

A Regular Meeting of the Board of Trustees of the Village of Oxford was held on December 17, 2024 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. The Audit Committee met at 7:00 P.M. and the Regular Board meeting started at 7:30 P.M.

**Present were:** Mayor Terry Stark, Trustee Dale Leach, Trustee Richard Marks, Trustee Dustin Hendricks, Trustee Mary Branham, OIC Adam Francis, DPW Superintendent Bill Kelsey, WWTP Operator Brenton Rideout, Kim Nichols, Clerk-Treasurer Shelly Marks.

**Absent:** Chief Ron Martin, Captain Mark Forrest, Zoning Officer/Dog Warden Roger Barrows

The Village Trustees (Audit Committee) reviewed each of the invoices in the abstract for December 2024.

Mayor Terry Stark called the Regular meeting to order at 7:27 p.m.

Pledge of Allegiance to the American Flag was given.

**PUBLIC CONCERNS:**

None

**ABSTRACT:**

Trustee Leach seconded by Trustee Marks made a motion to approve Abstract #007 as presented. All voted aye and motion was carried.

General Fund	\$136,457.39
Water Fund	\$ 31,033.98
Sewer Fund	\$ 17,910.05
Water Project	\$ 5,008.11
EMS	\$ 9,374.00
Capital Projects	<u>\$157,525.00</u>
	\$357,308.53

**APPROVAL OF MINUTES:**

Trustee Branham moved and Trustee Marks seconded a motion to approve the November 26<sup>th</sup> 2024 Meeting Minutes. All voted aye and motion was carried.

**TREASURER'S REPORT:**

Trustee Hendricks moved and Trustee Marks seconded a motion to approve the November 2024 Treasurer's Report.

**JUSTICE REPORT:**

Trustee Branham moved and Trustee Leach seconded the motion to approve the November Justice Report from Judge Ross. All approved.

**FIRE DEPARTMENT:**

Kim Nichols reported. The battery charger on 265 ladder truck is back from repair. It has passed the test and is back in service. Roof final inspection has been approved and Kim Nichols approved the certified payroll. There is a temporary fence around the new generator at the station. This will work until we can get a permanent fence built. Kim will look at this to see who may be able to build one. Wescott Electric has not been at the station for two weeks. They are waiting for NYSEG so the generator can be started. Mayor Stark will contact Wescott to see why they have not been at the fire station. There are still items that need to be completed. Chief Martin applied for the grant to get 28 sets of turn out gear which are \$7,500 a set. The committee was talking about starting to put together their list of priorities for the RFP. The #1 priority is the boilers on the HVAC. Mayor Terry said Kim can put together the RFP for the HVAC items for the \$1,000,000 grant that we were awarded.

**POLICE DEPARTMENT:**

OIC Francis presented his report to the board.

### **WASTEWATER PLANT:**

WWTP Operator Rideout reported to the board. He has spent a lot of time on Ross and Fayette Street, they had a pump go down. One of the floats went bad and the pump kept running and burnt out. They had to pull and replace the pump. One of the rails rotted completely off at that pump station. It is in horrible shape, and it is a disaster waiting to happen every time they work on it. GP5 rails are completely rotted out. Can he look for a grant to possibly replace all of them at the same time or should he replace them as they go. It is \$10,000 a pump station and there are three stations, one has already been done. Every time they pull a pump, it is a disaster. Things are breaking and rotting as they are 30 years old. GP5 will be \$35,000. The board said to get an estimate to do the whole job. We could borrow the money and pay it back over 4-5 years. The total job is approximately \$40,000. Brent will contact the guy for a quote. GP5 needs to have the rails replaced. Timing, cost, and we will go from there. Must be sure school is not in session due to the flow.

### **DEPARTMENT OF PUBLIC WORKS:**

SPW Kelsey reported to the board. There was a water leak on Greene Street – they lost pressure. At least 20 PSI and getting 16” of asphalt and our backhoe could not dig it up. Called Burrell’s to do this emergency work for us. They did not get a reading to find out how much water was lost at that time.

They are doing normal weekend stuff. He contacted Michael Howard at the Vets Home. A bit abrasive when he talked to him about what was going on. Said wanted to meet with him. 80-100 gallons a person water usage is normal usage. Will set up a meeting next week and wants a tour of the facility. Show how the meters are read and how their monthly readings are done. If we want an accurate reading, they need a wastewater meter. \$5,000 - \$15,000 is the cost for this. We need a solution to this issue. Batavia, Jamacia, Mont Rose are the other facilities. Joe Angelina met with Mayor Stark and Trustee Leach regarding The Vet’s Home and other facilities. SPW Kelsey will call the wastewater department at other facilities. Mont Rose is a township. Batavia has 123 beds and others are about equal, and Batavia is about ½ of the other number of residents.

Issues on Tuesday and Thursday Ghost water usage. Well #3 is easier to fill up the tank on Midland 24’ of storage but never gets there due to elevation. Depending on when pump three comes on, it will shut off at different times and the usage can be very high. This is not when someone is using water is has to do with the pumps running.

Aqualogic has some loose ends to their system that they are working on. Never allocated money for the wastewater plant. They started working there and did not get paid. Ted Marks wanted to get paid but the money for his bill was not in the budget.

Insurance buy-back for employees was a discussion SPW Kelsey wanted to bring up. Currently the village reimburses \$1,200 yearly and he wants to know if this can be increased to reimburse employees that do not participate in our insurance. Mayor Stark would be willing to increase this but not sure how much. This would be taxable since it is considered income. Trustee Hendricks will check to see what the County gives for not having our insurance. We will look at what others give and then we will make a decision based on others reimbursement.

### **CODE ENFORCEMENT:**

Roger Barrows was not present. The demolition at 6 Greene Street is going to be started this Thursday and Friday. Trustee Branham moved and Trustee Marks seconded the motion to raise the village permit fees from \$10 to \$25 for the building, fence and demolition permits. All approved, carried. Mayor Stark will let us know when we can implement this increase. Mayor Stark believes we need to notify people of the increase.

### **OLD BUSINESS:**

New York Forward Grant. We did our presentation and walk through.

### **NEW BUSINESS:**

We need to build the ambulance into the budget this coming year. Every 5,000 of tax levy is 1%. We can override but we need a good reason to do this.

**TRUSTEE COMMENTS:**

None

**ADJOURNMENT:**

Mayor Stark made a motion to adjourn the meeting at 9:01 p.m.

Respectfully Submitted,

Shelly W. Marks  
Clerk-Treasurer