

A Regular Meeting of the Board of Trustees of the Village of Oxford was held on November 30, 2021 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. Audit Committee met at 7:00 P.M. and Regular Board meeting started at 7:30 P.M.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Dustin Hendricks, Trustee Richard Marks, Trustee Richard Rice, WWTP Operator Kirk Noetzel, Fire Chief Ron Martin, Chief of EMS Mark Forrest, Clerk-Treasurer Shelly Marks

Absent: OIC Adam Francis, DPW Superintendent Rick Paden, Zoning Officer/Dog Warden Roger Barrows

The Village Trustees (Audit Committee) reviewed each of the invoices in the abstract for November 2021.

Mayor Terry Stark called the Regular meeting to order at 7:28 p.m.

Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

John Martarello from 29 Butler Street addressed the board. He asked if anything can be done with the water pressure at his residence. The pressure is low due to being at the end of the line. SPW Paden has been in contact with Mr. Martarello and told him to come to the Board to see what can be done.

He also mentioned the driveway on Butler Street. There is a stop sign on McCall Road and on Butler Street and the driveway is not safe and he cannot get into the driveway from the angle. Mayor Stark said he can talk to the State Engineer at NYS DOT (Mike Kranbuhl, P.E.) and discuss the situation with him to see what they might be able to do.

There is also a large pile of tires behind the property and he wonders if something can be done about removing them. Mayor Stark will try to get some contact information to Mr. Martarello of the owner regarding this.

ABSTRACT:

Trustee Marks moved and Trustee Leach seconded a motion to approve Abstract #006 as presented. All voted aye and motion was carried.

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| General Fund | \$ 47,604.93 |
| Water Fund | \$ 5,891.89 |
| Sewer Fund | \$ 8,415.24 |
| Water Project | <u>\$ 2,472.00</u> |
| | \$ 64,384.06 |

APPROVAL OF MINUTES:

Trustee Hendricks moved and Trustee Rice seconded a motion to approve the October 26, November 2 and November 9, 2021, Meeting Minutes. All voted aye and motion was carried.

TREASURER'S REPORT:

Trustee Leach moved and Trustee Marks seconded the motion to approve the October Treasurer's Report. All voted aye and motion was carried.

JUSTICE REPORT:

Trustee Rice moved and Trustee Hendricks seconded the motion to approve the October Justice Report from Judge Matott. All voted aye and motion was carried.

We still lack the Comptroller's report for April, May, and June. The Sixth Judicial District will have to get this figured out for us. The Board must decide as the new judge will take over in January and this is not her problem with the amount being due that they are short in the Bail Bond Fund. Mayor Stark said we should talk to our auditors to have them look at this fund while they are doing the audit for the court.

OFD REPORT:

Chief Martin reported to the Board. They have been busy and have been sent out on mutual aid calls quite a bit for Norwich, McDonough, Guilford, Coventry (The Silo). There is a lot of destruction going on. We had a slight injury (nothing major) of a muscle pull that had to get checked out.

Chief Martin has been in contact with Julie Burline on the BRIC Grant. We have made it to the NYS approval process which allows her to continue to FEMA. There are three submittals she can approve and she has Senator Schumer's approval as well. She needs a copy of the Hazard Mitigation Plan-at least the Village portion of the Plan as it is very long. She also needs the current and last year's budget.

Julie is applying for an AFG grant and will apply for a generator if she is able to do that also.

The Coe House has been officially posted that it is condemned. Chief Martin will forward a letter to Mayor Stark about this. He asked about putting some items from the Coe House down at the DPW for Cold Storage.

A wench from Truck 265 was stolen with a value around \$30,000. The Sheriff is investigating this. We are waiting for a report from the Sheriff to send it to our insurance company.

It is insurance review time and cancer renewal time of year for the fire station. The rates are going down from what they were last year.

The truck committee met on November 6th. They reviewed the final review package and had 6-7 hours of everything about the truck. The build will be mid-April and Chassis will be February and delivery in Mid-May.

Chief Martin is working with Bartle's Pharmacy in hopes of getting vaccine boosters. There are fifteen members that want their booster and are hoping to get this done before Christmas.

Trustee Hendricks reported a new representative from Spectrum. We have high fiber prices and he will try to get prices for high speed.

EMS REPORT:

Chief of EMS Mark Forrest reported to the Board. He sent the figures to the Board on the EMS calls that have been responded by our paid EMS. We are moving along with our EMS staff. He sent information to the Board about the heart monitor that they need. The battery is dying and it cannot be replaced.

Chief Forrest recommends we get rid of both ambulances and just get one. One is a 1999 and the other is the 2006. He feels we can get an ambulance on the floor at a dealer for around \$150,000. He said we do not need some of the items that most have in them. It can be just a simple ambulance.

Trustee Leach moved and Trustee Marks seconded a motion to authorize Mayor Stark to send a letter to the Greene EMS. All voted aye and motion was carried. The Board is opposed to Greene Emergency Squad's application seeking expansion of its Certificate of Need from the NYS Department of Health within the confines of the Town of Oxford in Chenango County (Susquehanna Regional EMS).

Trustee Rice moved and Trustee Hendricks seconded a motion to authorize The Mayor to sign a pre-construction contract with Hueber-Breuer for \$8,250.00.

Trustee Leach moved and Trustee Marks seconded a motion to authorize The Mayor to sign an engineering contract with Sean Foran and to approve the contract with Hueber-Breuer for \$67,350 as outlined in the contract.

CODE ENFORCEMENT:

The Planning Board wants The Village to submit a 1–2-page summary of code violations so they are aware of the common codes that create issues.

There is an issue with an abandoned house on Albany Street that has garbage, unregistered vehicles and an old refrigerator that need to be removed. We are not sure if we can get a garbage company that will go on private property to remove this garbage.

WWTP:

WWTP Operator Kirk Noetzel addressed the board. He discussed the training with Brenton Rideout and how things are going. They are doing sampling tomorrow. In October there was 26.03 ton of sludge taken to the landfill. 31,500 gallons of septage was received, he is not taking any more septage until the wet well is repaired. Flushing the wet wall and rags were stuck. Cable is rusted. Pump was pulled and fell thirty-two feet and took out the guardrails. Put spare pump on and called Dick at JB (Blake Equipment) who has a vacuum. Guardrails are not repairable and are on order.

A new roof was needed on the sludge press building. Bill Kelsey, Sr. put on the roof as it was in bad shape. \$3,500 was the price and Kirk felt it was more than fair.

POLICE DEPARTMENT:

OIC Francis sent his monthly report.

DEPARTMENT OF PUBLIC WORKS: The Dema water bill relief request was reviewed. The Board is not going to do anything as the account is not up to date. The property owner does not meet the criteria for the water relief policy.

OLD BUSINESS:

Post Office Parking – the Board agrees to change the handicap and non-handicap parking spaces. A Code change is required therefore a referendum is needed.

NEW BUSINESS:

Trustee Hendricks moved and Trustee Leach seconded a motion to authorize Mayor Stark to authorize payment to the inspectors before the December Board Meeting.

TRUSTEE COMMENTS:

None

Meetings:

- Dec 6 @ 6:00 – Fire House Meeting
- Dec 7 @ 6 – insurance and 7:00 Police Review
- Dec 16 @ 6:00 – DPW review

ADJOURNMENT:

Mayor Stark made a motion to adjourn the meeting at 9:10 p.m.

Next Regular meeting will be December 28th at 7:30 p.m.

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer