

A Regular Meeting of the Board of Trustees of the Village of Oxford was held on November 26, 2024, at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. The Audit Committee met at 7:00 P.M. and the Regular Board meeting started at 7:30 P.M.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Richard Marks, Trustee Mary Branham, DPW Superintendent Bill Kelsey, WWTP Operator Brenton Rideout, Chief Ron Martin (left for a fire call but returned), Kim Nichols, Clerk-Treasurer Shelly Marks.

Absent: Trustee Dustin Hendricks, OIC Adam Francis, Captain Mark Forrest, Zoning Officer/Dog Warden Roger Barrows

The Village Trustees (Audit Committee) reviewed each of the invoices in the abstract for November 2024.

Mayor Terry Stark called the Regular meeting to order at 7:30 p.m.

Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

None

ABSTRACT:

Trustee Leach seconded by Trustee Branham made a motion to approve Abstract #006 as presented. All voted aye and motion was carried.

General Fund	\$121,200.94
Water Fund	\$ 11,393.68
Sewer Fund	\$ 7,094.09
Water Project	\$ 0.00
EMS	\$ 0.00
Capital Projects	<u>\$ 0.00</u>
	\$139,688.71

APPROVAL OF MINUTES:

Trustee Marks moved and Trustee Leach seconded a motion to approve the October 29th, November 12th and November 19th 2024 Meeting Minutes. All voted aye and motion was carried.

TREASURER'S REPORT:

Trustee Branham moved and Trustee Marks seconded a motion to approve the October 2024 Treasurer's Report. All voted aye and motion was carried.

JUSTICE REPORT:

Trustee Leach moved and Trustee Marks seconded the motion to approve the October Justice Report from Judge Ross. All voted aye and motion was carried.

FIRE DEPARTMENT:

Kim Nichols presented an application from the fire counsel for Norman Tilley of 9 Taylor Street, Apartment #1 in Oxford.

The AFG Grant was approved and will go toward twenty-eight (28) sets of PPE. This was approved at fire counsel last evening. Trustee Branham moved and Trustee Marks seconded the motion to approve a resolution to apply for twenty-eight (28) sets of PPE equipment.

AB Construction is working on the roof project. The roof is being completed using metal on fascia and on the gutters to finalize it. They are doing a good job, and they were here working despite the rain. The vent for the toilets needs to be raised and the OFD will do this internally.

The Board asked about the DPW putting a fence around the generator, but SPW Kelsey is not really interested in doing this. We will look for another company that can do this for us.

Trustee Marks moved and Trustee Branham seconded a motion to approve the application of Mr. Norman Tilley for the OFD.

POLICE DEPARTMENT:

OIC Francis was not present.

WASTEWATER PLANT:

WWTP Operator Rideout reported to the board. He said he has been working on normal maintenance at the plant. He worked on the wet well and it had a lot of rags. The ball would not set properly but they are back running normally now. He is working on getting quotes for the pump station on Route 12.

Check valve problem at GP5. Nothing overly exciting going on at the plant, only normal maintenance. WWTP Operator Rideout works on monthly maintenance duties and has gotten things taken care of and is ready for winter around the plant.

NYS Veteran's home water usage keeps going down and they are up to full capacity. We also have heard that they are doing laundry in-house again. We have no way of checking the monthly figures that they send to us. Mayor Stark would like SPW Kelsey to come up with a recommendation for due diligence relative to how things can move smoothly. We could compare monthly usage with other facilities. Trustee Leach will contact the three other facilities and speak with them about their sewer usage and the occupancy of each and compare figures. We should be seeing about 24,000 gallons a day according to SPW Kelsey. However, the Vets Home does not use that much. SPW Kelsey will talk to someone regarding their usage. BOD is the strength of wastewater and anything less than two hundred is normal. This issue may be as easy as calibration being done.

DEPARTMENT OF PUBLIC WORKS:

Yacano's got Clark's Creek cleaned out and finished it before noon. The motor on the sander has been acting up since SPW Kelsey has taken over at the DPW. He is waiting for some parts to fix it so it can continue being used. There is no direct replacement for this sander. There is no electrical option for this so that will not help. There is a NYSERDA grant for other items that may help with some parts. SPW Kelsey's plan is to step away from the slide in sanders. No one has slide in sanders anymore.

VFD for well #1 crapped out and had to be replaced, it was 14 years old. This is the only other well he can give a break to use (variable frequency drive). He received a call at 1:00 am.

The trucks are not available now as the sanders are on them and the dump truck is the only one we use in the winter. We received a quote for the plow as an option as it is harder to find people with a CDL and it is hard to find people that want to do this type of work. This would eliminate needing someone to have a CDL. Separate the spreader with the quote. He wants to replace the '04 one ton that is used every day and replace the Western Star with one of these F550 and then get another one in the future. This would cut plowing time in half with the new equipment. This would be a 2025 which is not a diesel motor. SPW Kelsey would like to order this sooner rather than later and he would like to use it to plow this winter but that will not be possible due to the backlog of getting the F550's. A new truck should last 10 years. He does not want to get rid of the Western Star until he knows this new truck will work. We could get it after June 1st so the first payment would not be due for a year so we would not take such a big hit. We can order it but we cannot expense it until after June 1st. If the timeframe is 14-20 weeks, that would be four months. The Board will investigate this and order it in the spring with delivery in June.

Mailbox reimbursement has been an issue. In the past, a \$20 check was sent to someone if their mailbox was hit and destroyed by the plow, and we had something in writing. SPW Kelsey

is asking if we can reimburse \$40 for mailbox replacement. We are not obligated to pay for damages for mailbox and plow damage. The state says we do not have to pay. A mailbox must be two feet back or they will not get their mail delivered. Trustee Branham moved and Trustee Leach seconded the motion to increase the reimbursement of mailbox damage to \$40. All voted aye and motion was carried.

OFD REPORT:

Chief Martin came back from a car fire. He met up with ISO with book after book of data for him to look at. This will let us know what our ISO rating is. We are not flushing hydrants, and they do need to perform this task yearly. The Fire Department does not do this, it must be done by the DPW. We do not know what will happen with the ISO results.

The ladder truck #267 is still in Syracuse. There is a fuel leak at the top of the truck and problems with fuel lines themselves. The master intake valve was replaced, but they keep finding issues. These fixes should be cheaper than \$15,000 as long as they do not keep finding more things wrong with the truck.

Last Thursday into Friday Chief Martin was called after 1:00 am by fire control. All main communication towers went down. This is critical, and all fire chiefs were called to their stations to accept phone calls-just like in the old days. I AM RESPONDING was still working at least. They were running calls with no power and no generator. The station doors are heavy and hard to lift when there is no power. This is a NYSEG call now as we are waiting on them to get the generator up and running. People are asking to come to the station due to no power at their own home. Generators are much needed for power issues. Panels are still not in yet either. NYSEG is holding everything else up.

Wanted a Resolution for the DEC Grant that comes out every year. This is a \$1,500 yearly grant. At the beginning of each fiscal year, the board can authorize whatever department to apply for all grants up to and including \$7,500 (or, whatever the board decides). Trustee Branham says \$10,000 is her suggestion even with a match, it will not upset anything. The amount must just be agreed upon by the Board. Trustee Marks moved and Trustee Branham seconded the motion to notify the board that departments can apply for grants up to \$10,000 and just notify the board of the grant that was applied for.

CODE ENFORCEMENT:

Roger Barrows was not present.

OLD BUSINESS:

NY Forward Grant-walk around was postponed due to the storm. The walk around is now scheduled for Tuesday next week, there are more people involved with this grant. This is our third crack at this grant and Mayor Stark thinks we have a good chance this time around.

The snow removal violation process does not give people enough time to shovel their walks after a storm. The village will not send a letter because it will take too long a process so we will just have someone else do the shoveling for them then bill the residents. This will have the sidewalk issue taken care of in a timely manner.

NEW BUSINESS:

None

TRUSTEE COMMENTS:

None

ADJOURNMENT:

Mayor Stark made a motion to adjourn the meeting at 9:09 p.m.

Respectfully Submitted,

Shelly W. Marks, Clerk-Treasurer