

A Regular Meeting of the Board of Trustees of the Village of Oxford was held on October 31, 2023 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. Audit Committee met at 7:00 P.M. and Regular Board meeting started at 7:30 P.M.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Dustin Hendricks, Trustee Richard Marks, Trustee Richard Rice, Officer Jason Sherman, DPW Superintendent Bill Kelsey, WWTP Operator Brenton Rideout, Clerk-Treasurer Shelly Marks.

Absent: OIC Adam Francis, Fire Chief Ron Martin, Captain Mark Forrest, Zoning Officer/Dog Warden Roger Barrows

The Village Trustees (Audit Committee) reviewed each of the invoices in the abstract for October 2023.

Mayor Terry Stark called the Regular meeting to order at 7:35 p.m.

Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

None

ABSTRACT:

Trustee Leach seconded by Trustee Hendricks made a motion to approve Abstract #005 as presented. All voted aye and motion was carried.

General Fund	\$ 64,674.13
Water Fund	\$ 5,958.29
Sewer Fund	\$ 7,591.16
Water Project	<u>\$104,807.60</u>
	\$183,031.18

APPROVAL OF MINUTES:

Trustee Rice moved and Trustee Marks seconded a motion to approve the September 26th Meeting Minutes. All voted aye and motion was carried.

TREASURER'S REPORT:

Trustee Marks moved and Trustee Hendricks seconded the motion to approve the August Treasurer's Reports.

JUSTICE REPORT:

Trustee Leach moved and Trustee Rice seconded the motion to approve the September Justice Report from Judge Ross. All approved.

OFD REPORT:

The roof bids have been put together. Chief Martin had two contractor names but they were already on the list that Mayor Stark put together. Trustee Hendricks moved and Trustee Rice seconded the motion to approve the submission of the ad and authorization to solicit vendors to replace the OFD roof. All in favor, carried.

OFD electrical – Chief Martin wanted to know if the village has contacted Westcott Electric regarding the generator. Chief Martin gave the quote to the board at the last meeting on October 16th before he left. Mayor Stark asked Trustee Rice if he called Westcott Electric to try to get a quote that does not include the generator. Trustee Rice did call them but has not heard back from them yet.

EMS REPORT:

EMS Captain Mark Forrest was not present. The Board asked about building a separate building for the EMS. There are no regulations regarding building something for them. David Craine, NBT Insurance said this would be okay and they found no documentation to prevent this.

POLICE DEPARTMENT:

Officer Sherman brought the monthly report to the meeting for the Board to review.

CODE ENFORCEMENT:

Roger Barrows was not present.

WASTEWATER PLANT:

WWTP Operator Brent Rideout sent in his monthly report. They flushed out the wet well and GP5, this has to be done monthly to break up the rags and grease that gets built up. They used the sewer jet all the way down Route 12 to maintain the lines for plug ups, etc. Ross & Fayette Streets kept alarming out because grease gets in and the alarms go off. Chlorination ended on October 15th and is not required again until spring. SPW Kelsey and WWTP Operator Rideout attended a training in Sidney as part of their continuing education for their licenses. The final sludge hauling will be done this week until spring. They are trying to avoid driving the trailer in the snow and salt to prolong the life of the trailer.

The flat stone from Lopke is in Windsor, there is not much flat stuff in Oxford. Brent just needs to let Lopke know and the guys can go over and get some for the village. When flat stone is found in Oxford, it goes pretty quickly. Brent has talked to Rob at Lopke. This will now have to wait until the Spring of 2024. Mayor Stark said to set April 1st as a date. Mayor Stark told SPW Kelsey to contact Jim Tefft regarding dates he is available to help the village.

DEPARTMENT OF PUBLIC WORKS:

SPW Kelsey presented his monthly report to the Board. Matt Dilfer and Bill repaired the loading ramp at the DPW as it was not safe. Bill Kelsey Sr. gave us a quote for the salt shed to be repaired. The shed is double walled and it is not in too bad a shape. The quote was \$3,400 and includes the work of the DPW guys for the one wall on one side on the frame and the back to be supported. Trustee Hendricks moved and Trustee Marks seconded the motion to approve up to \$3,500 for Kelsey Roofing to repair the salt bunker. All approved, carried. The Board approved the village clerk to write a check for \$2,000 payable to Kelsey Roofing to purchase supplies.

Burrell's Excavating is about halfway through their project and are in the area of the Blueox offices now. The hanging baskets have been emptied and the banners have been switched around the village. Weekly mowing and leaf cleanup has been completed on the park. They are street sweeping the whole village at least once a week. Yacano's patched Ross, Mechanic and skim paved Ross Street.

There was a low water pressure issue over the weekend. PAK Construction has back filled the house that burnt on Greene Street. The sanders and plows are ready to go. They will start patching the streets. They found the tank that was in the river and it was filled with concrete. An employee put in his two weeks' notice but has failed to show up since initially walking out. SPW Kelsey would like to fill the position sooner rather than later. He does have a name (Dan Franklin) but he is running for Preston Town Supervisor. Mayor Stark told SPW Kelsey to talk to him to find out what he is looking for. Bill Kelsey asked for permission to try and persuade Dan Franklin about the DPW opening if the Board agrees. The Board agreed to have Bill talk to him.

OLD BUSINESS:

None

NEW BUSINESS:

Trustee Hendricks moved and Trustee Leach seconded the motion to approve the BOCES print shop agreement. All approved, carried.

The wreaths need replacing on the light poles. The Village has received \$20,000 from Jeff Burke and family over the past several years. These funds were specifically to be used for the band

stand and pagoda and those invoices were less than the amount we were given. There are 19 old decorative lights that we lease from NYSEG. If we did those on our own it would be \$1,300 each not including installation. There are holiday lights, wreaths, or lighting of the Christmas tree near the WWTP that may be an option for village improvements. We need to show the village is using the money that the Burke's sent to the village. The Police know everything they have spent. The Village has not spent all the money we were given.

TRUSTEE COMMENTS:

A letter was read from Sally Nuzzolese that she dropped off at the beginning of the meeting. This was with regard to the house next door and the garbage and rat issues. The Board said we would not legally be responsible for reimbursement to her for some of the Terminix bill she paid. This is what her letter was about.

ADJOURNMENT:

Mayor Terry Stark made a motion to adjourn the meeting at 10:07 p.m.

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer