

A Regular Meeting of the Board of Trustees of the Village of Oxford was held on April 30, 2024 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. Audit Committee met at 7:00 P.M. and Regular Board meeting at 7:30 P.M.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Richard Rice, Trustee Dustin Hendricks, Trustee Richard Marks, OIC Adam Francis, WWTP Operator Brenton Rideout, DPW Superintendent Bill Kelsey, Fire Chief Ron Martin, Deputy Clerk-Treasurer Paula Crippen.

Absent: Zoning Officer/Dog Warden Roger Barrows, EMS Chief Mark Forrest

The Village Trustees (Audit Committee) reviewed the invoices on the abstract for April 2024.

Mayor Terry Stark called the regular meeting to order at 7:30 p.m.

Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

None

ABSTRACT:

Trustee Marks, seconded by Trustee Hendricks, made a motion to approve Abstract #011 as presented. All voted aye and motion was carried.

General Fund	\$45,067.61
Water Fund	\$ 4,926.08
Sewer Fund	\$ 9,435.48
EMS Fund	\$ -0-
Water Project	\$ -0-
	<u>\$59,429.17</u>

APPROVAL OF MINUTES:

Trustee Leach moved and Trustee Hendricks seconded a motion to approve the March 26, 2024 and April 16, 2024 meeting minutes. All voted aye and motion was carried.

TREASURER'S REPORT:

Shelly Marks is out of the office so the February and March reports aren't completed yet.

Resolution for 6-hour standard work day for Village Court Clerk. Record of activities for court clerk Mary Olmsted resulted in 13.02 days/quarter. Trustee Hendricks moved and Trustee Rice seconded the motion to approve the resolution. All voted aye and the motion was carried.

JUSTICE REPORT:

Trustee Rice moved and Trustee Marks seconded the motion to approve the April justice report from Judge Ross. All voted aye and motion was carried.

POLICE DEPARTMENT:

Officer Francis reviewed monthly case load.

OFD REPORT:

Chief Martin addressed the board with the following: \$7,033 for complete set of turnout gear now. Norwich fire department will spend approximately \$16,000 to implement all new state regulations for fire departments. Chief Martin said the state will have to give us time to comply with everything. Unfortunately, many small departments will not be able to comply and will probably end up dissolving.

RFP Capital Project: Roof bid opening is May 2 at 2:00 p.m. at village hall, per Sean Foran. Sean has had conversations with contractors who aren't interested. Generator bid – will it be awarded to Westcott Electric? Mayor will ask Sean to follow up with Westcott.

EMS REPORT: Mark Forrest was absent.

WASTEWATER PLANT:

WWTP Operator Brenton Rideout reported he switched over to secondary tanks to clean the one used over the winter. Sludge hauling next week. Saved \$1500 on generator part. Brent attended training to earn credits towards his water license. Repairs have been made to the dump trailer. Chlorination system is ready to start on May 15.

DEPARTMENT OF PUBLIC WORKS:

DPW Superintendent Bill Kelsey reported that sidewalks/parking areas have all been hosed. Water leak identified at old milk plant under the foundation. Still waiting for leak repair from homeowner on Columbia St. (Mayor will write letter). Parks have all been cleaned up and first round of mowing done. Winter equipment serviced and put away; summer equipment is being serviced now. New employee, Robert Kappauf, started full time Monday, 4/29/24.

2024-2025 Street Projects: Bill Kelsey will prioritize what order the streets should be paved. Some have been patched. Street painting has started. Trustee Hendricks said there will be a slight (10%) increase in Chips funds this year.

CODE ENFORCEMENT:

Roger Barrows was not present.

OLD BUSINESS:

Demolition – 62 Albany St.: Per letter sent to owner, demolition of house must commence by June 20, 2024 and be completed no later than August 15, 2024.

NEW BUSINESS:

Water bill relief request – Dema: Upon review, water account is in arrears, therefore she does not qualify for relief. Trustee Hendricks moved and Trustee Marks seconded a motion to deny relief of the water bill. All voted aye and motion was carried. Mayor Stark will revise letter sent to owner in the past to notify her of decision.

Revision Employee Handbook: A couple changes were discussed regarding work hours and holiday schedule. Deputy Clerk will email to the Mayor the handbook document that summer intern Marianna Spence worked on two years ago.

TRUSTEE COMMENTS:

Trustee Rice asked if old Mirabito property at north end of village can be cleaned up. Mayor will draft a letter to the owner.

ADJOURNMENT:

Mayor Terry Stark made a motion to adjourn the meeting at 8:40 p.m.

Respectfully Submitted,

Paula Crippen
Deputy Clerk-Treasurer