

A Regular Meeting of the Board of Trustees of the Village of Oxford was held on July 25, 2023 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. The Audit Committee met at 7:00 P.M. and the Regular Board meeting started at 7:30 P.M.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Dustin Hendricks, Trustee Richard Marks, Trustee Richard Rice, DPW Superintendent Bill Kelsey, WWTP Operator Brenton Rideout, Fire Chief Ron Martin, Clerk-Treasurer Shelly Marks.

Absent: OIC Adam Francis, Captain Mark Forrest, Zoning Officer/Dog Warden Roger Barrows

The Village Trustees (Audit Committee) reviewed each of the invoices in the abstract for July 2023.

Mayor Terry Stark called the Regular meeting to order at 7:31 p.m.

The Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

Melissa Bishop spoke to the Board. She said that she is happy that Dollar General has finally repaired their parking lot. She wanted to know what the village did to get them to fix this. There are a few other things that need doing to the property but it is a significant improvement. She told the manager that she is glad this got fixed. Apparently, the manager did not notice the issues.

ABSTRACT:

Trustee Marks seconded by Trustee Rice made a motion to approve Abstract #002 as presented. All voted aye and motion was carried.

General Fund	\$32,037.90
Water Fund	\$ 7,156.43
Sewer Fund	\$16,918.36
Water Project	<u>\$ -</u>
	\$56,112.69

APPROVAL OF MINUTES:

Trustee Hendricks moved and Trustee Leach seconded a motion to approve the June 27th monthly and July 11th Reorganizational 2023 Meeting Minutes. All voted aye and motion was carried.

TREASURER'S REPORT:

May year end closing is in progress.

JUSTICE REPORT:

Trustee Leach moved and Trustee Marks seconded the motion to approve the June Justice Report from Judge Ross. All voted aye and motion was carried.

OFD REPORT:

Chief Martin reported that the bicentennial celebration of 200 years is on Saturday July 29th with a parade from the high school, down South Washington Avenue then to the fire station. There will be a power point by Vicky House and fireworks behind the middle school later that evening. Every department of the county will be represented.

Electricians were discussed at the meeting but Chief Martin is not sure who to approach regarding this. Trustee Rice will call Wescott Electric to have them do an assessment of the electric at the station. Trustee Hendricks will call Bagnall Electric with the same request and to have a response at the August 15th meeting. The dedication of the truck and UTV will take place and will also be on display at the bicentennial.

Truck 261 has been getting used quite a bit lately. This is the first truck that all the members have agreed they like. There has been talk of trading in the old one.

The clambake will be on August 19th at the Fire Station from 11:00 – 4:00 this year. All of the Board members are invited, of course.

CFA grant has just been submitted from Julie Burline.

EMS REPORT:

Mark Forrest was not present. The ambulances are running okay.

POLICE DEPARTMENT:

OIC Francis presented his monthly report to the Board.

CODE ENFORCEMENT:

Roger Barrows was not present.

WASTEWATER PLANT:

WWTP Operator Brent Rideout went over his monthly report. He has hauled more sludge to the landfill. They installed their rebuilt blower and are now back to having two blowers so they can rotate between each blower. While they were installing the blower, they also changed the oil and air filters in the other two blowers that they have. They had their two backflow preventors tested to be sure they are working as they have not been done in quite a few years but are supposed to be done yearly. He changed the oil in all the clarifier drives and this is done twice a year. He switched and cleaned out the secondary clarifiers-he tries to do this once a month in the summer since there is more algae build up. There is a front-end noise in the truck. They think it is the wheel bearing or ball joint. The parts are on order and Matt Dilfer will be fixing this next week. Brent has assisted the DPW with a few water digs this month as well.

The wastewater trailer is rusted and SPW Bill Kelsey does not want to haul during the winter months when there is salt on the roads to try and keep them from totally rusting out. The dump trailer was approximately \$10,000 when it was purchased. Waste Recovery has done some picking up of sludge at a couple other municipalities.

DEPARTMENT OF PUBLIC WORKS:

SPW Kelsey reported that the catch basin on Pleasant Street has been fixed. They patched streets and spent two days doing some leak detection. They did find a few leaks – two at the main going into the shop, one at Scott Street and one at the top of Albany Street that was an easy fix. The water leak on Mechanic is fixed.

They weed wacked and trimmed the trees at Clarks Creek. They trimmed the riverbanks on Beyer Park and across from the Legion. They have completed the first round of roadside mowing. Stump grinding is complete with 18 – 20 stumps total. They unclogged the drain at Clarks Creek reservoir four times. They fixed the picnic tables at Boname Park. Some of them were rotted and some were just worn out.

The Board agreed with SPW Kelsey's request to allow Ron Martin to use the misc. gas can card to fill up his tractor for repayment of him mowing for the village. This would take the DPW a week to mow what Ron does.

SPW Kelsey is asking the Board if it is possible to increase the tree fund? He has a list a mile long of trees and limbs that need to be trimmed. Cooks Tree Service has an on-going list of trees that need to be taken care of. The ash borer tree can be treated instead of having to remove it. Mayor Stark talked to Jeff Burke who treated his own trees out to the canopy and spoke with another person on the same thing. We want a three-year plan from Cook's Tree Service on his tree plan and then the Board can decide on that.

Catch basins between houses on Greene Street used to be cleaned out by DPW. There are a few places where those are full and the water goes down the street. That section will be paved this year and they want to come up with a solution to the problem.

Motion by Trustee Hendricks seconded by Trustee Marks to increase the budget for tree removal to \$12,000. All voted aye and motion was carried.

OLD BUSINESS:

None

NEW BUSINESS:

Mayor Stark said back in 2001 there was a pedestrian plan for a rail system. An E-Mail was sent to the board in 2015 but this was never discussed. The Vision plan in 2012 and 2013 was adopted to master plan in the future comprehensive plan. Julie Burline is working on grants to do street scapes and Route 12 and we have a trail system that needs to be adopted. This will be coming from Mayor Stark to vote on this.

The NY Forward Grant that we applied for was not received last year. Resolution to authorize the intent to apply for the NY Forward or Downtown Revitalization Project. Either one can be applied for depending on what the committee decides.

Motion by Trustee Leach and seconded by Trustee Rice for the resolution (same as last year). All voted aye and motion was carried.

TRUSTEE COMMENTS:

Trustee Rice said Kandy's Kitchen is on the side of Dollar General selling her food. They said Kandy is around in different areas. She should have permission from the owner of Dollar General and not the Dollar General Manager. Food trucks can go on private property with their food trailer.

There will be a special meeting on August 15th at 7:00 and on August 29th at 7:00 for the audit committee and 7:30 for the regular monthly meeting.

ADJOURNMENT:

Mayor Terry Stark made a motion to adjourn the meeting at 9:23 p.m.

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer