

A Regular Meeting of the Board of Trustees of the Village of Oxford was held on August 27, 2024 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. The Audit Committee met at 7:00 P.M. and the Regular Board meeting started at 7:30 P.M.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Dustin Hendricks, Trustee Richard Marks, Trustee Mary Branham, OIC Adam Francis, DPW Superintendent Bill Kelsey, WWTP Operator Brenton Rideout, Zoning Officer/Dog Warden Roger Barrows, Engineer Kim Nichols, Gary Eckert, Clerk-Treasurer Shelly Marks.

Absent: Fire Chief Ron Martin, Captain Mark Forrest

The Village Trustees (Audit Committee) reviewed each of the invoices in the abstract for August 2024.

Mayor Terry Stark called the Regular meeting to order at 7:27 p.m.

Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

Gary Eckert addressed the board. He is wondering when the hydrants are going to be flushed so the fire department knows which ones work. He said we should flush them, but people complain when we do. SPW Kelsey talked to Gary, and he said our insurance requires this. SPW Kelsey said it must be done at night but then he would not have staff the next day. Each hydrant must run for 15 minutes (unless the board does not want the DPW staff to show up the next day). They are also busy with other projects with mowing, maintenance, etc. He asked if we have open mains on Greene Street and Grant Street and Backflow preventor of contaminated water to flow back. Gary asked about the lead pipes going into the homes. Twelve separate locations every 3 years are picked by the State. Never had a problem.

Mr. Eckert asked Mayor Stark what the village board thinks about a 3-hour parking sign on Ross Street.

Mayor Stark said we can certainly put it on the agenda to see about putting a parking sign up as the neighbor parks there overnight and, if there was a fire, a truck would not get through.

ABSTRACT:

Trustee Leach seconded by Trustee Marks made a motion to approve Abstract #003 as presented. All voted aye and motion was carried.

General Fund	\$148,190.14
Water Fund	\$ 7,969.84
Sewer Fund	<u>\$ 99,709.25</u>
	\$255,869.23

APPROVAL OF MINUTES:

Trustee Branham moved and Trustee Hendricks seconded a motion to approve the July 30th and August 6th 2024 Meeting Minutes. All voted aye and motion was carried.

TREASURER'S REPORT:

The Village Clerk is in the process of closing out the May fiscal year end so she can start with the new fiscal year reconciliations.

JUSTICE REPORT:

Trustee Leach moved and Trustee Branham seconded the motion to approve the July Justice Report from Judge Ross. All approved.

OFD REPORT:

Chief Martin was not present. Roof project proposal from Labella was submitted. Trustee Branham feels this quote is too high and Kim Nichols agrees. Labella already has the drawings and they just have to modify a few things. They said it would not cost much because most of the work was already done. Mayor Stark will call them and see what they say. Do we want a

rubberized roof if they have a warranty for 25 years. The Board thinks it will last longer than shingles/asphalt which should have a 30-40 year warranty. The Board wants to go with rubber and will have to put it out to bid. They had the design and drawings and were expecting a lower bid as they already did the work, and they were paid for it. Trustee Branham and Kim Nichols will call Gabe Antenucci from Labella and discuss the quote and find out if it is based on the prior phone call they had with us. We were thinking the quote would be around \$4,000 but up to \$7,500.

Budget funding source – at some point we could cut our projects that were listed but then we would cut into construction monies. We need to concentrate on the current structure getting rehab to reduce the capital project if we do not use all the money. \$2,370,000 bid to replace the Coe house. Concentrate on the pad outside, generator, roof. Get the station repaired up to where it should be. Kim Nichols feels that the things we are working on now are things that must get done and should have been maintained – the roof, boilers, electrical, generator, pad out front is breaking up. Meeting on 9/10 for the OFD to go over items if the board is available.

EMS REPORT:

Mark Forrest was not present, but Mayor Stark discussed the specifications with him. We should be able to get the ambulance in 2-3 months with the items Mark feels they need for \$197,000.

POLICE DEPARTMENT:

OIC Francis presented his monthly report to the Board. Otober Fest will be the same as it was last year. He wants to change the form from a parade permit to a parade/application and not to reinvent the wheel.

SPW Kelsey will put up barricades for the Homecoming parade which has been scheduled for October 18 and will tentatively be from South Washington to the high school (same as last year). Chief Martin will need to put out barricades also. OIC Francis will get the information regarding the parade tomorrow and will give it to everyone. The current paperwork does not have a lot of information on the facilities form and that is why he wants to combine the forms. Andy Stiles (607-721-8116) is the regional director according to Kim Nichols. OIC Francis will write up a letter regarding the traffic light and Mayor Stark will fix it so it can be mailed.

CODE ENFORCEMENT:

Roger Barrows was present. He talked to Toby (caretaker) about mowing the grass on the corner of Merchant and Greene Street where the house burnt. There was a one-time incident with squatters at 35 Greene Street and the place is trashed. The house has now been secured. We will also have to check with Jablonski about the property at 6 Greene Street and shutting the electricity down and see how his timeline is going. SPW Kelsey shut off the water at the 6 Greene Street location but the electric is still on. Should the village prepare an RFP relative to Jablonski on the property. Send out RFP on September 24th at the next monthly meeting. October 15th to have the property torn down if Jablonski has not followed his schedule. Will get a letter to him and will put on village letterhead and Roger Barrows can deliver it to the landlord. Trustee Branham has offered to write this letter.

DEPARTMENT OF PUBLIC WORKS:

Public works -SPW Kelsey reported that Steve Wilcox's service has been taken care of and they are now waiting for him to do his part. It was a slow dig but is done. It was a disaster on the corner of Taylor Street, and it took three days to fix the problem.

Water and sewer controls have been installed. SPW Kelsey and WWTP Operator Rideout can now get on their phone to check the status of the levels, and they get notified on their cell phones if there are problems.

Greene Street turned out pretty good – one to two residents felt water would go down their driveway. They had a berm which took care of the issue. There is a new leak at the curb stop on Greene Street that Jim Tefft just notified them about. They will try to repair this without cutting the new road. The Whitney house is the one with the leak on Greene Street. 200,000 gallons pumped and that has not happened in a while.

Darlene Ardron has an issue with a leak at her property. The property owner will have a period of time to fix the issue. If that does not happen, the village would fix the issue and then bill her. If it is not paid, the amount would be added to her village taxes. She said she would have this fixed but not sure if she will actually fix it. Mayor Stark wonders how the village can get there to fix the leak. Get the village to help, dig hole to curb stop and have a plumber at the same time and they would get the leak repaired. We will suggest she contact John Tracy to coordinate this fix. Village could shut off the water at the house since we are not dealing with Covid19. Mayor Stark will write a letter and show it to the board regarding what we are doing about the leak. Do by Sept 30 or, we can shut off the water.

Tank inspected Thursday, found the keys to the restrooms at Boname Park. If the keys do not work, they will snip the lock.

Street paving done – all bills for CHIP eligible reimbursements have been received. Form was due by August 12, 2024, for September 17th reimbursements. Have not completed the bill from Carvers. Need to be sure all bills are received and paid to be CHIP eligible.

Trustee Hendricks asked about Clarks Creek – everything looked good and there was some trash to be cleaned up. Looked much better than last year.

WASTEWATER PLANT:

WWTP Operator Brent Rideout reported to the board. He did not have a report but mainly got the quote back for the W2O pump station. Four new would cost \$39,700 for the pump stations, new rails and they would do everything. Just under \$10,000 for one which is about what he thought it would be. He wants to do one pump a year. The pumps at Ross Street, Fayette Street and Water Street are the main ones he feels we need to replace. The School and Route 12 are parallel and maybe those could be done on the same day.

New parts on Water Street to redo the pump so he is hoping this will get us through the year. Mayor Stark said to do one this year and then another the following year. He has been helping the DPW with Greene Street, and this has been taking up much of his time lately.

OLD BUSINESS:

None

NEW BUSINESS:

Saratoga Associates will be at 6OTS tomorrow night. Hoping to get a large response and to get people excited about this opportunity for a grant for the village.

More playground equipment and parking for Boname Park may be in the works from the assessable playground grant. There will be a tour on Thursday at the PON Property on North Washington Ave. The village will send them \$10,000 on that whole project once things are started.

TRUSTEE COMMENTS:

Trustee Hendricks has the booklet from Clarks Creek he will bring in to the Board. Should the Board be researching grants that are two years out? Trustee Hendricks talked about the grants that may be available for this. He said we do not need to be looking for a grant at this time.

There were a few problems with the riverbank to hold everything in place. Kim Nichols had to redo the design from Napriella but there are no change orders that he has heard of right now.

ADJOURNMENT:

Mayor Stark made a motion to adjourn the meeting at 9:23 p.m.

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer