and motion was carried.

TREASURER'S REPORT:

Trustee Hendricks moved and Trustee Marks seconded a motion to approve the June Treasurer's Report. All voted aye and motion was carried.

JUSTICE REPORT:

Trustee Marks moved and Trustee Hendricks seconded the motion to approve the August Justice Report from Judge Frye. All voted aye and motion was carried.

OFD REPORT:

Chief Martin welcomed Trustee Rice to the Board and gave him some information on the OFD and EMS. McKenzie Kampfe is interested in joining the EMS and is currently enrolled in the program in Bainbridge; she is also in nursing school. Chief Martin went over all the testing that has been completed at the station for equipment, hoses, fire extinguishers, trucks, etc. Physicals have been completed along with training if nothing gets in the way with Covid-19.

Every truck and every piece of equipment is sanitized after every call. Monthly meetings have been resumed with members attending if they so choose and following the Covid-19 rules. October 5th will be the OSHA physicals and there are 29 individuals that are due this year.

The school has contacted the fire department and they will do some fire prevention activities with the primary school. The department has purchased \$750 of education materials as they have in the past.

Truck 261 had a large bill due to electrical issues.

The department has purchased gear from the 50/50 match with the DEC grant that they were awarded from the state.

Telemedicine and distance learning grant for \$38,454 will allow distance learning projects to get much value-added training they have never been able to do. Equipment should arrive in January.

There are currently three (3) members under self-quarantine due to exposure not related to emergency calls or department related. No one has been hit with Covid-19 in the department. The state is not going to supply any more PPE's. They have done all they are going to do.

Halloween guidelines – Mayor Stark sent some information to the Board regarding activities outlined by the CDC. Chief Martin said the station recommends that they make the public aware in the hope that they will adhere to the recommendations. The station is still only allowed to have no more than 50 people.

Trustee Leach made a motion seconded by Trustee Rice to provide village residences with CDC guidelines for Halloween. This will be sent to The Evening Sun also as a public service announcement.

Trustee Marks made a motion seconded by Trustee Leach to allow an RPF be sent out for the Oxford Fire Department's Capital Project design phase of the roof.

Trustee Marks made a motion seconded by Trustee Hendricks to approve McKenzie Kampfe to the EMS. All approved, carried.

EMS Status-the village will be getting the list from the county for availability.

WWTP:

WWTP Operator Noetzel sent his monthly report to the Board. He reported on septage received and the sludge that was taken to the landfill. Those figures are as follows:

June Septage received	31,500/\$3,150	36.47 ton to the landfill
July Septage received	37,700/\$3,770	None
Aug. Septage received	52,850/\$5,285	None
Sept. Septage received	51,750/\$5,175	None

WWTP Operator Noetzel will be on vacation October 8 – 18 and Bill Kelsey will cover the plant weekdays from 12:30 until 2:30.

Adsit brought their vac truck and removed five (5) loads of grit and rags from the digester.

OPD:

OIC Francis sent in his monthly report and his firearms policy.

Mayor Stark will talk to OIC Francis and tell him that we are holding off on the discussion for the firearms policy. He will also talk to him about the Halloween policy.

DPW:

SPW Paden did not send in his monthly report.

Clarks Creek Channel-Paul Knowles will take care of the splash basin.

We will hire PAK Construction to work on the Chenango Street West Head Wall per a proposal for \$24,500.

The Board wants DPW Superintendent Paden to get a couple more estimates.

OLD BUSINESS:

Mayor Stark has not heard anything from NYSEG regarding the streetlight conversion.

Roger Barrows replaced the toilet in the public restroom.

NEW BUSINESS:

The Town Lease expires in December. They currently pay \$750 a month and Mayor Stark suggests we go up to \$800 monthly. Mayor Stark will send a draft lease to the board for review and then they will get back to Mayor Stark if they agree on this increase.

Bargaining unit proposal for the NYS Teamsters. Mayor Stark has another meeting with Matt Spencer and Roberta Dunker on October 8th.

Spectrum Cable Renewal Contract –The Village has not received anything in three (3) years to notify us if they plan on continuing the cable contract with us.

Lourdes Memorial Hospital would like to park their mammography van at The Stadium on Saturday, June 26th, 2021. Mayor Stark and the Trustees are fine with this as long as the van is parked behind The Stadium away from the parking spaces and closer to the river. This is the Village parking lot.

TRUSTEE COMMENTS:

None

ADJOURNMENT:

Mayor Stark made a motion to adjourn the meeting at 9:26 p.m.

Next meeting will be Tuesday, October 27, 2020 at 7:00 P.M.	Audit Committee
7:30 P.M.	Regular Board Meeting

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer