

A Special Meeting of the Board of Trustees of the Village of Oxford was held on November 12, 2024 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. The board meeting started at 6:00 P.M.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Dustin Hendricks, Trustee Richard Marks, Trustee Mary Branham, Fire Chief Ron Martin, Kim Nichols, Greg Ross, Clerk-Treasurer Shelly Marks.

Mayor Terry Stark called the Regular meeting to order at 5:58 pm.

Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

None

OFD REPORT:

The Fire Department received a \$1,000,000 V-Fire grant and it was asked what was involved with this grant. We cannot include the roof, generator or the riverbank as these projects were prior to us getting this grant.

Priorities are the electrical as it is at a standstill and is lacking panels and NYSEG to finish the work. The generator has been installed but it is not usable. Wescott Electric needs another \$25,000 to hook up the electricity and \$6,000 for a fence if we want that. The entire project is \$90,000, including the generator and \$6,700 exhaust for electrical. This is a 3-year grant for \$1,000,000 through Homeland Security (DHSES). This is not a matching grant through FEMA. They need to come up with a contract so they can get it to us and we are able to proceed. 2.8 million – \$430,000 is what we have already spent out of our pocket. Chief Martin said the money they were looking for is on the budget page and they are not looking for anything extra. They need to replace boilers, hot water heaters, fixtures as they all leak, new heating units. Mechanical is the first priority:

Plumbing bids were \$330,000, \$206,000, \$295,000

Electrical bids were \$290,000, 267,000

\$2,540,000 was the general construction

HVAC and mechanical \$268,000, \$295,000, \$277,000, \$256,000

These bids were from April of 2023

40 x 60 x 16 prefabricated kits (metal/steel frame and shell) for \$500,000 according to what Kim Nichols estimates. Decontamination room but no gear storage with that. Cannot have gear separate from the station area.

Kim suggests we do not have Labella do anything more on this after the roof issue.

We could use half a million for the addition and decontamination room as part of OSHA.

Matt (V-Fire) needs to hear what we think we need to spend the money on. The key is the last bids that were received from 2023 so we have an idea what items are going to cost.

They want to replace the electrical with new LED lights at the station.

Mayor Stark wants to know if the project will add up to more than \$2.8 million. The fire department wants to use the \$1 million grant to offset the \$2,370,000. How detailed does DHSES need to be? Mayor Stark does need a detailed budget on the \$1,000,000 grant that we have received. Grants are subject to all sorts of audits. Most grants have matches (many of them are 30%), then we have to commit the village to a certain amount. In this case, there is no match for this grant.

In 2010 or 2012 there was a list of grants that everyone needed to have. The clerk at that time went crazy trying to keeping track of all of this.

There has to be a resolution by the board when any grant is applied for. They need to know what kind of grant, how much is the grant, what is included, is there a match with the grant.

Resolution needs to state what is included and applied for. The board will prepare the resolution tomorrow for the FEMA Grant that is being applied for in December. The village is responsible for all village record retention. Procurement policy needed for the bids. The board needs to have this information in case of an audit.

The items that are included in the resolution are what, how much, is there a match and if so, how much is included in the resolution. There is a boiler plate as to what is needed and needs to be in the minutes as proof we approved it could be applied for.

Wescott is waiting for the estimate to finish the electrical panels. They feel the fence quote is high priced. Mayor Stark can contact Wescott and can cross off the fence quote if that is what they agree to. That will take care of the electrical upgrades. \$25,420 can be approved but cross off the fence quote on the estimate. Will send them off to Wescott tomorrow so they can finish the job \$47,550 for partial payment of other items \$77,775 is the total on the bill.

ADJOURNMENT:

Mayor Stark made a motion to adjourn the meeting at 7:49 p.m.

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer