

A Regular Meeting of the Board of Trustees of the Village of Oxford was held on August 31, 2021, at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. Audit Committee met at 7:00 P.M. and Regular Board meeting started at 7:30 P.M.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Dustin Hendricks, Trustee Richard Marks, Trustee Richard Rice, Fire Chief Ron Martin, EMS Captain Mark Forrest, Zoning Officer/Dog Warden Roger Barrows, Clerk-Treasurer Shelly Marks.

Absent: OIC Adam Francis, DPW Superintendent Rick Paden, WWTP Operator Kirk Noetzel

The Village Trustees (Audit Committee) reviewed each of the invoices in the abstract for August 2021.

Mayor Terry Stark called the Regular meeting to order at 7:30 p.m.

The Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

The following people were present: Harold and Audrey Johnson-2 Fayette St, Henry Spinella-14 S Washington Ave., Rich Wiltsie-4 Fayette St, Kaitlin Stone and Adam Foster-3 Franklin St, Gary Eckert-1 Ross St, Elizabeth Zieler-16 S Washington Ave., and Ritchie Phillips-6 W Park St.

Kaitlyn Stone and Adam Foster wanted to mention issues going on in their neighborhood. They have contacted Officer Francis regarding drugs in the area. They have seen hand offs of drugs and they have called 911 three times a week. They wanted to know about the village noise ordinances as their neighbor has construction, music, fighting, swearing, cars honking, etc. at 3:00 in the morning. There was a young girl crying on their porch while they were at work and the kids were inside the home. They are looking for some help with the house causing the problems in their neighborhood. Mayor Stark will talk to Officer Francis.

Audrey and Harold Johnson were in the office regarding Fayette Street. Several neighbors were also present. There are still issues with the neighbor with garbage, debris, rats, etc. The property is getting cleaned up but garbage only (not debris) is being removed just this evening. The neighbors have been issued a citation which results in them making an appearance in court and probably a fine to pay. There is a minibike that is ridden around and there is no license on it. It is motorized and they ride it all hours of the night. Dogs are also an issue. There is a pen that the dogs are put in while outside. When they are tied up out back, they bark constantly. If they are in the pen, they are quiet when people walk by the house. Mayor Stark said that if there are violations being broken, then things can be done about it.

ABSTRACT:

Trustee Leach seconded by Trustee Marks made a motion to approve Abstract #003 as presented. All voted aye and motion was carried.

General Fund	\$ 93,054.73
Water Fund	\$ 5,231.54
Sewer Fund	\$ 94,823.54
Water Project	<u>\$ 4,926.03</u>
	\$198,035.84

APPROVAL OF MINUTES:

Trustee Rice moved and Trustee Hendricks seconded a motion to approve the July 27th and August 17th, 2021, Meeting Minutes. All voted aye and motion was carried.

TREASURER'S REPORT:

June Treasurer's Report is being worked on.

JUSTICE REPORT:

Trustee Hendricks moved and Trustee Marks seconded the motion to approve the July Justice Report from Judge Matott. All approved. The last report from The State Comptroller was for March. Matthew Voce must file blank forms for each month he was appointed. These forms must state that no money was received or deposited. Mayor Stark will speak to Judge Matott regarding getting this accomplished for Matt Voce.

OFD REPORT:

The following resolutions were presented and approved by the Board. Hazard Mitigation Plan, SEQRA Certification, Negative Declaration, Bond Resolution, Referendum Ballot.

RESOLUTION NO. 2021-8-31-1

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF OXFORD
AUTHORIZING THE ADOPTION OF THE
2021 CHENANGO COUNTY, NY HAZARD MITIGATION PLAN UPDATE

WHEREAS all jurisdictions within Chenango County have exposure to natural hazards that increase the risk to life, property, environment, and the County and local economy; and

WHEREAS, pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

WHEREAS, a coalition of Chenango County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Chenango County; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating, and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the Village of Oxford NY:

- 1) Adopts in its entirety, the 2021 Chenango County Hazard Mitigation Plan Update (the "Plan") as the jurisdiction's Hazard Mitigation Plan and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
- 2) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- 3) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4) Will continue its support of the Mitigation Planning Committee as described within the Plan.
- 5) Will help to promote and support the mitigation successes of all participants in this Plan.
- 6) Will incorporate mitigation planning as an integral component of government and partner operations.
- 7) Will provide an update of the Plan in conjunction with the County no less than every five years. Upon motion by Trustee Marks and second by Trustee Hendricks, the plan was duly put to a vote; PASSED AND ADOPTED on this 31st day of August 2021, by the following vote:

Official	AYES	NAYS	ABSENT	ABSTAIN
Trustee Leach	X			
Trustee Hendricks	X			
Trustee Richard Marks	X			
Trustee Richard Rice	X			
Mayor Terry Stark	X			

Mayor, Village of Oxford, New York

RESOLUTION NO. 2021-8-31-2

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF OXFORD TO
DECLARE LEAD AGENCY STATUS FOR SEQRA FOR OXFORD FIRE DEPARTMENT
CAPITAL PROJECT

WHEREAS, on July 27, 2021, the Village of Oxford Board of Trustees passed a Resolution to seek Lead Agency status pursuant to the State Environmental Quality Review Act (hereinafter “SEQR”); and

WHEREAS, the Village Clerk has served by mail a “Notice of Intent to Establish Lead Agency” to all of the required four (4) involved or interested Agencies; and

WHEREAS one (1) of these four (4) Agencies, namely, the Chenango County Department of Planning and Development, have returned a document advising that Agency has no objection to the Village Board of Oxford assuming Lead Agency status for this project; and

WHEREAS, the New York State Department of Environmental Conservation, the United States Army Corp. of Engineers and State Historic Preservation Office have not responded within the required thirty (30) day period.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Oxford, New York, that it does hereby establish itself as the Lead Agency for the SEQR review regarding the Oxford Fire Department Capital Project at 20 Main Street in the Village of Oxford, New York

Dated: August 31, 2021

Upon motion by Trustee Rice and second by Trustee Leach, the motion was duly put to a vote;

PASSED AND ADOPTED on this 31st day of August 2021, by the following vote:

Official	AYES	NAYS	ABSENT	ABSTAIN
Trustee Leach	X			
Trustee Hendricks	X			
Trustee Richard Marks	X			
Trustee Richard Rice	X			
Mayor Terry Stark	X			

RESOLUTION NO. 2021-8-31-3

RESOLUTION TO ADOPT A NEGATIVE DECLARATION

WHEREAS, Village Consultant Napierala Consulting filed Part I of the Full Environmental Assessment Form with this Board, a copy of which is included by reference and made a part hereof, relating to the proposed project at 20 Main Street, Oxford, New York, wherein the applicant proposes to complete a riverbank revetment on the 200' section of the Chenango River bordering the northeast property line of the Oxford Fire Station, demolish vacant barn and replacement with 60 x 40' apparatus garage as detailed in Option Seven of the Hueber-Breuer Comprehensive Facilities' Plan presented to the Village in April of 2020, and

WHEREAS, the Village Board, after carefully and fully reviewing the application, including the Plan attached hereto, with any and all amendments and modifications, and considering comments and documentation presented; and

WHEREAS the Village Board carefully and fully reviewed Part I of the SEQRA Full Environmental Assessment form submitted by Napierala Consulting attached thereto, and the above-referenced amendments and modifications; and

WHEREAS the Village Board after their review of the above prepared a draft Part II of the Full Environmental Assessment Form with a recommendation of the issuance of the Negative Declaration of Environmental Significance; and

WHEREAS, the Village Board of Trustees, upon taking an independent hard look and reasoned evaluation of the above-referenced information, comments, and written documentation, including, but not limited to, Part I of the Full Environmental Assessment Form; and concerning the potential environmental impact of the project; all of which are incorporated by reference herein; and

WHEREAS, the Village Board, upon carefully and fully reviewing all the information, comments, and written documentation in regard to the project, made a finding that there are no significant environmental impacts.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Oxford as lead agency has determined that the proposed action described in the Full Environmental Assessment Form, submitted by the applicant, for the Oxford Fire Department Capital Project Plan 2021 at 20 Main Street, Oxford, New York, filed with the Village, included and incorporated by reference herein, is classified as an Unlisted Action and therefore issues a Negative Declaration, that this development will not have a significant environmental impact and a Draft Environmental Impact Statement will not be required nor prepared.

Dated: August 31, 2021

Upon motion by Trustee Marks and second by Trustee Rice, the motion was duly put to a vote;

PASSED AND ADOPTED on this 31st day of August 2021, by the following vote:

Official	AYES	NAYS	ABSENT	ABSTAIN
Trustee Leach	X			
Trustee Hendricks	X			
Trustee Richard Marks	X			
Trustee Richard Rice	X			
Mayor Terry Stark	X			

RESOLUTION NO. 2021-8-31-4

BOND RESOLUTION
(SUBJECT TO MANDATORY REFERENDUM)

BOND RESOLUTION DATED AUGUST 31, 2021.

A RESOLUTION AUTHORIZING, SUBJECT TO MANDATORY REFERENDUM, THE IMPROVEMENTS TO THE FIRE STATION ON MAIN STREET, IN AND FOR THE VILLAGE OF OXFORD, CHENANGO COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$2,800,000 AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$2,370,000 SERIAL BONDS OF SAID VILLAGE TO PAY A PORTION OF THE COST THEREOF.

WHEREAS all conditions precedent to the financing of the capital project hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act, have been performed; and

WHEREAS the capital project hereinafter described has been determined to be an Unlisted Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, the implementation of which as proposed, it has been determined will not result in any significant adverse environmental impact; and

WHEREAS it is now desired to authorize such capital project and its financing; NOW, THEREFORE, BE IT

BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Trustees of the Village of Oxford, Chenango County, New York, as follows:

Section 1. Improvements to the Fire Station on Main Street, including original furnishing, equipment, machinery, apparatus, appurtenances, site improvements, and incidental improvements and expenses, in connection therewith, are hereby authorized, subject to mandatory referendum, at a maximum estimated cost of \$2,800,000, said improvements to include reconstruction and renovation to the existing fire station and construction of an addition thereto.

Section 2. The plan for the financing of the aforesaid maximum estimated cost is as follows:

- a) by the expenditure of \$430,000 fire department building reserve fund monies, which expenditure is hereby authorized therefor; and
- b) by the issuance of not to exceed \$2,370,000 serial bonds of said Village, hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is twenty-five years, pursuant to subdivision 12(a) of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. The faith and credit of said Village of Oxford, Chenango County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said Village, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Village Treasurer, the chief fiscal officer. Such notes shall be of such terms, form, and contents, and shall be sold in such manner, as may be prescribed by said Village Treasurer, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities, and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the Village Treasurer, the chief fiscal officer of such Village. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Village Treasurer shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. Upon this resolution taking effect, the same shall be published in summary form in the official newspaper of said Village for such purpose, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 10. Pursuant to the provisions of Section 36.00 of the Local Finance Law, this resolution is adopted subject to mandatory referendum upon the Board's own motion.

Dated: August 31, 2021

Upon motion by Trustee Leach and second by Trustee Marks, the motion was duly put to a vote;

PASSED AND ADOPTED on this 31st day of August 2021, by the following vote:

Official	AYES	NAYS	ABSENT	ABSTAIN
Trustee Leach	X			
Trustee Hendricks	X			
Trustee Richard Marks	X			
Trustee Richard Rice	X			
Mayor Terry Stark	X			

The resolution was thereupon declared duly adopted.

RESOLUTION NO. 2021-8-31-5

RESOLUTION CALLING SPECIAL ELECTION

RESOLUTION DATED AUGUST 31, 2021.

A RESOLUTION CALLING A SPECIAL ELECTION UPON A BOND RESOLUTION AUTHORIZING, SUBJECT TO MANDATORY REFERENDUM, THE IMPROVEMENTS TO THE FIRE STATION ON MAIN STREET IN AND FOR THE VILLAGE OF OXFORD, CHENANGO COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$2,800,000 AND AUTHORIZING THE ISSUANCE OF \$2,370,000 SERIAL BONDS OF SAID VILLAGE TO PAY A PORTION OF THE COST THEREOF.

WHEREAS, the Board of Trustees of the Village of Oxford, Chenango County, New York, has heretofore adopted a bond resolution authorizing the issuance of \$2,370,000 serial bonds and the expenditure of \$430,000 fire department building reserve fund monies to pay the cost of the improvements to the fire station on Main Street in and for said Village, subject to mandatory referendum on the Board's own motion; and

WHEREAS the Board of Trustees now desires to call a special election of said Village for the submission of a proposition thereon;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Village of Oxford, Chenango County, New York, as follows:

Section 1. A special election of the qualified electors of the Village of Oxford, Chenango County, New York, shall be held on September 28, 2021, as heretofore determined by this Board of Trustees at the Fire Station for the purpose of voting upon a proposition relating to the bond resolution referred to in the preambles hereof. Voting shall be by paper ballot at such special election and shall be kept open between the hours of 12:00 o'clock Noon, to 9:00 P.M., Prevailing Time.

Section 2. The Village Clerk is hereby authorized and directed to give notice of such special election by publication in official newspaper of the Village, being, a newspaper having a general circulation in said Village, the first publication of such notice to be made at least ten days prior to the time of such special election. In addition, the Village Clerk shall post or cause to be posted a copy of such notice in at least six conspicuous public places throughout said Village and at each polling place, such posting to be at least one day prior to such election. Said notice shall be in substantially the form attached hereto as Exhibit A and hereby made a part hereof.

Section 3. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Upon motion by Trustee Hendricks and second by Trustee Rice, the motion was duly put to a vote;

PASSED AND ADOPTED on this 31st day of August 2021, by the following vote:

Official	AYES	NAYS	ABSENT	ABSTAIN
Trustee Leach	X			
Trustee Hendricks	X			
Trustee Richard Marks	X			
Trustee Richard Rice	X			
Mayor Terry Stark	X			

The resolution was thereupon declared duly adopted.

EXHIBIT A
NOTICE OF SPECIAL ELECTION

NOTICE OF SPECIAL ELECTION
AND AVAILABILITY OF ABSENTEE BALLOTS
Village of Oxford, Chenango County, New York

NOTICE IS HEREBY GIVEN that a special Village election of the Village of Oxford, Chenango County, New York, will be held at the Fire Station, 20 Main Street in Oxford, New York on the 28th day of September 2021, at 12:00 o'clock Noon, Prevailing Time, for the purpose of voting by paper ballot on the proposition hereinafter set forth. Polls for the purpose of voting will be kept open between the hours of 12:00 o'clock Noon, and 9:00 o'clock P.M., Prevailing Time.

BOND PROPOSITION

Shall the bond resolution adopted by the Board of Trustees of the Village of Oxford, Chenango County, New York, on August 31, 2021, authorizing the issuance of \$2,370,000 serial bonds and the expenditure of \$430,000 fire department building reserve fund monies to pay the cost of the improvements to the fire station on Main Street at a maximum estimated cost of \$2,800,000 in and for said Village, including original furnishings, equipment, machinery, apparatus, appurtenances, site improvements and incidental improvements and expenses in connection therewith, delegating the power to issue such bonds and anticipation notes to the Village Treasurer, pledging the faith and credit of said Village for the payment of such bonds and notes, determining that the period of probable usefulness of such capital project is twenty-five years and that the maximum maturity of such serial bonds will exceed five years, and containing an estoppel provision, be approved?

[**NOTICE IS HEREBY FURTHER GIVEN** that personal registration of voters is required, and no person shall be entitled to vote at said election whose name does not appear on the Register of said Village.]

NOTICE IS HEREBY FURTHER GIVEN that any person qualified to vote at a general village election and registered to vote may vote upon a proposition to be presented at a special village election. Registration with the County Board of Election must be done at least ten days before the date of the Special Election.

Persons qualified to register and vote must be (a) a citizen of the United States, (b) eighteen years of age or older as of the date of the special election and (c) a resident of the Village for at least thirty days preceding the date of the Special Election

NOTICE IS HEREBY FURTHER GIVEN that a qualified elector of the Village may vote by absentee ballot if such elector is eligible to vote as an absentee voter in accordance with the requirements therefor set forth in the Election Law. Persons eligible to vote as an absentee voter and who wish to obtain an absentee ballot must make written application therefor to the Village Clerk upon a form supplied by said Clerk. Such applications must be received by the Village Clerk no later than seven days prior to the date of the Special Election if the absentee ballot is to be mailed to the applicant, or the day before the Special Election if the application is to be delivered in person to the Village Clerk. Absentee voting shall be as

otherwise prescribed in the Election Law. Questions concerning absentee ballots may be directed to the Village Clerk during regular office hours.

NOTICE IS HEREBY FURTHER GIVEN that this capital project has been determined to be an Unlisted Action pursuant to the regulations promulgated under State Environmental Quality Review Act (“SEQRA”) as to which the Board of Trustees has determined that same shall not result in any significant adverse environmental impact. SEQRA compliance materials may be examined at the office of the Village Clerk during regular business hours by appointment.

DATED: Oxford, New York
August 31, 2021

BY ORDER OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF OXFORD,
CHENANGO COUNTY, NEW YORK

By: Shelly W. Marks
Village Clerk

OFD REPORT (CONTINUED):

The Village has received an invoice from Sean Foran at Hueber-Breuer for \$7,000.00. Mayor Stark is asking if the Board agrees that this invoice can be paid as Sean has been doing work for us. Trustee Marks moved and Trustee Leach seconded a motion to pay the second installment to Hueber Breuer for \$7,000.00. All voted aye and motion was carried.

Chief Martin said there was a fire on Fred Wilcox Road last Thursday and it was a total loss. Truck 261 fractured some springs and Truck 266 had to undergo major surgery-brakes and drums were new. There was a “May Day” when a firefighter went down and everything ceased in order to take care of the firefighter. This was a 21-year-old with chest pains and he collapsed-he is doing okay now. The fire department lost some equipment and some repairs may be recovered.

Physicals are coming up. All testing has been completed. Truck 261 cannot be inspected per NYS Dot due to the springs. This truck is parked at the back of station now. There is an expense this year for hydrottested and this must be done every 5 years.

EMS REPORT:

Mark Forrest stated thirty-six (36) calls were responded to since having our paid EMS crew. Twenty (20) of these calls were billable. He said things are going okay. Some calls couldn’t be answered-7 calls were lost and 3 calls were responded to by Norwich. No crew on one of the calls. It is working according to Mark Forrest. They are still challenged with staffing and wish to transfer a couple EMS people from Sherburne to come to Oxford. It is nice to see the ambulance around the village and the attendants in them.

CODE ENFORCEMENT:

There were several neighbors at the meeting today regarding problems stated previously in these minutes.

WWTP:

Brenton Rideout accepted the offer for the WWTP Operator position. He will start on November 15, 2021. There was no report from WWTP Operator Noetzel.

POLICE DEPARTMENT:

OIC Francis sent his monthly report.

DEPARTMENT OF PUBLIC WORKS:

Park Street Extension and Greene Street Project – We may see the work getting started by mid-September.

Trustee Hendricks moved and Trustee Leach seconded the motion to approve putting an ad in The Evening Sun for a part-time Laborer for the DPW. All approved.

OLD BUSINESS:

Resolutions were adopted as presented and approved by the Board. Resolutions are above.

NEW BUSINESS:

The Holiday Committee would like to see Washington Park have decorations similar to what is done at Lafayette Park. The committee asked to have someone look at the trench and to repair the electric at the park.

TRUSTEE COMMENTS:

Trustee Rice talked about the water project and the valve vaults. Mayor Stark will talk to Jodie at Lamont Engineers regarding this item that Trustee Rice is concerned about.

ADJOURNMENT:

Mayor Stark made a motion to adjourn the meeting at 9:22 p.m.

Next Regular meeting will be September 28th at 7:30 p.m.

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer