

A Special Meeting of the Board of Trustees of the Village of Oxford was held on September 10, 2024 at Village Hall - 20 LaFayette Park, Oxford, NY 13830 at 6:00 P.M.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Dustin Hendricks, Trustee Richard Marks, Trustee Mary Branham, Chief Ron Martin, Engineer Kim Nichols, Zoning Officer/Dog Warden Roger Barrows, Clerk-Treasurer Shelly Marks.

Mayor Terry Stark called the Special meeting to order at 5:56 p.m.

Pledge of Allegiance to the American Flag was given.

Bids were received from four companies for the demolition of 62 Albany Street. The board will have to review the bids. Gorick did not submit their air handling license, and we will have to talk to them about that. Trustee Leach said we need to know when the demolition is going to happen so we can let the neighbors know. OIC Francis also should be present for the demo. The air monitoring must be done during the demolition as well. All the contractors know that the village does NOT own the property at 62 Albany Street.

RESOLUTION 24-9-10-1 Village of Oxford Board of Trustees

Trustee Leach moved and Trustee Marks seconded the following.

RESOLUTION TO ACCEPT BID AND AWARD 62 ALBANY STREET DEMOLITION PROJECT NO. 9-11-2024-1

WHEREAS, a request for proposals (RFP) for Demolition Services was issued by the Oxford Village Board of Trustees and distributed on or about August 8th, 2024, and responses were submitted no later than September 6, 2024, at 12:00 PM; and

WHEREAS, the Village Board of Trustees designated 62 Albany Street, Oxford, New York for demolition and authorized the solicitation of bids in Resolution 7-30-1; and

WHEREAS, the Village Board of Trustees received four bids of which four were found to be qualified for the residential demolition; and

WHEREAS, **Gorick Construction Company** of Binghamton, NY submitted a proposal for services that was received by the Village Board of Trustees on September 6th; and

WHEREAS, the Village of Oxford purchasing policy requires Board of Trustee's approval for any goods and services procured above \$20,000; and

WHEREAS, **Gorick Construction Company** submitted the low bid of \$32,800 for the services of the residential demolition; and

NOW THEREFORE BE IT RESOLVED, by the Village of Oxford Board of Trustees that:

1. The Bid of \$32,800 for demolition submitted by Gorick Construction Company for the benefit of the Village of Oxford is awarded; and
2. Funds for this work shall be spent from the Village of Oxford's unallocated fund balance and appropriated to General Fund Zoning Contractual account A8010.400 and
3. The Mayor shall have the authority to provide Notice of Award and execute the approved contract; and
4. This Resolution shall take effect immediately.

I, Shelly W. Marks, Village Clerk-Treasurer, do hereby certify that the above is a true and correct copy of a resolution duly adopted at a meeting of the Village Board of Trustees duly held and convened on September 10, 2024, at which meeting a duly constituted quorum of the Board of

Trustees was present and acting throughout, and that such resolution has not been modified, rescinded or revoked, and is at present in full force and effect.

IN WITNESS THEREOF, the undersigned has affixed their signature on this 10th day of September 2024.

Shelly W. Marks
Village Clerk-Treasurer

Riverbank restoration progress - Kim Nichols said they are moving along but they are not going as quickly as he had thought they should. However, anything that Kim asks them to do, they are doing. They started at one end and should start the rocks soon. The hard part is about halfway completed according to Kim. He is going away tomorrow and will be gone for a couple of weeks. The diagonal bracing is being done. They should be here working on the project for a couple more weeks.

Electric generator and electrical upgrades. Wescott Electric has ordered the generator, it should be here at the end of October. There has been a request from NYSEG to do whatever they are supposed to do for the electrical upgrade. They will have to put new transformers on the pole and will begin this work as soon as the storms let up. The transfer switch has already come in, so things are being delivered.

OFD Roof-\$7,250 contract signed from Labella Associates, DPC. Trustee Branham will send an email to Gabe Antenucci to see how things are going and to try and get things started. RFP – when we send it out, the price bid shall include replacement of 5% of the plywood sheathing according to Kim Nichols. We have received drawings and specifications from Labella. Initially, they thought they would be doing oversite and that I why their initial quote was so high. Kim will be there to oversee the project. We are waiting for the design now. Mayor Stark will prepare the RFP to get out to everyone in the meantime.

The village got a BAN for \$851,000 which closed at 4.4% at the end of August.

Capital reserve – the cost was \$3,500 to prepare the Bond Anticipation Note.

Apparatus and equipment. Chief Martin reviewed the schedule. What do we need to do regarding the ambulance. Pay over 5 years so no permissive referendum. Chief Martin talked about getting rid of one of the tankers, taking 2661 out of service and, trying to sell it outright. They will not get any money out of 262. They have talked about getting a combination unit and this will also free up a bay. They must have at least equal the pump with engine or it will not keep up. The market is dead for pumper engines. They have been looking at new and have searched and searched. They did find a new demo with a 1500-gallon pump, 3,000 gallons of water and it is a 2024 for \$450,000-\$480,000 and is in Massachusetts. This truck is built for our geography, but it is a truck to carry items. The only way we could afford this is to take \$500,000 out of our capital project. We have already spent a lot on administrative fees for the capital project. We are at least a month away before we can put all this together.

\$175,000 roof replacement and \$10,000 furnace & chimney. We could ask SPW Kelsey if he and the DPW have the capability to do the concrete pad at the station rather than hire an outside company. Also, when is the best time of the year to do this project, if they are able. Kim talked to Chief Martin and the front and back apron do not need to be replaced this year, they can wait a couple of years. \$75,000 window replacement and fiberglass. We do not have a quote to go on for that. Existing interior and exterior lighting should be switched to LED for \$7,000 and Trustee Branham will work on the grant for lighting.

Electrical upgrades (outside of generator) do not include a new service. Clock tower was to repaint the bricks, but it is not a priority. Stairs & exterior exits for \$5,000. If the fire bay floor is moving/shifting, they can put foam in to steady it up.

FFE Is furniture, fixtures & equipment for \$36,000.

\$2,800,000 less \$500,000 for the cost of a fire truck.

We have made it through the first step of Schumer's grant and Gillibrand's is 3.8 million. Probably will not get the full amount but anything helps. We probably will not hear anything until after the first of the year.

The Raymond Foundation will donate, but they need a specific project to donate to. They will not just donate for a fire station project -must be specific.

Money into capital reserve – a lot has been spent out of there and did not cost us any interest.

Need to get supervisors to sign the fire contract.

Donation for Steve Behe. In lieu of flowers, donation to OFD or Shriners. The board voted to make a \$100 donation to the Oxford Fire Department. All in favor, approved.

TRUSTEE COMMENTS:

None

ADJOURNMENT:

Mayor Stark made a motion to adjourn the meeting at 8:00 p.m.

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer