

A Regular Meeting of the Board of Trustees of the Village of Oxford was held on September 27, 2022, at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. Audit Committee met at 7:00 P.M. and Regular Board meeting started at 7:30 P.M.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Dustin Hendricks, Trustee Richard Marks, Trustee Richard Rice, DPW Superintendent Bill Kelsey, WWTP Operator Brent Rideout, EMS Captain Mark Forrest, Clerk-Treasurer Shelly Marks.

Absent: OIC Adam Francis, Fire Chief Ron Martin, Zoning Officer/Dog Warden Roger Barrows

The Village Trustees (Audit Committee) reviewed each of the invoices in the abstract for September 2022.

Mayor Terry Stark called the Regular meeting to order at 7:37 p.m.

Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

Mr. Musserelli from 29 Butler Street attended the meeting. He asked about the possibility of having a sign put up so people will “slow down” (blind driveway, etc.) Mayor Stark said that Mr. White has not responded to him but he is hoping to get the tires cleaned up soon as this will call rats. SPW Kelsey talked to Mayor Stark about the 20# issue going to the house. Mr. Musserelli claims he only has 10# of pressure. SPW Kelsey said the culvert pipe and catch basin will need to be repaired.

ABSTRACT:

Trustee Rice seconded by Trustee Hendricks made a motion to approve Abstract #004 as presented. All voted aye and motion was carried.

General Fund	\$165,410.45
Water Fund	\$ 8,106.56
Sewer Fund	\$ 8,535.51
Water Project	<u>\$132,680.00</u>
	\$314,732.52

APPROVAL OF MINUTES:

Trustee Leach moved and Trustee Marks seconded a motion to approve the August 30th and September 13th, 2022, Meeting Minutes. All voted aye and motion was carried.

TREASURER’S REPORT:

Trustee Hendricks moved and Trustee Marks seconded a motion to approve the June Treasurer’s Report. All voted aye and motion was carried.

JUSTICE REPORT:

Trustee Leach moved and Trustee Marks seconded the motion to approve the August Justice Report from Judge Ross. All approved, carried. Mayor Stark talked to Josh Shapiro at Sixth Judicial District. He said that when Judge Ross took over, the court was all her responsibility. On the bail side, at the end of the day 99% of the time it is an administrative error. If it does not get resolved, the village could be on the hook for this.

OFD REPORT:

Chief Martin was not present.

EMS REPORT:

EMS Captain Mark Forrest mentioned that the EMS has two new BLS employees. A wage war has begun with a neighboring municipality. We are in line with the County and the Board said we should continue that. At the last class we gained two new EMT’s and Mark is hoping one of them will join our squad. Mark will reach out to the other to see if she is interested as well. Volunteer drivers are getting a stipend and he is worried about this. He talked about offering to

give drivers \$25 plus an extra \$15 if they had a call they had to respond to. Could this be called a stipend and is it okay to offer this.

There are no caps on hours for civil service for a part time EMS worker. As an employer, we are not expected to offer any benefits except those that are required and of which we are already doing. Keep the hours 8:00 a.m. to 8:00 p.m. but can we go to midnight to help out our neighbors by increasing these hours to 16 hours a day. The Board asked about going 6:00 a.m. to 10:00 p.m. to cover two hours on either side of our current time. A lot of calls come through as people are getting ready for the day. Mark will check the call log to verify the times when calls came in that no one responded due to there being no one on duty.

He checked on the heart monitor and it does not look like we will be getting one this year. They are just sending out the December orders.

CODE ENFORCEMENT:

Roger Barrows was not present.

Wastewater Plant:

WWTP Operator Brenton Rideout handed out his monthly report. He only took one load of sludge to the landfill and it was 3.96 ton. It has been 10 months since he has been waiting on the wet well. He calls JB'S Septic often to check to see if their vac truck is fixed so we can get that going. Bill and Brent have been looking into other companies to do the job since JB's is taking so long.

Over the past couple of months, Bill and Brent have gotten some big projects done such as getting the emergency generator at the plant up and running. The emergency generator will kick on when there is a power failure now. They have replaced multiple pumps around the village so we now have all working pumps at the pump stations.

They have done confined space training and they are all now certified in confined space and can safely enter confined spaces around the village such as manholes and tanks.

Bill and Brent are going to start looking into having someone install an alarm system at the WWTP so they can get calls to their phones when there are power outages, pump failures, etc. Brent will call to find out the lead time for a new WWTP truck to replace the 2017 they currently have. It would be cheaper to get one at auction.

POLICE DEPARTMENT:

OIC Francis sent in his monthly report. The 5K run/walk is almost ready to go. Fireworks have been approved as well with the Fire Chief and American Fireworks.

DEPARTMENT OF PUBLIC WORKS:

Bill Kelsey reported on the DPW. The Board is in the process of getting Bill officially appointed as superintendent of Public Works. The working supervisor position has been offered and accepted. Bill will be the Superintendent over the DPW and WWTP. The working supervisor will be Matt Dilfer and we will have summer help to mow. We cannot hire six people. As far as the staff goes, we have the right group.

In the past, we have rented a unit for the street cleaning and the basin cleaning. Prior SPW Paden was not a fan of the combo unit. The price is \$8,000 a year to suck out the catch basins. This takes two guys 10-12 hours a day for 5-6 days. They drive to Syracuse to pick up and return the equipment once we are finished with it.

The NYSDOT does not plow at the same time as the village does. If we store salt at the DOT, there would not be anyone available to let them in as they have all gone home at the end of their shifts. We would store salt at the shop so we have access to it at all times.

OLD BUSINESS:

The NY Forward Grant has been submitted. The Board members were each given a copy of the grant. We had to submit what/where we wanted to be in the future. Some of the improvements include: putting the court room upstairs, fix the parking lot, fill in the covered walkway to Washington Park, and run solar. Navy Island Block with apartments upstairs and redoing their front. Sidewalks from Kutik's to Stewarts, lights, and shrubs. Downtown youth or day care center, any buildings downtown with upstairs to have them turned into apartments.

NEW BUSINESS:

Trick or Treat will be on October 31st and the hours will be 5:00 p.m. to 8:00 p.m. We will notify the school and The Evening Sun with this information.

Jeff Burke wants to donate money to the village again this year. Last year we were sent \$3,500 for the bandstand repair at LaFayette Park, \$1,000 for training, \$3,500 for bandstand repair at Washington Park. We will contact Roger Barrows to see if he can get both projects done. Mayor Stark will contact Jeff Burke to let him know that the quotes we were given were only for materials not labor. He will also let him know that this project would not be completed by the village due to financing issues.

TRUSTEE COMMENTS:

No comments

ADJOURNMENT:

Mayor Stark made a motion to adjourn the meeting at 10:17 p.m.

Next meeting will be Tuesday, October 4th - OFD/Preston Review
Regular meeting will be October 25, 2022.

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer