

A Regular Meeting of the Board of Trustees of the Village of Oxford was held on July 30, 2024, at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. The Audit Committee met at 7:00 P.M. and the Regular Board meeting started at 7:30 P.M.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Dustin Hendricks, Trustee Richard Marks, Trustee Mary Branham, OIC Adam Francis, DPW Superintendent Bill Kelsey, WWTP Operator Brenton Rideout, Fire Chief Ron Martin, Clerk-Treasurer Shelly Marks

Absent: EMS Captain Mark Forrest, Code Enforcement Officer Roger Barrows

The Village Trustees (Audit Committee) reviewed each of the invoices in the abstract for July 2024.

Mayor Terry Stark called the Regular meeting to order at 7:30 p.m.

Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

Melissa Bishop wanted to thank the mayor for the letter he has sent to the President of the Covered Bridge Society, she appreciates him writing this. Wayne, President of the Covered Bridge Society has stated his concern for the lack of people to help get things done. Melissa has offered to help with some committees. However, she is new to the organization. They will need help with the design of a covered bridge. Trish Kane has invited the Mayor and Board to come meet with a gentleman from Germany who is an expert and is well renown. Trish does not know the date for this meeting, but it would be nice to talk to him and have him as a contact.

Richard Rice had several items he wanted to discuss – 1) He wondered if the board had submitted the bond for the riverbank yet. Mayor Stark said that it is a BAN for \$620,000 and, this also includes the roof. The Village needs to have the money by the end of August or the beginning of September. Jamie Reynolds and Kathy Mikalunas, both of NBT Bank, are working on this. 2) He asked about the water leak at the house by the DPW garage. SPW Kelsey said that it is on the list to work on (Steve Wilcox). 3) He commented that the DPW trucks are always being driven around the village with the tailgate down. He would hate to have them lose anything off the back. SPW Kelsey is aware of this. 4) He wanted to be sure that the 2007 police car has been removed from our insurance since it was purchased by Officer Sherman. 5) There are cinders all over the DPW property that are used by the DPW, but Rich feels that the cinders should be more organized. 6) The OFD windows are dirty and should be cleaned. Mayor Stark stated that these issues have been documented.

ABSTRACT:

Trustee Leach seconded by Trustee Branham made a motion to approve Abstract #002 as presented. All voted aye and motion was carried.

General Fund	\$ 33,630.53
Water Fund	\$ 6,199.07
Sewer Fund	\$ 8,820.26
Water Fund	\$188,606.92
EMS	\$ 0.00
	\$237,256.78

APPROVAL OF MINUTES:

Trustee Hendricks moved and Trustee Branham seconded a motion to approve the June 25, 2024, Meeting Minutes.

Trustee Marks moved and Trustee Hendricks seconded the motion to approve the July 2nd and July 16th, 2024, Meeting Minutes. All voted aye and motion was carried.

TREASURER'S REPORT:

The Village Clerk is in the process of closing out the May fiscal year end so she can start with the new fiscal year reconciliations.

JUSTICE REPORT:

Trustee Branham moved and Trustee Leach seconded the motion to approve the June Justice Report from Judge Ross. All voted aye and motion was carried.

OFD REPORT:

Chief Martin was present. The department received two new applications (Aaron Law and Gavin Wheatley). They have had over 180 hours of training and will have another 70 hours each. The department had another application from a village resident. The fire counsel rejected this applicant due to "baggage," but they can reapply in 6 months. River Rock Dock was down on the riverbank and dropped material so that nothing gets into the river. They will move the equipment in on August 12th.

This will go to the back area of the station for the staging area. Don Seymore, Owner is away for the next several days. The USGS is on the right-hand side of the bridge. This unit was moved from the fire station to the bridge-they did get permission from the state.

OFD is in a dilemma. The second 262 engine has been in service for 32 years. It is officially retired, and it cannot be used. There are large cracks and \$150,000 to repair all the issues. Chief Martin told them not to do any more work on that truck. Everything has been removed from it and put on other vehicles.

Other used vehicles are several hundred thousand dollars. This can be used for an attack engine.

Firematic says we cannot sell to another department. We would have to make necessary repairs but not to the body. It is DONE and out of service. It is currently sitting out back at the station, and they are trying to figure out what to do with it as it is not road worthy. They have been exploring the used market but there is not much out there. Neighboring stations are aware and are stepping up to help us when needed. They have explored used trucks for \$350,000 and more. With any new truck, they need to be sure it works with all areas (hills, etc.). A new one is three years out and they will explore and bring recommendations back to the board.

Contacted Labella and are treading water on that but Trustee Branham has not heard back from him yet. Trustee Leach is asking about the Clapper quote, and he said on the job site for RFP, we need to make sure Main Street is the physical location not 20 Lafayette as this is listed as the address to drop off the bid. Still want the RFP to go out for the rubber roof. We need to have a 25-year warranty for this at least.

NYSEG has been in. The gas meter for the station has been changed and will adapt to the generator.

Chief Martin saw Tom from Wescott Electric, they talked to Blueox, and they will pump out and remove the tank. A 65KW generator is to be ordered. On the electrical side, nothing has been done yet.

EMS REPORT:

Mark Forrest was not present.

POLICE DEPARTMENT:

OIC Francis presented his monthly report to the Board. People that were stealing metal from a local business have been caught. The High School has requested a homecoming parade in the September timeframe. Officer Francis said he will have a patrol car up front and a fire truck out back. Jon Rogers, Dean of Students has contacted OIC Francis. Once school starts, they can complete the details and dates.

Trustee Branham asked about the impound yard and what is going on with that. It would be a 40x40 area and an estimate of \$10,000 to build one.

CODE ENFORCEMENT:

62 Albany Street Demolition – Trustee Marks mentioned a grave site behind the house that we need to be sure is protected during the demolition process. Vicky House, Historian and Ted Walters, neighbor was discussing this issue. This was at the public hearing about the demolition. We need to get out the RFP on this and Mayor Stark sent out a draft.

Greene Street demolition – we will let this play out from Jablonski. If this is not down by September, the village will have it torn down. If the village tries to get an RFP for two properties, maybe we would get a better price for two properties instead of just one.

54 South Washington Avenue – Charles Smith's house does not look unsafe, but we are not sure if it needs to be demolished. We could ask Gene Rood to take a look at this. We could board this property up. We need to find out the legal status of the property.

WASTEWATER PLANT:

WWTP Operator Brent Rideout talked about his monthly report. He is getting quotes to fix some of our pump stations. One company provided parts, but another company would have to make the repair. We would want one company to come out and be able to do everything. WWTP Operator Rideout was told that they can get two pumps done because they are out in our area and charge us for a full day anyway. This should not have to be billed out. We have five pump stations but one does not need a full replacement. W2O out of Cortland is the company Brent is working with. They are backed up on a big project currently. They will get two other companies to get us quotes on this. Planning on doing only 1 or 2 at a time. Bill and Brent will find two other companies to get us a quote. Last month pumping was down at the DPW, but they received parts, and the pump is back in the pump station. We now have two

working pumps. Cleaning tank and greasing and oiling. Welded and fixed the trailer gate and hauled it to the landfill. They cannot take any more sludge this week.

DEPARTMENT OF PUBLIC WORKS:

SPW Kelsey reported a leak at Steve Wilcox's property. They will be giving him a new service and closing the old one that was leaking. The paving project has been a nightmare. Weather has been an issue this year. Going to finish paving Greene Street Thursday, it will be a long day. Signs are \$3,000 a month but we need to use them when vehicles are rerouted. Signs are CHIP reimbursable according to Trustee Hendricks. DPW Superintendent Kelsey and Matt Dilfer went to Greene Street behind Tim Frank's house to try and find out where all the water was coming from. The street is being paved and they want to keep this looking nice.

He did get a quote for painting the water tank. This had not been a priority in the past and now he knows. Over the past 5 or 8 years the tank has been written up. One coat of paint will not stick to it so it will have to be stripped. Most companies were not interested in coming this way. His estimate is \$55,000 to just paint. He found other issues too that he feels need to be addressed but SPW Kelsey told him to only give us a quote on the painting. Written up on the grout on the bottom of the tank but it is written up every year even though it does not do anything.

Mayor thinks we should find somehow to apply for a grant for the water. Maybe talk to Allison Yacano as she just applied for a grant for the town and village. Mayor will talk to Allison about this possibility.

SPW Kelsey talked to Jodie Serowski from Lamont Engineers about the differences on grants and water issues. He wanted a grant for water meters for the village. Meters quality for a grant for leaks when they are losing three gallons every ten gallons. Meters are so old they are not reading properly. \$500,000 grant is the leak detection grant to help buy equipment, find leaks, etc.

He submitted his DPW/Water July monthly report. No sign of leaks on State Street but there are leaks on Butler. Mayor Stark thinks Jodie needs to get us a summary of exactly how much we have spent and, also how much we have left. Start working on the EFC Grant monies that are owed. Maybe Burrell's Excavating will bid on this project in a few years. Jodie and Bill said they should continue working on Butler Street because the DPW cannot take care of this on their own. Written explanation between Bill and Jodie at Lamont on what they recommend based on what we have spent and grant opportunities.

OLD BUSINESS:

None

NEW BUSINESS:

None

TRUSTEE COMMENTS:

None

ADJOURNMENT:

Deputy Mayor Leach made a motion to adjourn the meeting at 9:57 p.m.

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer