

A Regular Meeting of the Board of Trustees of the Village of Oxford was held on December 27, 2023 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. Audit Committee met at 7:00 P.M. and Regular Board meeting started at 7:30 P.M.

**Present were:** Mayor Terry Stark, Trustee Richard Rice, Trustee Dustin Hendricks, Trustee Richard Marks, OIC Adam Francis, WWTP Operator Brenton Rideout, Clerk-Treasurer Shelly Marks.

**Absent:** Trustee Dale Leach, DPW Superintendent Bill Kelsey, Fire Chief Ron Martin, Captain Mark Forrest, Zoning Officer/Dog Warden Roger Barrows

The Village Trustees (Audit Committee) reviewed each of the invoices in the abstract for December 2023.

Mayor Terry Stark called the Regular meeting to order at 7:29 p.m.

Pledge of Allegiance to the American Flag was given.

**PUBLIC CONCERNS:**

Beth Johnson attended the meeting in regard to the ordinance on dog noise. Mayor Stark said he did not believe the board was going to change the dog ordinance. He talked to Matt Voce and he said that there have been no issues and he has not heard anything in quite some time. It is like night and day!! Beth is pleased with this. Mayor Stark will get a letter out by January 1<sup>st</sup>.

**ABSTRACT:**

Trustee Marks seconded by Trustee Hendricks made a motion to approve Abstract #007 as presented. All voted aye and motion was carried.

General Fund	\$115,564.12
EMS Fund	\$ 7,554.00
Water Fund	\$ 14,128.59
Sewer Fund	\$ 17,060.84
Water Project	<u>\$255,343.85</u>
	\$409,651.40

**APPROVAL OF MINUTES:**

Trustee Rice moved and Trustee Hendricks seconded a motion to approve the November 28<sup>th</sup> Meeting Minutes. All voted aye and motion was carried.

**TREASURER'S REPORT:**

Trustee Hendricks moved and Trustee Marks seconded the motion to approve the October and November Treasurer's Reports.

**JUSTICE REPORT:**

Trustee Rice moved and Trustee Marks seconded the motion to approve the November Justice Report from Judge Ross. All approved.

**OFD REPORT:**

Chief Martin was not present. Kylie Ferguson, Grant Administrator for the OFD asked that the Village Board update the procurement policy to include the Federal Procurement requirements of 2 CFR 200.317 through 200.327. Mayor Stark will update our procurement policy and get it out at our next meeting.

Sean Foran, Vice President of Hueber-Breuer Construction Co., Inc. will help us get the roof project out for rebid in January and he said he will guarantee that we will get at least 3 bids on the roof.

**EMS REPORT:**

Mark Forrest was not present. The EMS has been paying for all of their payroll costs but we are now having them pay for their share of the NYS Retirement yearly portion. This has not been done in the past. The EMS retirement amount will be transferred from the EMS checking account to the GWS checking account.

**WASTEWATER PLANT:**

WWTP Operator Brenton Rideout reported to the board. He received a quote for a new truck. This is the exact same truck that they have now. The quote for a 2024 Ford F-350 XL Super Cab is \$61,000. The same truck in 2016 was \$35,000. Copies of the quote were made for the Board. Brent has been cleaning and organizing around the plant and has really been focusing on cleaning the press building. They have been having issues with foaming in the digester for the past couple of weeks. They have been trying different things to figure that out. Brent has been looking into an online class to get some water and wastewater credits for his license. Both his water and wastewater licenses expire in May of 2024. Credit hours need to be completed in a timely manner to get the paperwork into Albany.

**DEPARTMENT OF PUBLIC WORKS:**

DPW Superintendent Kelsey was not present. Water wagon was put together for the PON group and they bought the water tank. Anything that went wrong in the past was given to David Emerson to take care of. DPW can build something so David can get his wagon back that is currently being used for watering. The village discussed giving David Emerson \$750 and the Village would buy the wagon from him. Trustee Marks moved and Trustee Rice seconded the motion to buy the wagon for \$750. All approved, carried.

**POLICE DEPARTMENT:**

OIC Francis sent the monthly report to the Board. Relatively slow month regarding tickets, etc.

**CODE ENFORCEMENT:**

Roger Barrows was not present.

**OLD BUSINESS:**

Alan Davis, town supervisor told Mayor Stark that they would look at the new lease for the town to rent from the village. They will mention this at their next meeting.

**NEW BUSINESS:**

None

**TRUSTEE COMMENTS:**

None

**ADJOURNMENT:**

Mayor Terry Stark made a motion to adjourn the meeting at 8:11 p.m.

Respectfully Submitted,

Shelly W. Marks  
Clerk-Treasurer