

A Regular Meeting of the Board of Trustees of the Village of Oxford was held on September 24, 2024 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. Audit Committee met at 7:00 P.M. and Regular Board meeting started at 7:30 P.M.

**Present were:** Mayor Terry Stark, Trustee Dale Leach, Trustee Dustin Hendricks, Trustee Richard Marks, Trustee Mary Branham, OIC Adam Francis, DPW Superintendent Bill Kelsey, Fire Chief Ron Martin, Clerk-Treasurer Shelly Marks

**Absent:** WWTP Operator Brenton Rideout, Zoning Officer/Dog Warden Roger Barrows, Captain Mark Forrest

The Village Trustees (Audit Committee) reviewed each of the invoices in the abstract for September 2024.

Mayor Terry Stark called the Regular meeting to order at 7:31 p.m.

Pledge of Allegiance to the American Flag was given.

**PUBLIC CONCERNS:**

None

**ABSTRACT:**

Trustee Branham moved and Trustee Leach seconded a motion to approve Abstract #004 as presented. All voted aye and motion was carried.

General Fund	\$75,989.76
Water Fund	\$ 7,282.23
Sewer Fund	<u>\$ 6,764.47</u>
	\$90,036.46

**APPROVAL OF MINUTES:**

Trustee Marks moved and Trustee Hendricks seconded a motion to approve the August 27<sup>th</sup> and September 10<sup>th</sup> 2024 Meeting Minutes. All voted aye and motion was carried.

**TREASURER'S REPORT:**

Trustee Leach moved and Trustee Branham seconded the motion to approve the June, July and August Treasurer's Reports. All voted aye and motion was carried.

**JUSTICE REPORT:**

Trustee Hendricks moved and Trustee Marks seconded the motion to approve the August Justice Report from Judge Ross. All voted aye and motion was carried.

**OFD REPORT:**

Chief Martin gave Mayor Stark the energy audit report for the Coe House and for the fire station that he requested. The grant is due on October 16<sup>th</sup>. There was another early morning structure fire at 20 Mechanic Street. There was a heat lamp under the back deck to keep the chickens and ducks warm. The lamp finally got hot enough and caught the plastic on the siding and car. Most of the deck had to be torn off the house.

Project update at bank – They are attempting to bring the bank level with the fire house. It is 11' plus existing 5' but they do not have enough supplies. However, they can get some supplies from the county highway, and it will be dropped off tomorrow. While they were digging where the Coe House was, they found an empty septic tank. It was filled in with some heavy material that came out of what was being used for the project.

The exhaust system removal is going on now. It should be out on Friday or the middle of next week. They cannot turn it on right now, but it is part of the grant money so this is not costing us any extra money.

The nice, priced truck they found is no longer available. The trucks that they are finding all have small engines and they will not work. They are still looking at some used vehicles. They have not heard anything about the NFPA loan as of now.

The preliminary roof specs have been sent but the final should be sent by tomorrow. We will then be able to send the bid proposal to the newspaper. Specs should go to at least the four people from last time plus it will be put on our website for companies to see if they want to participate.

We will have to decide how many hours we want our engineer available for oversight of the roof project and for total hours. We will have to decide what we want him to do as far as the entire roof project is concerned. We will do oversight but will limit the hours.

**EMS REPORT:**

Mark Forrest was not present.

**DEPARTMENT OF PUBLIC WORKS:**

Columbia Street leak-SPW Kelsey talked to John Tracy about the leak and it is cheaper for Kurt and him to take care of the leak on Columbia Street at Darlene Ardron's.

We have the list from Cooks Tree Service and there is no trimming on the list only removal. \$12,500 is the new budget and we need to keep up with those trees that need to be removed. Twelve (12) trees need to be removed because they are dead. If the board is okay with the list, SPW Kelsey will let Cook's know to go ahead. The village received the tree grant for \$50,000. We planted 175 trees with the grant and removed a couple of trees as well. Mayor Stark wants SPW Kelsey to keep a list of the ash trees that the DPW has been removing themselves. There is a high school student that wants to get involved with our trees in the village. There have been several leaks the DPW has taken care of. The Whitney residence on Greene Street had a service leak in their driveway that was fixed. There is a ghost leak that is not metered. The water only is used during the week and this started in the middle of August. There can only be a few possibilities – this is 170,000 gallons a day and 280,000 after the leak; this is a steady stream over 2-3 days during the week. SPW Kelsey has not been able to pinpoint the leak for 100,000 gallons.

Aqualogic has minor things they are still working out, but we are in better shape than we were. SPW Kelsey would like to have the scale be a little closer than it is, but it is pretty accurate right now.

**WASTEWATER PLANT:**

WWTP Operator Brent Rideout was not present.

**POLICE DEPARTMENT:**

OIC Francis presented his monthly report to the Board. He will be present at the demo of 62 Albany Street and may be the oversight person if we need him to be and he is able.

**CODE ENFORCEMENT:**

Trustee Leach moved and Trustee Hendricks seconded the motion to approve the Expert Environmental & Construction Group 3<sup>rd</sup> party asbestos abatement air monitoring estimate for \$3,000.00. All voted aye and motion was carried. We will need to contact the neighbors in the area to let them know the demolition details. Trustee Branham said she will contact them to let them all know.

**OLD BUSINESS:**

The Notice of award of \$10,000 for PON has been signed and all documents have been received. Trustee Leach moved and Trustee Branham seconded the motion to allow the village to issue a check to Promote Oxford Now for the rehabilitation of the property at 54 North Washington Avenue tax map ID #183.09-1-1 and add this \$10,000 to the current September Abstract. All voted aye and motion was carried.

**NEW BUSINESS:**

Holly Finch is not able to stay on the planning board due to being too busy. We will approach Dan Matos of Albany Street and Allison Yacano of Franklin Street to see if they are interested in being part of the planning board. Trustee Branham will contact Dan and Mayor Stark will talk to Allison to see if they are interested.

**TRUSTEE COMMENTS:**

Trustee Branham asked about our website being updated. I told her that I had not had the chance to update this due to being out of the office from surgery, but I will get it updated as quickly as possible.

**ADJOURNMENT:**

Mayor Stark made a motion to adjourn the meeting at 9:04 p.m.

Respectfully Submitted,

Shelly W. Marks  
Clerk-Treasurer