

A Regular Meeting of the Board of Trustees of the Village of Oxford was held on November 28, 2023 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. Audit Committee met at 7:00 P.M. and Regular Board meeting started at 7:30 P.M.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Dustin Hendricks, Trustee Richard Marks, OIC Adam Francis, Fire Chief Ron Martin, DPW Superintendent Bill Kelsey, WWTP Operator Brenton Rideout, Clerk-Treasurer Shelly Marks.

Absent: Trustee Richard Rice, Captain Mark Forrest, Zoning Officer/Dog Warden Roger Barrows

The Village Trustees (Audit Committee) reviewed each of the invoices in the abstract for November 2023.

Mayor Terry Stark called the Regular meeting to order at 7:30 p.m.

Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

Matt Voce addressed the Board regarding the length of time that dogs bark in the village. He said that the dogs on his street bark for ½ hour per day on consecutive days. He wonders why the codes are not the same as they are in the town. The town mentions habitual barking, etc. to disturb an owner or such dog. The towns of Guilford, Norwich and The City of Norwich are all about the same. Why is the village less restrictive than it is in the Town of Oxford. Mayor Stark asked if the town and village should be the same as far as the dog laws. He quoted the dates as when things were adopted in the village. Matt Voce feels that half hour to an hour barking is unreasonable, should this timing be more restrictive? Town law currently includes the village unless the village is tighter such as excrement as the village currently has a law for. Village also said a dog has to be on a leash that is no more than 6 feet. Matt Voce said the village law is more liberal on habitual barking (persistent). Matt Voce said the village code should be changed as the times are changing since this was first made into a law. Should the village limit the number of dogs allowed in one household? The Board will have a separate meeting regarding all of these issues then will make a comment and make or change the rules.

ABSTRACT:

Trustee Leach seconded by Trustee Marks made a motion to approve Abstract #006 as presented. All voted aye and motion was carried.

General Fund	\$ 33,224.91
Water Fund	\$ 4,460.35
Sewer Fund	\$ 8,253.62
Water Project	<u>\$ 9,530.65</u>
	\$ 55,469.53

APPROVAL OF MINUTES:

Trustee Hendricks moved and Trustee Marks seconded a motion to approve the October 31 Meeting Minutes. All voted aye and motion was carried.

TREASURER'S REPORT:

Trustee Leach moved and Trustee Hendricks seconded the motion to approve the September Treasurer's Reports.

JUSTICE REPORT:

Trustee Marks moved and Trustee Hendricks seconded the motion to approve the October Justice Report from Judge Ross. All approved.

OFD REPORT:

Chief Martin addressed the board. He has an application that he wants to have the Board review and approve. This applicant was found by our fire coordinator. Trustee Marks moved

and Trustee Leach seconded the motion to approve the application of Jared Thayer to join the fire department. All in favor, carried.

The electronic sign outside of the station has not been working. They found that the transfer switch for the generator is not working and not kicking on. Someone is supposed to come to look at this. There are still problems with the electric at the station.

The timing of the roof project was an issue and also the upcoming winter weather. They will put another bid out and give people more time to get the information together for the bids.

The chimney was to come out as part of the roof project. Roof was replaced about 20 years ago for \$120,000. Mayor Stark thinks we should rebid the roof project for the spring.

Westcott Electric made a quote that Chief Martin did not think was too bad. This included the generator but not the removal of the current generator. Chief Martin will ask Monte Westcott to breakdown the materials and labor on his quote.

EMS REPORT:

Mark Forrest was not present.

WASTEWATER PLANT:

WWTP Operator Rideout reported that they have cleaned and flushed out the wet well and GP5. They hauled 5-6 more loads of sludge and this will be the last time they haul sludge until spring. They are trying not to drive the dump trailer during the winter to try to prolong it and keep it from rusting. They got a quote from Penn Power to come and do a full maintenance and inspection on all three (3) of their generators. Two (2) for Wastewater and one (1) for water. The total cost would be approximately \$3,000. The inspection and maintenance have not been done in quite some time. Trustee Hendricks moved and Trustee Leach seconded the motion to approve the total cost of \$3,000 for the inspection and maintenance of the generator. All approved.

DEPARTMENT OF PUBLIC WORKS:

SPW Kelsey presented his report to the board. Water project has been finished on Route 12; the leak was not as big as he had hoped but it is still significant 50,000 – 60,000 gallons per day. The final connection was made at the reservoir and everyone has water. The bucket truck keeps going to limp mode. It will not go more than 30 mph; these are the same symptoms as before.

Bags & brush – SPW Kelsey would like to have an actual start and end date for this. There are bags out now around the village. Normally when the snow is here, they do not pick up (frozen bags, etc.) SPW Kelsey is thinking dates for pickup of May 1st to October 31st. This does not include Christmas trees.

We have received one applicant so far for the MEO position. SPW Kelsey contacted our union representative but he did not call back as he offered to help us find someone if we wanted him to.

POLICE DEPARTMENT:

OIC Francis sent the monthly report to the Board. Trustee Leach moved and Trustee Hendricks seconded the motion to go into executive session.

Trustee Leach moved and Trustee Hendricks seconded the motion to come out of executive session. All in favor, carried.

CODE ENFORCEMENT:

Roger Barrows was not present.

OLD BUSINESS:

NYSEG EASEMENT Board Meeting 11-28-2023

Mayor reviewed revised letter (attached) from New York State Electric and Gas received November 1, 2023 following up a request from 127 Russell Lane, Better Offer Properties LLC DBA T-Squared Custom Millwork, Town of Oxford, Chenango County (Tax Map parcel ID # 171-1-1-44.4) to provide upgraded electric service at 127 Russell Lane in the Town of Oxford.

In order to accommodate this request, NYSEG needs the rights to install 4 new poles and replace two existing poles and guy anchors on adjoining Village properties as shown on the enclosed exhibit A. It was also noted that some tree trimming may be necessary.

Due to the number of new poles indicated on Exhibit A (18-5, 19A, 20, 21,) and the replacement of two other poles, the mayor requested a NYSEG field visit and more detailed sketches of easement site be scheduled. This was completed and the attached. Exhibit A reflects that all but one of the poles (18-5 near main pavilion on east side) will be installed on the west side of County Route 32.

Following Mayor discussion with NYSEG field representative Paul Fisher during site visit and review of pole sketches by Board, Trustee Hendricks introduced the following Resolution, approving NYSEG Easement for the Village property as described in the attached Exhibit A:

WHEREAS, NYSEG has been requested to provide upgraded electric service to 127 Russell Lane also known as Better Offer Properties LLC, DBA T-Squared Custom Millwork (Tax Parcel ID# 171.1-1.44.4), Town of Oxford, Chenango County, NYSEG as described on NYSEG Work Order# 801000550566; and,

WHEREAS, NYSEG in order to provide the upgraded services, has requested a utility easement be granted by the Village Board on village owned property (Boname Park) located at 4364 County Road 32, providing NYSEG with permission to install, construct, operate, maintain, repair, replace and, at its pleasure, remove such as shown on the attached Exhibit A hereto and hereby made a part hereof, and such other necessary fixtures and appurtenances thereto (collectively, the "NYSEG Work Order# 801000550566); and

WHEREAS, the Village Board wishes to grant the requested easements to NYSEG to encourage and to facilitate the installation and operation of the Facility;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Oxford hereby approves the grant of easements over Village owned property to permit NYSEG to install and operate the NYSEG Improvements; and

BE IT FURTHER RESOLVED that the Village Board of the Village of Oxford hereby authorizes and directs the mayor (or in his absence, the Deputy Mayor) to execute such easement agreements, and all other documents necessary to give effect to this Resolution, consistent with the terms hereof and in such form as is satisfactory, and

BE IT FURTHER RESOLVED that the Mayor or Deputy Mayor sign the easement in the presence of a Notary Public and directs the Village Clerk to return the easement and a copy of the meeting minutes or resolution authorizing the execution of the easement using the NYSEG provided business reply envelope.

Seconded by Trustee Marks.

All voted in favor and the resolution was approved

NEW BUSINESS:

Trustee Leach moved and Trustee Hendricks seconded the motion to transfer \$1,000,000 out of our quarterly savings reserve account to the Insured Cash Sweep (ICS) account at NBT Bank. This will allow NBT to invest our monies to accounts that have a higher interest rate. We can get this money back as soon as we need it. All approved.

Stephanie Chapman of State Street sent Mayor Stark an E-Mail asking what we are doing about her culverts. She is also upset that the house down the street has a boat out front and two unregistered vehicles on the property. A letter was written to address these issues and Zoning Officer Roger Barrows will approve this letter so it can be mailed out.

Culvert policy on Chapman removed shrubs that have not grown back yet.

Trustee Hendricks moved and Trustee Marks seconded the motion to pass the culvert policy on December 1st. All in favor, carried. The package needs to be put together and mailed out to her.

TRUSTEE COMMENTS:

Trustee Marks inquired about the lights that are on the trees on LaFayette Park. He said that only one tree is lit up and most of the wires are broken and have not worked in a year or more. Mayor Stark will contact Tom and Bonnie Emerson regarding the lights on the trees on and around LaFayette Park. Village clerk will contact NYSEG again about the streetlights that are out in front of the Laundromat and the tax office.

ADJOURNMENT:

Mayor Terry Stark made a motion to adjourn the meeting at 9:56 p.m.

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer

DRAWN BY/PLANNER: PAUL FISHER /

REVISION: 1

NOTIFICATION # 10300960430

COUNTY CHENANGO

ROAD: COUNTY ROAD 32

TOWN: OXFORD

WORK ORDER #801000550566

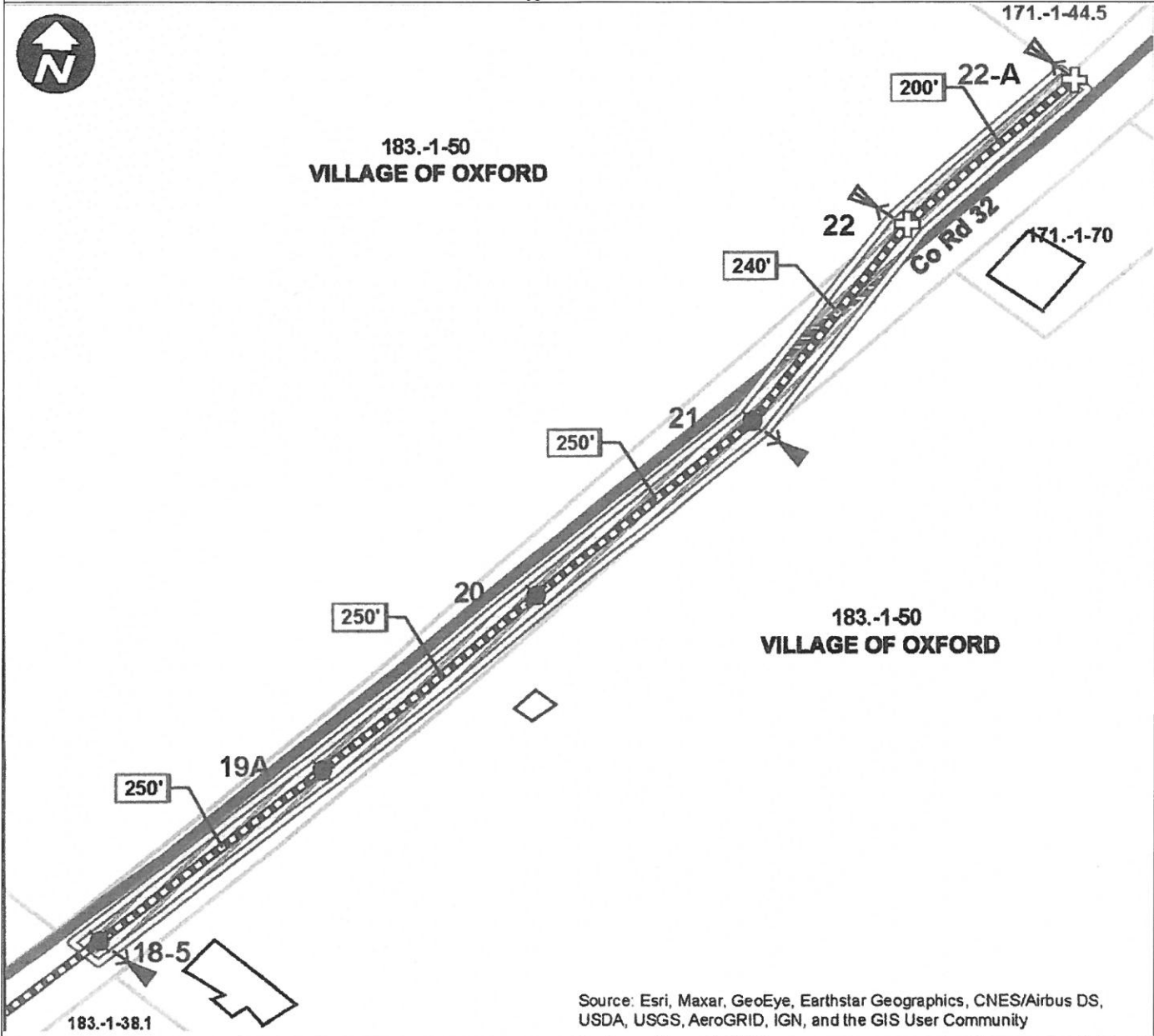
LINE NO: 2062

DKT: EAST / NORVVJCH 516, 34.5KV TO 4.8KV This exhibit is not an official survey plat. Private property lines were not surveyed by a professional land surveyor. All acreages and measurements should be considered approximate.



183.-1-50
VILLAGE OF OXFORD

183.-1-50
VILLAGE OF OXFORD



Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

- Pole Replacement *Q.... Existing guy anchor
- New Pole New Line
- New guy anchor NYSEG Easement Area

CL - Distance from road center line.

Poles are 20-27¹ from the centerline of the road.

1 inch 155 feet