

A Special Meeting of the Board of Trustees of the Village of Oxford was held on April 12, 2022, at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. Special meeting started at 7:30 P.M.

Present were Mayor Terry Stark (via skype), Trustee Dale Leach, Trustee Dustin Hendricks, Trustee Richard Marks, Zoning Officer Roger Barrows.

Absent: Trustee Richard Rice

Mayor Terry Stark called the Regular meeting to order at 7:30 p.m.

Pledge of Allegiance to the American Flag was given.

NYSEG EASEMENT: Trustee Leach met with Paul Fisher from NYSEG on April 5th regarding the easement and electric service request for 40 North Canal Street. This site preview went well according to Trustee Leach with regard to the new Stewart's Shops. There will be a new pole plus an acre and there will be some tree trimming and/or removal of trees necessary. Trustee Leach made a motion seconded by Trustee Hendricks to approve the NYSEG Easement (copy attached) that was introduced. All in favor, aye.

OFD Capital project update – Another phone meeting on April 18th.

NEW BUSINESS: Village resident bankruptcy process – Mayor Stark talked to our attorney regarding this process. The attorney representing the resident wants the village to pay them \$2,500.00 for two (2) violations due to us billing the resident for water/sewer when we should not have been as this is considered harassment. The Board suggested that we offer \$1,250.00. Motion by Trustee Marks and seconded by Trustee Hendricks to authorize the mayor to do whatever is necessary to settle the claim up to \$2,500. All in favor, carried.

The Village had a request for damage relief due to a sewer back-up back in December of 2021. There is a \$1,000 deductible from their insurance company due to the damage caused. Serv Pro gave a quote to clean the cellar. The Board suggested we have a release signed when/if we send the money that this settles everything for the damage. We could also offer to pay \$500.00 or just pay the \$1,000.00 deductible. Either way, we want to get a copy of the bills that the work has been completed. Motion by Trustee Leach and seconded by Trustee Marks to pay the \$1,000 with the release that states there was no negligence on the part of the Village. All approved, carried.

The American Legion is not organizing the Memorial Day Parade this year. There are too many older members that cannot march. The Oxford School has told Darlene Ardron that the band cannot march as they only have one-on-one lessons and there is no marching. Darlene also said that the Oxford Community Bank may not function. Francis Wilcox stepped down and there is no one that has offered to take his place.

The Board is in favor of Roger Barrows being the building superintendent with a quarterly stipend once Kirk Noetzel retires in June. Roger agrees with this as he is in the office several times a week and is willing to help us out.

The public restrooms at the WWTP need repair. We will need an estimate to get these repaired before we decide whether they are worth fixing or not. Trustee Leach will get a quote and report at the April 26th meeting. The Board will review all the options and make a decision.

ADJOURNMENT:

Mayor Stark made a motion to adjourn the meeting at 8:18 p.m.

Next Regular meeting will be April 26, 2022, at 7:30 p.m.

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer

NYSEG EASEMENT

Mayor Stark reviewed the attached letter from New York State Electric and Gas dated March 24, 2022 requesting an easement from the Village for Stewart's Shops to be provided electricity to their site located at 40 North Canal Street in the Village of Oxford . In order to accommodate this request, NYSEG would like to extend off an existing pole, install a new pole and aerial conductor on adjoining Village properties as shown on the enclosed exhibit A. He also noted that some tree trimming and/or removal may be necessary.

Deputy Mayor Leach, at the mayor's request, met with NYSEG representative Paul Fisher on April 5th to walk the area and show Trustee Leach the area of work NYSEG needed to do for the new Stewart's Shop that is going to be built across the road from the Village property.

Following more discussion Deputy Mayor Leach introduced the following Resolution Approving NYSEG Easement for the Village property as described in the attached Exhibit A:

WHEREAS, in order for NYSEG to provide electric service to the Stewart's Shops new facility also known as 40 North Canal Street (Tax Parcel ID# 183.09-1-1.1), Village of Oxford, Chenango County, NYSEG Work Order# 801000445484; and,

WHEREAS, NYSEG has requested a utility easement be granted by the Village Board on village owned property, providing NYSEG with permission to install, construct, operate, maintain, repair, replace and at its pleasure remove such as shown on the attached Exhibit A hereto and hereby made a part hereof, and such other necessary fixtures and appurtenances thereto (collectively, the "NYSEG Work Order# 801000445484; and

WHEREAS, the Village Board wishes to grant the requested easements to NYSEG to encourage and to facilitate the installation and operation of the Facility;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Oxford hereby approves the grant of easements over Village owned property to permit NYSEG to install and operate the NYSEG Improvements; and

BE IT FURTHER RESOLVED that the Village Board of the Town of Oxford hereby authorizes and directs the Mayor or in his absence the Deputy Mayor to execute such easement agreements, and all other documents necessary to give effect to this Resolution, consistent with the terms hereof and in such form as is satisfactory to the Superintendent of Public Works , and Wastewater Operator.

BE IT FURTHER RESOLVED that the Mayor or Deputy Mayor sign the easement in the presence of a Notary Public. and directs the Village Clerk to return the easement and a copy of the meeting minutes or resolution authorizing the execution of the easement using the NYSEG provided business reply envelope.

Seconded by Trustee Hendricks

All voted in favor