

A Regular Meeting of the Board of Trustees of the Village of Oxford was held on January 30, 2024 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. Audit Committee met at 7:00 P.M. and Regular Board meeting started at 7:30 P.M.

**Present were:** Mayor Terry Stark (via zoom), Trustee Dale Leach, Trustee Richard Rice, Trustee Dustin Hendricks, Trustee Richard Marks, OIC Adam Francis, WWTP Operator Brenton Rideout, DPW Superintendent Bill Kelsey, Fire Chief Ron Martin, Clerk-Treasurer Shelly Marks.

**Absent:** Captain Mark Forrest, Zoning Officer/Dog Warden Roger Barrows

The Village Trustees (Audit Committee) reviewed each of the invoices in the abstract for January 2024.

Mayor Terry Stark called the Regular meeting to order at 7:31 p.m.

Pledge of Allegiance to the American Flag was given.

David Craine from NBT Insurance Agency addressed the Board and gave them the insurance proposal (the current policy expires February of 2024). He reviewed the new policies with the board and went over the CBIZ proposal which reviewed the properties around the village. All of the Board were in favor of the higher \$5,000 deductible for the Municipal Property category only which results in an immediate reduction of \$3,045 in our Renewal Premium. This higher deductible does not apply to the other insured equipment and vehicle categories which will continue with the same deductibles as previously applied. Trustee Leach moved and Trustee Marks seconded a motion to approve the higher rate. All voted aye and motion was carried. We will receive the invoice soon and Cheryl Meade, Account Manager will help us divide the invoice between the different departments.

**PUBLIC CONCERNS:**

None

**ABSTRACT:**

Trustee Marks seconded by Trustee Rice made a motion to approve Abstract #008 as presented. All voted aye and motion was carried.

General Fund	\$34,426.86
EMS Fund	\$ -0-
Water Fund	\$ 9,101.47
Sewer Fund	\$ 9,875.52
Water Project	<u>\$16,787.25</u>
	\$70,191.10

**APPROVAL OF MINUTES:**

Trustee Rice moved and Trustee Hendricks seconded a motion to approve the December 27, 2023 and January 9, 2024 Meeting Minutes. All voted aye and motion was carried.

**TREASURER'S REPORT:**

Trustee Leach moved and Trustee Marks seconded the motion to approve the December Treasurer's Reports.

**JUSTICE REPORT:**

Trustee Hendricks moved and Trustee Rice seconded the motion to approve the December Justice Report from Judge Ross. All approved.

**POLICE DEPARTMENT:**

Officer Francis addressed the board.

### **OFD REPORT:**

Chief Martin addressed the board. There was a meeting at the fire station for the capital project. They talked about the items that are necessary for the station. Sean Foran from Hueber-Breuer Construction Company, Inc. (HB) will put together several RFP's individually to see what they can get for bids. For the electrical portion, Barnes Electric and Westcott Electric attended the meeting. They discussed the stand-alone generator, the cover was taken off the transfer switch, sparks flew and there was a loud bang. They believe this may have been what Chief Martin experienced back in September regarding the transfer switch. There is no digital board and the computer monitors are gone. Someone from Barnes Electric suggests that the problem may be a ground issue. The station keeps blowing all sorts of electrical equipment. There should be an analysis of the electrical issues also. The Riverbank project will be worked on and the apron of the fire station will be completed later so it does not get driven on during other projects. Chief Martin Ron thinks Mayor Stark may want to speak to Sean Foran on these issues. Sean is going to send Julie Burline a note about the riverbank and have her look into this to see what is going to happen. Sean will take items back to his office and he will make a plan that makes sense for a structured way to get things done. The roof will be the last item as many things will have to go through the roof to complete the repair/replacement. They will not build an addition but will take care of the main building and do the best they can with the projects that are needed.

The ladder truck is in Syracuse (formerly Churchville)-a chunk of metal ended up in the gear box. They had to pull the whole underside apart to fix this problem. This repair cost just over \$7,000-it is currently torn apart but Chief Martin will let them know to make the repair so we can get it back in Oxford.

If PESH adopts NFPA, it will affect all the departments in our area with 50,000 or less. Their HASMAT PPE will have to be updated. There is a whole list of updated items that will need to be updated if/when this goes through. If the OFD has to adhere to these standards by the state's insurance company, 355 yearly additional hours of training will have to be completed by the volunteer firefighters. There is going to be an OSHA training this Saturday at the fire station.

### **EMS REPORT:**

Mark Forrest was not present.

### **WASTEWATER PLANT:**

WWTP Operator Brenton Rideout reported to the board. The bobcat was sent to get serviced and it got new tires. The tires were original on the 2014 or 2015 and were no longer holding air. It now has a light on the top so it is safe if it has to go down route 12. He received a revised quote for the truck and plow for \$27,500 that we would trade in for the purchased item. The new truck would take 12-16 weeks. Trustee Leach moved and Trustee Rice seconded the motion to accept the proposal for the new truck and plow. Mayor Stark will put this together and get back to the village regarding dates. He would like to delay the payment until after May 31<sup>st</sup> (our fiscal year end).

Brent completed his online continuing education class for his water and wastewater license. The DEC annual inspection will be on Thursday, February 1<sup>st</sup> at 1:00 pm and they have been cleaning all the tanks and getting everything around the plant cleaned up.

### **DEPARTMENT OF PUBLIC WORKS:**

DPW Superintendent Kelsey addressed the board. The Western Star has been down and they cannot find the part that is needed anywhere in the U.S. They have to wait for the factory to make one and it finally arrived this week. The bucket truck was back in for repairs also. They cannot let the truck idle because it will shut off. They drive it to Sidney to regenerate the vehicle so it does not have to go in the shop.

There is ice on Greene Street that has to be scraped daily. We definitely need to fix or mitigate this issue before we get it paved this spring.

The spring behind the houses on Greene Street needs to have work done on the ditches. 41 Greene Street is maintained and others need to be done as well. The village cannot go on private property. The EPA has requested a lead and copper inventory and this has been very time-consuming. All public water systems need to have inventory done. The DPW has to go

inside every house and determine what type of pipe is going into the house. This project is due November of 2024.

The DPW picked up the Village parking sign and dropped off the Boname park sign to A Wild Sign Company to repair for us.

WWTP Operator Kelsey does not like that the Western Star sits all year and is only used for plowing. He would like to trade that and another in for two others that can be used year-round.

There have been no viable candidates for the open position of Laborer at the DPW. The DPW may try to limp through the winter and see what comes up in the spring/summer.

**CODE ENFORCEMENT:**

Roger Barrows was not present.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

There will be a Chenango County Vision Plan input meeting on February 12, 2024 at 11:30 a.m. Mayor Stark would like to have one of the board members attend this meeting since he is not going to be in town.

**TRUSTEE COMMENTS:**

Trustee Rice asked if the village is going to be ordering an ambulance. This has not been discussed and one has not been ordered as of now. A decision has to be made with the new budget that is coming out.

**ADJOURNMENT:**

Mayor Terry Stark made a motion to adjourn the meeting at 9:10 p.m.

Respectfully Submitted,

Shelly W. Marks  
Clerk-Treasurer