

A Regular Meeting of the Board of Trustees of the Village of Oxford was held on November 29, 2022 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. Audit Committee met at 7:00 P.M. and Regular Board meeting started at 7:30 P.M.

**Present were:** Mayor Terry Stark, Trustee Dale Leach, Trustee Dustin Hendricks, Trustee Richard Marks, Trustee Richard Rice, OIC Adam Francis, DPW Superintendent Bill Kelsey, WWTP Operator Brent Rideout, Fire Chief Ron Martin, Clerk-Treasurer Shelly Marks.

**Absent:** Zoning Officer/Dog Warden Roger Barrows, EMS Captain Mark Forrest

The Village Trustees (Audit Committee) reviewed each of the invoices in the abstract for November 2022.

Mayor Terry Stark called the Regular meeting to order at 7:27 p.m.

Pledge of Allegiance to the American Flag was given.

**PUBLIC CONCERNS:**

Mr. and Mrs. John Martarello from Butler Street were at the meeting. SPW Kelsey has been reaching out to them but John's voice mail is full so he could not leave a message. DPW wants to test the water pressure at his house-he did say that he is getting 30 lbs. pressure. His house is level with the reservoir and that makes it hard to get more pressure. Another resident in the village put in a booster (extra pump) to take care of the problem (8 - 9 years ago). Wednesday, November 30<sup>th</sup> SPW Kelsey and OIC Francis will go to the house and look over the situation and also look at the property where Mr. Martarello said items are being dumped. The catch basin pipe does not belong to the village. There is a sleuth pipe going under the driveway then another going to the catch basin. We will have to figure out what the fix is and who is supposed to make the repair.

Henry Spinella from South Washington Avenue approached the board regarding a tree on South Washington Avenue. This tree is partly the village's responsibility as it is 15 feet from the center of the street. The tree has limbs that hang into the road and could fall on a car and the tree is hanging toward his house. In the spring, he had an arborist do an assessment of the tree. In the summer, he spoke to Austin Dingman to confirm this. He hired him to prune the tree and clean it up. Mr. Spinella did not want to have the tree removed at this point. He wonders if the village would help with the cleanup of the tree. Mayor Stark said the village would take care of it if it is a village tree in the right of way. Mr. Spinella paid Austin Dingman \$1,002.24 for the trimming of the tree.

**ABSTRACT:**

Trustee Marks seconded by Trustee Leach made a motion to approve Abstract #006 as presented. All voted aye and motion was carried.

General Fund	\$ 38,178.00
Water Fund	\$ 8,684.07
Sewer Fund	\$ 8,511.41
Water Project	<u>\$ 51,038.75</u>
	\$106,412.23

**APPROVAL OF MINUTES:**

Trustee Rice moved and Trustee Hendricks seconded a motion to approve the October 25<sup>th</sup>, 2022, Meeting Minutes. All voted aye and motion was carried.

**TREASURER'S REPORT:**

Trustee Hendricks moved and Trustee Leach seconded a motion to approve the August, September, and October Treasurer's Report. All voted aye and motion was carried.

### **JUSTICE REPORT:**

Trustee Rice moved and Trustee Marks seconded the motion to approve the October Justice Report from Judge Ross. All approved.

### **OFD REPORT:**

Chief Martin was present. He thanked SPW Bill Kelsey and the crew for fixing the hydrant at the post office. It has been out of commission for 6+ years. Two specialty tools were needed to fix this. The hydrant was broken further down and it needed a longer tool. It was rebuilt and only cost \$130 for a new steel stem. Kennedy Valve will rebuild any of their hydrants for free. The hydrant is now fixed and it is the most critical in the whole village according to Chief Martin.

Truck Chassis were serviced over the past week. NFPA requires this. Pricing for services are going through the roof. For the chassis, pump, ladder service inspection and arial inspection, he went with Upstate Tool and Equipment. He got some pricing for the whole inspection process. The Har Rob quote included travel of 1.5 weeks but it did not include the pump for \$1,680; the engine quote was \$2,900; tank was \$2,900. Each pump was \$1,000, ladders were \$21,680 for a truck. Churchville minimum was \$25,800. Jerome can do portions for \$22,550.

Upstate has been going over prices- \$1,600 for each chassis; \$500 for pumps with no travel. On November 1<sup>st</sup>, they have to increase \$1,600 to \$2,250. If the fire department locked into a 3-year contract, there would be no travel cost and we would save monies for all of the services. The total would be \$12,650 each year which is a great savings. A proposal will be sent on these prices. This price does not include parts if any are needed.

Chief Martin wanted to thank Paula (Deputy Clerk-Treasurer) for her help with their SAM Authorization Program. Paula got some information together and sent it to Chief Martin for the SAM registration and it took about a month to get this straightened out.

### **EMS REPORT:**

Mark Forrest was not present.

### **CODE ENFORCEMENT:**

Roger Barrows was not present.

### **Wastewater Plant:**

WWTP Operator Brenton Rideout handed out his monthly report. The wet well has been repaired. We now have two brand new rail systems, two working pumps and one spare. Only one rail was broken but there was a big charge for travel so Bill Kelsey asked to have the second rail done since it was rotted out and would cost more next year to fix. This is a major weight off their shoulders to have this done. Another company was contacted that did the work. This is a different company than the one they had been waiting a year for.

They have been doing a lot of clean up around the wastewater plant. They are waiting for a quote from GCS (General Control System) that is going to install an alarm system to notify them when there is a power outage or other issue. Bill and Brent will get a call on their cell phones. This will be a huge help because many times this has happened and they do not find out until going into the plant. Aqua Logics was Brendon Becker from Lamont's suggestion. He will set up a meeting with them.

The public restrooms are used quite a bit in the evening by law enforcement and EMS. They are heated as well.

### **DEPARTMENT OF PUBLIC WORKS:**

SPW Kelsey sent a note about the DOT and people parking on Route 12. He has looked into the village laws and there is a time zone. We need to put up a sign regarding parking. He has ordered signs and will put one sign on Route 12 before the entrance to the back parking lot to

Bartle's Pharmacy and he will put one in front of Village Hall on the Route 12 side. This is for one hour parking from 8am to 6pm (except Sundays and Holidays).

All the guys went to a construction expo for 3/4 of a day. There were plow trucks, new products, etc. They looked at a street sweeper and talked to the salesperson. He offered to come to the village to do a demonstration for a day. He came down on November 1<sup>st</sup> and did 3/4 of the sweeping for the village. All the street sweeping has been done. This sweeper is also a vacuum truck. Bill said the unit worked as good as the one that they currently rent.

Mayor Stark asked SPW Kelsey to go through the equipment list and refresh the replacement of the equipment.

**POLICE:**

OIC Francis sent in his monthly report.

**OLD BUSINESS:**

Mayor Stark was approached by Nathaniel Emerson about a brochure that he is updating regarding mowing lawns and property maintenance. The snow removal program brochure could also be included and the village could do a mass mailing with all of this information and send to village residents/property owners.

**NEW BUSINESS:**

The village board signed the 2022 Village tax returns for unpaid taxes that will be sent back to the County.

**TRUSTEE COMMENTS:**

No comments

**ADJOURNMENT:**

Mayor Terry Stark made a motion to adjourn the meeting at 9:47 p.m.

Next board meetings:

Tuesday, December 6 <sup>th</sup> at 6:00 – Village Hall	Insurance Review
Thursday, December 8 <sup>th</sup> at 6:00 - Fire Station	OFD Capital Project
Tuesday, December 27 <sup>th</sup> at 7:00 - Village Hall	Audit Committee
Tuesday, December 27 <sup>th</sup> at 7:30 – Village Hall	Regular Meeting

Respectfully Submitted,

Shelly W. Marks  
Clerk-Treasurer